

**CITY OF UMATILLA  
COUNCIL MEETING  
MAY 3, 2011  
COUNCIL CHAMBERS**

**CALL TO ORDER:** Mayor Pro-tem Fenton called the regular Council meeting to order at 7:00 p.m.

**ROLL CALL:**

**PRESENT:** Mayor Pro-tem Fenton, Councilors Roxbury, Stokoe, Meade, Smith and Johnson.

**STAFF:** Manager Ward, Recorder Gettmann, Finance Director Glover, Police Chief Huxel,  
Public Works Director Frances, Planner Lunden and R.A.R.E. Student Karla Nelson.

**PRESENTATION:** Larry Nelson of the Umatilla Museum gave a presentation for the museum as a request for a grant in the amount of \$5,000. The museum's plans for the future included keeping the museum open and available to the public. They plan to make the museum more available and transparent and a better place for the City and tourists. They plan to work with the Native Americans for better displays of their art and artifacts and do more with the Umatilla Landing to display it to the public. Their goal was to put the museum more in the public eye. Mr. Nelson noted an error in the packet information submitted by the museum. Fund raising plans were planned to offset expenses such as insurance and cost of utilities.

**MINUTES:** Councilor Smith noted a typo correction on the April 18, 2011 special Council meeting to change "COSIDER" TO "CONSIDER". Councilor Smith moved to accept the minutes of the April 5, 2011 regular Council meeting and the April 18, 2011 special Council meeting. Motion was seconded by Councilor Meade and unanimously approved. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Smith – aye; Johnson – aye.

**PUBLIC COMMENT:** Hasmukh Mistry of Umatilla Inn & Suites reported on his meeting to discuss over coming some obstacles and focus on what citizens really want. One issue that was discussed was lack of communication and another was involvement. He asked for a committee to bring the citizens of Umatilla together to figure out what to do so that everyone may benefit.

Libby Bovent gave an update on upcoming community events.

Larry Nelson commented on Hasu Mistry's meeting.

Karen Steen, PO Box 51, Umatilla, and I want to second Mr. Nelson's affirmation of the meeting. I want to thank Mr. Mistry for having called that meeting and my sense I think Mr. Mistry what we took from that meeting as far as the main message being one for communication and for involvement. I would say yes those were the points that rose consensus. In that line as far as concern for communication, and greater public involvement, by all parts and citizens of Umatilla, I want to express my concern that the minutes from the last meeting don't accurately reflect what actually occurred in the vote regarding Resolution 08-2011 regarding code enforcement policy direction. My concern here is that I actually have referred lots of people to the fact that our minutes are posted on the internet, they're not able to attend meetings, that is a place to go and read about what happened. I think the details of the resolution really deserved to have been noted in the minutes. The minutes over simplify and don't give the details that included a rather lengthy process during the voting process. And I think, my understanding is that an audio recording is kept of the minutes, is that correct Mr. Ward? (Response – yes). And how long are they kept for? (Response – a minimum of 3 years.) I don't know what can be done about this but I do think, Councilors I'll address this to you that, I do think that more details more accurate presentation of what occurred during the roll call last meeting on resolution 08-2011. I do think that the public would be served by better, better presentation, more accurate presentation than what is says. And I request that my request be recorded in the public record.

**CONSENT AGENDA:** Discussion items included repairs on a public works truck, surcharges for building permits, attorney fee for the Amazon project, brakes on a public works truck, new work stations in city hall, final refurbishing of the metal artwork, computer system support for automatic meter reading system, the power bill, and a refund of a ticket over payment. Councilor Meade moved to approve the consent agenda which included the paid

invoices and the court report. Motion was seconded by Councilor Roxbury and unanimously approved. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Smith – aye; Johnson – aye.

**NEW BUSINESS:** Resolution #09-2011 – Comp pay plan for FY 2011-2012. Finance Director explained that the 2% pay increase was approved by the Budget Committee. Also, the Finance Officer position was included in the pay scale to allow for more flexibility in hiring a replacement. Councilor Meade moved to approve Resolution #09-2011 and was seconded by Councilor Stokoe. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Smith – aye; Johnson – aye. Motion carried by unanimous vote.

Ordinance #763 – Manager Ward explained that this was a correction to the increase of committee members to allow lodging operators to fill the “at large” positions on the Transient Room Tax Committee. Councilor Johnson moved for the first reading of Ordinance #763 to be by title only. Motion was seconded by Councilor Meade and unanimously approved. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Smith – aye; Johnson – aye. After the first reading, Councilor Johnson moved for the second reading of Ordinance #763 by title only and was seconded by Councilor Smith. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Smith – aye; Johnson – aye. Motion carried unanimously. After the second reading, Councilor Smith moved to adopt Ordinance #763 and was seconded by Councilor Johnson. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Smith – aye; Johnson – aye. Motion carried by unanimous vote.

