

**CITY OF UMATILLA  
COUNCIL MEETING  
JANUARY 4, 2011  
COUNCIL CHAMBERS**

**CALL TO ORDER:** Council President Meade called the regular Council meeting to order at 7:00 p.m.

**OATH OF OFFICE:** The oath office was first administered to Karen Steen as the newly elected Mayor. Then the oath of office was administered to Cindy Roxbury in Council Position #1, Bill Meade in Council Position #3 and Lyle Smith in Council Position #5. After the oath of office, the mayor and council members took their respective positions.

**ROLL CALL:**

**PRESENT:** Mayor Steen, Councilors Roxbury, Stokoe, Meade, Fenton, Smith and Johnson.  
**STAFF:** Manager Ward, Recorder Gettmann, Finance Director Glover, Police Chief Huxel, Public Works Frances and Planner Lunden.

**MINUTES:** Councilor Johnson made a motion to approve the minutes of the December 7, 2010 regular Council meeting as presented. Motion was seconded by Councilor Fenton and unanimously approved. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Fenton – aye; Smith – aye; Johnson – aye.

**PUBLIC COMMENT:** Karen Hutchinson-Talaski reported on the upcoming events in the community.

Hasmukh Mistry offered his thanks to the Public Works Department, Police Department and Chamber of Commerce and he was looking forward to a prosperous Umatilla.

Phillip Rand congratulated the mayor and council members on their election. Mr. Rand then expressed his concern that the minutes of the December 7, 2010 Council Meeting did not reflect that he had noted Council Member Roxbury's non-participation in the Pledge of Allegiance and that debate between Ms. Roxbury and Mr. Rand had ensued and asked that this discussion be included in the minutes and that future minutes be more accurate.

**CONSENT AGENDA:** Discussion items included an annual water bond payment, lab supplies for the wastewater treatment plant, building inspection fees, snow tires, janitorial services, off road diesel use, state court assessments and lumber supplies. Councilor Fenton moved to approve the paid invoices and was seconded by Councilor Smith. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Fenton – aye; Smith – aye; Johnson – aye.

**OLD BUSINESS:** Interchange Area Management Plan – Manager Ward reported that Oregon Department of Transportation (ODOT) presented 2 options for possible future relocation of the Port of Entry as well as a draft preferred option which was a loop off of I-82 and back around onto Highway 730 that allows better access both onto Highway 730 and I-82. The relocation of the Port of Entry may be in future plans but current plans were to relieve congestion at the Port of Entry. ODOT asked if the City concurred with their immediate solution to the congestion problem and if the City concurred with the future plans of moving the Port of Entry farther south. After further discussion, Council did not support ODOT's immediate solution.

**NEW BUSINESS:** Implementation Land Reuse Authority (ILRA) – Manager Ward reported that the ILRA board had been formed to address transition of the Umatilla Chemical Depot property from federal ownership to local ownership after the chemical demolition is complete. The implementation board consists of representatives from counties, agencies, etc. but no community representation. Irrigon City Manager Jerry Breaseale proposed to lobby for community representation of Irrigon and Umatilla on the ILRA board because of the impact it will have on both communities. He asked for the City of Umatilla's support in his efforts. The board would be seeking grant funding for implementation of the reuse plan which would require local matching funds to be distributed equally among the board representation. The City's share could be as much as \$20,000. After further discussion, Councilor Meade made a motion to support representation of Umatilla and Irrigon on the ILRA board. Motion was seconded by Councilor Stokoe and carried by majority vote. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Fenton – aye; Smith – no; Johnson – aye. Councilor Smith stated there was not enough information. Staff proposed to get more information and report back to the Council.

Elect Council President – Councilor Meade moved to nominate Councilor Fenton for Council President and was seconded by Councilor Roxbury. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Fenton – aye; Smith – aye; Johnson – aye. Motion carried unanimously.

Planning Commission Appointments – Applications were submitted by Roger Wickers, Shanda Williams, Keith Harding, Larry Nelson, Melvin Ray, Phillip Rand, Judy Simmons and John Nichols to fill 2 vacancies. Mayor Steen selected Melvin Ray to fill the term to expire December 31, 2011 and Keith Harding to fill the term to expire December 31, 2012. Councilor Smith moved to confirm the appointments and was seconded by Councilor Meade. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Fenton – aye; Smith – aye; Johnson – aye. Motion carried unanimously.

