

**CITY OF UMATILLA
COUNCIL MEETING
October 06, 2015**

1. **CALLED TO ORDER:** Mayor Trott called the regular council meeting to order at 7:00pm.
2. **ROLL CALL:**
 - PRESENT:** Councilors Dedrick, Farnsworth, Ray, Fenton, and TenEyck.
 - ABSENT:** Councilor Lougee.
 - STAFF PRESENT:** Recorder Sandoval, Manager Ward, Finance Director Ince, Planner Searles, Public Works Director Pelleberg, and Chief Huxel.
3. **PLEDGE OF ALLEGIANCE:** Recited at 7:01pm.
4. **APPROVAL OF AGENDA:** Councilor Ray moved to approve the agenda as presented. The motion was seconded by Councilor Dedrick. Voted: 5-0. Motion Carried.
5. **PRESENTATION:** Lieutenant Steve Potts from the Umatilla Rural Fire Protection District presented on measure 30-107 for the upcoming election in November for the purpose of purchasing updated and new equipment for the district, which includes air packs, a water tender or tanker truck.
6. **APPROVAL OF MINUTES:** It was moved by Councilor Fenton to approve minutes as presented for August 18, 2015. It was seconded by Councilor Ray. Voted: 5-0. Motion Carried.
7. **PUBLIC COMMENT:**
 - 7.1 Karen Hutchinson-Talaski – In September they had 936 visitors, which was 12% above last year, and overall 28% above last year. Thursday at 7:30am at the Umatilla School District Office they will be having coffee with Carol Frank, who is the owner of Real Business Solutions, LLC and they want people to come to ask questions. Carol has a lot of good information to share. Also, on October 31st they will be hosting their 3rd annual Halloween dog costume contest, and they want people to bring their dogs.
8. **CONSENT AGENDA:** It was moved by Councilor TenEyck to approve item 8.1(a) CRIS, Inc. It was seconded by Councilor Farnsworth. Voted: 5-0. Councilor Ray abstained. Motion Carried.

Councilor Farnsworth wanted to know if item 1577 – Industrial Systems Ltd. Anti-Ice Sprayer Units would be put on different vehicles. Finance Director Ince explained that it was one spray truck that was split into four different departments.

It was moved by Councilor TenEyck to approve item 8.1(b) All Remaining Invoices. The motion was seconded by Councilor Farnsworth. Voted: 5-0. Motion Carried.

It was moved by Councilor Ray to approve item 8.2 Court Report. The motion was seconded by Councilor Fenton. Voted: 5-0. Motion Carried.
9. **COMMITTEE REPORTS:** It was recommended by Manager Ward to accept Ms. Natasha Ugarte's application for the Parks and Recreation Committee. It was moved by Council to Ray to approve the application from Ms. Natasha Ugarte for the Parks and Recreation Committee. It

was seconded by Councilor Farnsworth. Voted: 4-1. Councilor Dedrick voted against the motion. Motion Carried.

10. UNFINISHED BUSINESS:

10.1 Stark Property Purchase – Manager Ward explained that the Stark family owned the former gas station across the street. Once they removed the underground tanks they put the property up for sale. With the acquisition of the County’s property to the north of that there was hope to build an entryway park to Old Town Site. The Council approved for the City to take over tax payments until the Stark Family could decide what they wanted to do with the property. They recently reached out to the City, to express they have had interested parties to purchase the property, but they really wanted to sell it to the City. A starting point would be the real market value of the property for negotiations. They have offered to consider two balloon payments with half in the first year, and half in the second year that would allow the City to look for other sources of funding. The City has not pursued grant funding because they have not had an asking price for the property before we could start asking for additional funding. The City now has an estimate, and is asking the Council if it is okay to pursue the acquisition of the property. The Council reached a consensus of allowing City staff to acquire the property owned by the Stark Family.

11. NEW BUSINESS:

11.1 PA-1-2015 – Mayor Trott opened the floor for Public Hearing. Manager Ward explained that the Council has been dealing with the extension of a road and utilities on Beach Access Road. The state has funded the infrastructure expansion. It will provide services to the tribal lands it will also provide services to future industrial lands that are within the Port of Umatilla. One of the technical issues that needs to be addressed, is that both the City of Umatilla charter and State of Oregon provisions that make it difficult but not impossible to extend municipal services beyond the urban growth boundary. This requires to make a Goal 11 exception. The Planning Commission has reviewed that exception and they are recommending to the Council that they approve that.