Ordinance #764 – Establish A Reimbursement District. Manager Ward explained that a procedure needed to be established in the code to allow for negotiations with developers for a “late comers” agreement for reimbursement of costs to extend utility construction so that other entities could tie into the lines at a later time. Councilor Meade moved for the first reading of Ordinance #764 to be by title only and was seconded by Councilor Stokoe. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Smith – aye; Johnson – aye. After the first reading, Councilor Meade moved for the second reading of Ordinance #764 by title only and was seconded by Councilor Stokoe. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Smith – aye; Johnson – aye. Motion carried unanimously. After the second reading, Councilor Johnson moved to adopt Ordinance #764. Motion was seconded by Councilor Smith and unanimously approved. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Smith – aye; Johnson – aye.

Auditor Bids – Finance Director Glover reported that 8 firms were solicited for auditor services. There was only 1 response which was submitted by Barnett & Moro. The proposal was for a 3% increase from last year. Staff recommended approval. Councilor Meade moved to accept the auditor proposal submitted by Barnett & Moro and was seconded by Councilor Roxbury. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Smith – aye; Johnson – aye. Motion carried unanimously.

Transient Room Tax Committee Appointments – Applications were submitted by Janice Ball, Hasmukh Mistry and Satpol Sohal, owner of the Tillicum Inn. It was noted that Satpol Sohal was not a resident of Umatilla and therefore was not qualified to hold a position. Councilor Roxbury moved appoint Janice Ball and Hasmukh Mistry to the Transient Room Tax Committee and was seconded by Councilor Johnson. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Smith – aye; Johnson – aye. Motion carried unanimously.

Museum Request – It was noted that the proper procedure was for such requests be reviewed and recommended by the Transient Room Tax Committee so therefore the request was referred to the committee. Councilor Smith moved to table action on the request until the June meeting and was seconded by Councilor Roxbury. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Smith – aye; Johnson – aye. Motion carried unanimously.

Umatilla’s 150 year Anniversary – Manager Ward explained that this was put on the agenda because it was requested by Karen Hutchinson-Talaski. He asked the Council to be thinking about what the sesquicentennial celebration might include, costs and where those funds would come from.

Port of Umatilla Water & Sewer Extension Proposal – Manager Ward explained that Vadata needs for water and sewer were extreme and oversized for downstream users and the fact that they would be using a force main would be difficult for a downstream user that would only have a couple of toilets to service. For this reason, two separate systems may be required. The City proposes to partner with the Port of Umatilla and Vadata on these extensions, but first need to design what the water and sewer system improvements would be. JUB is working with Vadata on their utility design. The Port of Umatilla will be resurfacing Beach Access Road in the near future and the proposed

services need to be in place before such resurfacing. The City's contribution would be costs for engineering not to exceed \$29,000 which would be funded from the sewer reserve. Vadata would be paying for the construction which needs to be done within 6 weeks. Councilor Meade moved to accept the Port of Umatilla water and sewer extension proposal. Motion was seconded by Councilor Stokoe and unanimously approved. Roll call: Roxbury – aye; Stokoe – aye; Meade – aye; Smith – aye; Johnson – aye.

**CORRESPONDENCE:** Irrigon's Mayor Burns submitted a letter requesting a social get together with Umatilla.

**PUBLIC COMMENT:** Hasmukh Mistry commented that a time limit should be considered for the late comers agreement and noted errors on the City's website.

**MAYOR'S MESSAGE:** Mayor Pro-Tem Fenton read a proclamation to proclaiming the week of May 15-21, 2011 as National Police Week and May 15, 2011 as Peace Officers' Memorial Day. He also discussed Umatilla's issues on the May 17 election.

**STAFF REPORT:** Manager Ward thanked the Budget Committee and discussed cable TV services, the code improvement meeting with Pasco, the special election in September to elect a mayor, ethics training on May 12, CIS inspector's report on playground equipment safety and garbage at apartments on 3<sup>rd</sup> Street. He also noted that he will be taking vacation May 18 and returning May 23.

Chief Huxel reported that law enforcement agencies in Umatilla and Morrow Counties were having a ceremony in Pendleton for National Police Week. She also reported on the reserve academy graduation, Sgt. Wright and Reserve Officer Jarmer teaching G.R.E.A.T. classes with graduation being on May 25 in conjunction with the after school program and the public was invited to a community meeting in McNary on how the criminal justice system works.

R.A.R.E. student Karla Nelson reported on the capital improvement project.

Planner Lunden reported that he was working on finalizing the community survey which should be going out soon.

**COUNCIL INFORMATION & DISCUSSION:** Discussion items included a meeting at the Chamber of Commerce and a need for a liaison to bridge the cultural gap in community.

**ADJOURN:** With no further business discussion, the regular Council meeting was adjourned at 8:17 p.m.

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GEORGE FENTON, MAYOR PRO-TEM

ATTEST:

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Linda Gettmann, City Recorder