Library Board Appointments – Applications were submitted by Judy Simmons and Holly Bailey. Another application was submitted by Karen Savage on January 3, 2011 after the packets were published. Mayor Steen chose to appoint Holly Bailey and Judy Simmons to fill 2 vacant terms both to expire December 31, 2014. Councilor Roxbury moved to accept the appointments and was seconded by Councilor Johnson. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Fenton – aye; Smith – aye; Johnson – aye. Motion carried unanimously.

Budget Committee Appointments – Judy Simmons, Rick Funderburk and Cheryl Dunham submitted qualified applications for appointment to the Budget Committee. Arnell Eynon submitted her application on January 3, 2011 after the packets were published. Mayor Steen chose to appoint Judy Simmons, Rick Funderburk and Cheryl Dunham to fill 3 of the 4 vacant positions. Terms on all 3 positions would expire December 31, 2014. Councilor Meade moved to accept the appointments and was seconded by Councilor Stokoe. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Fenton – aye; Smith – aye; Johnson – aye. Motion carried unanimously.

Code Improvement Board – Applications were submitted by Judy Simmons, Chris Hendon and Cheryl Dunham. The Mayor chose to appoint Chris Hendon to fill the single vacancy. Councilor Roxbury moved to confirm the appointment and was seconded by Councilor Smith. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Fenton – aye; Smith – aye; Johnson – aye. Motion carried by unanimous vote.

Transient Room Tax Committee – Melvin Ray and Libby Bovent submitted applications. Mayor Steen appointed Melvin Ray to fill the member at large position whose term expires December 31, 2013 and Libby Bovent to fill the Chamber of Commerce position for a term to expire December 31, 2014. Councilor Johnson moved to confirm the appointments and was seconded by Councilor Stokoe. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Fenton – aye; Smith – aye; Johnson – aye. Motion carried unanimously.

Parks & Recreation Committee – Applications were submitted by Larry Nelson, Cheryl Dunham and William Reffett. Pat Lafferty submitted his application on January 3, 2011. Larry Nelson, Cheryl Dunham and Pat Lafferty were selected for appointment, all 3 terms to expire December 31, 2013. Councilor Smith moved to accept the appointments and was seconded by Councilor Meade. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Fenton – aye; Smith – aye; Johnson – aye. Motion carried by unanimous vote.

Resolution #05-2011 – Agreement with Alpine Fire Protection for Emergency Lighting & Alarm System Service. Staff explained that the City was required to have the alarm and emergency lighting system inspected every year with deficiencies reported to the State. Alpine Alarm, who installed the system at the library/city hall facility, would be required to remedy the deficiencies at the time of inspection so that the subsequent report would indicate that the City was in compliance. Inspection costs would be less than \$500.00. Councilor Roxbury moved to adopt Resolution #05-2011. Motion was seconded by Councilor Johnson and unanimously approved. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Fenton – aye; Smith – aye; Johnson – aye.

**CORRESPONDENCE:** Al Koppany submitted a letter regarding Crossroads Truck Stop drain issue.

**PUBLIC COMMENT:** Cathy Putnam welcomed the Mayor and Councilor Smith. She also announced the Kiwanis Chili Contest.

**MAYOR'S MESSAGE:** Mayor Steen commented on the community spirit, administration and upgrading the city's foundation for future development and revitalization, the citizen committee appointments and updating the Comprehensive Plan, keeping the museum alive and updating the website. She also made the following council committee appointments: Personnel – Chair Dick Stokoe and Lyle Smith; Community Development – Chair Bill Meade and George Fenton; Finance – Chair George Fenton and Dick Stokoe; Public Works – Chair Cindy Roxbury and Steve Johnson; Police – Chair Lyle Smith and Bill Meade; Information Technology – Chair Steve Johnson and Cindy Roxbury.

**STAFF REPORT:** Manager Ward reported on the West End Mayors/Managers meeting, a community survey for the Comprehensive Plan, cable service, deed for the Leather's property, Highway 730 improvements, the Umatilla River bridge repairs, Powerline Road realignment, Amazon.com development and the golf course's plans for improvements.

Zach Lunden reported that a workshop was planned for the Port of Umatilla, Planning Commission and Council on January 27, 2011.

**COUNCIL INFORMATION & DISCUSSION:** Discussion items included welcoming the Mayor and Councilor Smith, City signs being repainted and clear coated and the Port of Entry.

**ADJOURN:** There being no further business for discussion, the meeting was adjourned at 8:57 p.m.

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KAREN STEEN, MAYOR

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Linda Gettmann, City Recorder