Planner Searles explained that the bold section is what is being considered for adoption if they approve the application. State law requires that Goal exception language to be adopted as part of the comprehensive plan. So, rather than having two things to review all of the analysis is included in the bolded section.

It was moved by Councilor Fenton to approve item 11.1 PA-1-2015. The motion was seconded by Councilor Dedrick. Voted: 5-0. Motion Carried.

11.2 Ordinance No 808 – Manager Ward explained that Ordinance No. 808 is what would actually approve the comprehensive plan to put in action the application.

It was moved by Councilor Ray to have a reading on Ordinance No. 808 by title only. The motion was seconded by Councilor Fenton. Voted: 5-0. Motion Carried. Recorder Sandoval read Ordinance. No. 808 by title only - AN ORDINANCE AMENDING THE CITY’S COMPREHENSIVE LAND USE PLAN BY ADOPTING AN EXCEPTION TO STATEWIDE GOAL 11 TO ALLOW THE EXTENSION OF THE CITY’S EXISTING SEWER SYSTEM TO SERVE PROPERTY LOCATED OUTSIDE OF THE URBAN GROWTH BOUNDARY.

It was moved by Councilor TenEyck to approve Ordinance No. 808. The motion was seconded by Councilor Farnsworth. Voted: 5-0. Motion Carried.

11.3 Ordinance No. 809 – Manager Ward explicated that there were no rules in the books for conduct in the parks, which makes it somewhat challenging for the police department to respond or enforce any issues that maybe going on in the parks. This ordinance came from the Parks and Recreation Committee. They established this set of rules that will go into Title 7 of the City’s code that deals with rights-of-ways and public lands. It will help better manage what goes on in our parks.

Councilor Ray wanted to direct attention to section A. Prohibited Activities in City Parks or Trails, item 9 should state consumption of any alcoholic beverage, except as allowed under section (D) not section (E), as is currently presented. The other thing he wanted to know was about the RV Parks in the Marina and drinking alcoholic beverages.

Manager Ward explained that the D, was for specific events not for the Marina.

Councilor Ray announced that it was prohibited the way it was currently written. What if he wanted to take his trailer down there, park and have a beer?

Manager Ward stated that there could be an amended that would exclude the Marina and RV Park.

Councilor Ray stated that people in RV Parks probably carried fire arms with them, so there should be an exception of some sort for that as well.

Manager Ward stated that at this point it might be desirable to have a reading by title only, and set it up for the public hearing at a future meeting, because there were things that needed to be amended.

Councilor Dedrick asked Chief Huxel if it were not permitted to discharge firearms within City limits. Chief Huxel stated that it was correct there was a City ordinance that did not allow for discharging firearms.

It was moved by Councilor Ray to have a first reading on Ordinance No. 808 by title only. The motion was seconded by Councilor TenEyck. Voted: 5-0. Motion Carried. Recorder Sandoval read Ordinance No. 809 - AN ORDINANCE ESTABLISHING PARK OPERATING POLICIES AND PARK RULES AND REGULATIONS FOR USE OF CITY PARKS AND TRAILS AND SETTING FORTH PENALTIES FOR VIOLATIONS THEREOF.

11.4 Resolution No. 07-2016 – Councilor Ray announced that he had a conflict of interest on discussion and voting for Resolution No. 07-2016. Manager Ward stated that CRIS, Inc. continued to do an exemplarity job of operating the Marina and RV Park, in spite of the initial fears of potentially losing money down there. We are not making money hand over fist but they are operating. This new contract will add about \$9,000.00 to the annual fees due to increase of insurance cost, and other minor changes due to transitional language, but the same conditions apply to CRIS, Inc.

It was moved by Councilor TenEyck to approve Resolution No. 07-2016 – A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A NEW SERVICE CONTRACT BETWEEN CRIS, INC. AND THE CITY OF UMATILLA FOR OPERATION AND MANAGEMENT OF THE UMATILLA MARINA AND RV PARK. The motion was seconded by Councilor Farnsworth. Voted: 4-1-0. Councilor Ray abstained. Motion Carried.

11.5 Resolution No. 08-2016. – Manager Ward stated that the rates for the Marina and RV Park had not been incorporated into the resolution fee, and seeing how it is our park, it should be in our resolution. There is also some adjustment to transient rates. We have never charged a fee for a right-away permit, and he was not sure we even had a right-of-way permit, but there was a lot of work and some effort in our part and follow-up before it finally got paved over. If we charge a fee, we can recover some of our cost for monitoring the right-of-way work. This is

usually the utility companies doing some work on the right-of-way. Those are the adjustments being presented for the fee resolution.

It was moved by Councilor TenEyck to approve Resolution No. 08-2016 – A RESOLUTION ADDING SECTION 28 TO INCLUDE MARINA AND RV PARK RATES AND ADDING SECTION 29 TO INCLUDE A RIGHT-OF-WAY PERMIT FEE; AND AMEND THE TITLE OF RESOLUTION 05-2013. The motion was seconded by Councilor Fenton. Voted: 5-0. Motion Carried.

11.6 Committee Member Training – He feels the Planning Commission is the only committee that works. He personally sat on a committee meeting where there was no agenda, and no quorum before they started a meeting. He spoke to Recorder Sandoval about this, and he feels that they need to understand that committee members are a real necessary part of City government. Councilor Ray wanted to see the training and educating of our committee members. He feels there needs to be some sort of retreat or luncheon especially for the new people, so they can meet each other and get a feel for what this is all about. So many people come to work on this committees have never worked for a city government and it is Greek to them. It puts them off a little bit, when they don't understand what their responsibilities are. Some other things we need to do is stress to them how important it is to for them to come to the meetings, and come to meetings prepared to take care of business. Give them a handout, specific to each committee. Maybe its 3 or 4 pages long that explains, this is the purpose of the committee, this is why it's here, this is the function, how it functions, this committee convenes once a month, twice a month, or twice a year, or however many times, what the meeting schedule looks like, who else is on the committee, the staff that is involved with that committee, and places they can go for information. Committee officers need some sort of guide that tells them what their responsibilities are.

What he wanted to know if it was a good idea for this to happen.

Councilor Dedrick stated that she believed it was a good idea, but whoever trains the committee members should be from the office, not Council.

Councilor Ray agreed with Councilor Dedrick.

The Council reached a consensus to move forward with this project.

11.7 Liquor License Renewal for Sam Stop and Shop # 7 – Manager Ward explained that this was just a renewal. Mayor Trott inquired if there was anything that needed to be reported from OLCC or anything that they needed to be aware of.

Chief Huxel stated that there was nothing from OLCC, but they were working on a weed problem.

It was moved by Councilor Farnsworth to approve the liquor license renewal for Sam's Stop and Shop #7. The motion was seconded by Councilor Ray. Voted: 5-0. Motion Carried.

12. CORRESPONDENCE: None.

13. PUBLIC COMMENT:

13.1 Karen Hutchinson - Talaski – Just wanted to remind Council and the audience that there was going to be a ribbon cutting ceremony for the repurposed community center on October 23, 2015 at noon.

14. MAYOR'S MESSAGE: Had intended on talking about his attendance at the League of Oregon Cities conference, but he is still not prepared. Will have more information at the next meeting. Thanked the audience for their attendance.

15. STAFF REPORT: The new automatic door opener installed. It's disconnected right now. We are trying to come up with a mechanism to shut it off at night when the building is locked and not have someone out there pushing the button and burning out the motor. It is a fairly simple unit right now it does not have that technology to do something automatic. We are much closer to having an automatic door.

Powerline Road received some press from the last meeting. Manager Ward and Public Works Director Pelleberg met with Craig Sipp and Tim Rynearson from ODOT. They are committed to holding up their end of the bargain in terms of future sidewalks. They are in negotiation with property owners to acquire additional right-of-way.

16. COUNCIL INFORMATION & DISCUSSION:

16.1 Councilor TenEyck – Wanted to know if there was any way to get statistics on the RV Park occupancy from last year to this year. He also wanted to know if there were any way possible to clean up the corner on 6th Street and Old River Road. It was looking like an eyesore.

16.2 Councilor Ray – Appreciated the fire department and police reports from Chief Huxel. He was still waiting for minutes from last month's meeting.

16.3 Councilor Farnsworth – Wanted to know if there was any way to clean up the entranceway of the library.

16.4 Councilor Dedrick – Has met with Mr. Juan Mendoza, who wants to get involved with the Hispanic community. He also wants to help with the Christmas tree lighting with staff.

17. ADJOURN TO EXECUTIVE SESSION: ORS 192.660 (2)(g)

Executive session started at 8:53pm.

18. RECONVENE:

Executive session ended at 9:30pm.

19. ADJOURN: Next meeting will be held on October 20, 2015 at 7:00pm. It was moved by Councilor Fenton to adjourn the meeting. It was seconded by Councilor Farnsworth. Voted: 5-0. Motion Carried. Meeting adjourned at 9:40pm.

David P. Trott – Mayor

ATTEST:

Nanci Sandoval – City Recorder