

**CITY OF UMATILLA
COUNCIL MEETING
NOVEMBER 2, 2010
COUNCIL CHAMBERS**

CALL TO ORDER: Council President Meade called the regular Council meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: Council President Meade, Councilors Stokoe, Fenton, Dufloth and Johnson
ABSENT: Councilor Roxbury
STAFF: City Manager Ward, City Recorder Gettmann, Finance Director Glover,
Public Works Director Frances, Police Chief Huxel, R.A.R.E. Student Carla Nelson and Planner Zach Lunden

MINUTES: Councilor Fenton moved to approve the minutes of the October 5, 2010 regular Council meeting as presented and was seconded by Councilor Stokoe. Roll call: Stokoe – aye; Fenton – aye; Dufloth – aye; Johnson – aye. Motion carried unanimously.

PUBLIC COMMENT: Karen Hutchinson-Talaski reported on the upcoming events in the Umatilla area.

Brenda Knight explained that her husband Gary Knight was a Umatilla police officer for more than 10 years and during that time he received 2 serious injuries that subsequently lead to his leaving the department earlier this year. She requested the City to consider a resolution to obtain from the appropriate administration a signature acknowledging his injuries were related to his work. SAIF and PERS have confirmed his disabling injuries were work related with additional confirmation from the State of Oregon Worker’s Compensation Board. The Oregon Student Assistance Commission requires a signature of a supervisor to allow their daughter to receive an educational grant to attend college. This grant is available to all children of deceased or disabled parents as a result of service of public safety officers. There would be no cost or liability to the City.

Philip Rand expressed his concern regarding the 6th Street crosswalks and his opinion that the street corners and crosswalks need better lighting.

CONSENT AGENDA: Discussion items included purchase of hip waders for the public works department, a broken window in a patrol car, water meters with parts and accessories, attorney fees for the annual audit and the quarterly payment for dispatch services. Councilor Fenton moved to approve the consent agenda which included the paid invoices and court report. Councilor Dufloth seconded the motion which carried by unanimous vote. Roll call: Stokoe – aye; Fenton – aye; Dufloth – aye; Johnson – aye.

OLD BUSINESS: Downtown Revitalization Small Grant Program. Karla Nelson reported that she was creating a small grant program for downtown revitalization. She asked how the Council would prefer the committee to be formed. After a brief discussion, Councilor Fenton moved to appoint the Community Development committee with 1 additional community member for a total of 3 members on the committee. Motion was seconded Councilor Dufloth and unanimously approved. Roll call: Stokoe – aye; Fenton – aye; Dufloth – aye; Johnson – aye.

She also asked the Council’s preference on the boundaries for eligible properties and percentage to be used for architectural or design fees. After some discussion, Councilor Dufloth made a motion to set the boundaries for eligible properties facing 6th Street only from the Umatilla River Bridge to the viaduct. Motion was seconded by Councilor Stokoe and unanimously approved. Roll call: Stokoe – aye; Fenton – aye; Dufloth – aye; Johnson – aye. The Council also chose to limit 12% of the funding for architectural or design fees and to allow the committee to approve an individual project without consulting the City Council up to \$2,000.

NEW BUSINESS: Code Improvement Board Appointments – Applications were submitted by Philip Rand, Keith Ames and Jack McWhinnie. Clyde Nobles also submitted an application after the packets were prepared and distributed. A notation was made that the code states that only 1 realtor or landlord could be on the committee. Mr. McWhinnie and Mr. Nobles were both landlords. After a brief discussion, Councilor Fenton moved to appoint Philip Rand, Keith Ames and Jack McWhinnie to the Code Improvement Board. Motion was seconded by Councilor Stokoe and approved by majority vote with 3 yes votes and 2 no votes. Roll call: Stokoe – aye; Fenton – aye; Dufloth – no; Johnson – no. Council President Meade voted aye to break the tie.

Resolution #03-2011 – Appoint Robert Ward as Enterprise Zone Manager. Councilor Fenton moved to approve Resolution #03-2011 and was seconded by Councilor Dufloth. Roll call: Stokoe – aye; Fenton – aye; Dufloth – aye; Johnson – aye. Motion carried unanimously.

Resolution #04-2011 – “Safe Routes to School Program” Grant Application. Councilor Dufloth moved to adopt Resolution #04-2011 and was seconded by Councilor Johnson. Roll call: Stokoe – aye; Fenton – aye; Dufloth – aye; Johnson – aye. Motion carried unanimously.

PUBLIC COMMENT: John Nichols expressed his opinion regarding a sign painted on the side of a building to indicate it was a restaurant.

Karen Steen expressed her opinion that the application process for committee appointments adhere to proper procedure.

Larry Nelson announced his support for lighted crosswalks on 6th Street and urged the City to sign the necessary form for Gary Knight.

Philip Rand suggested caution signs for the crosswalks on 6th Street.

Jack McWhinnie questioned the taco wagon at Abels’s Gotta Stop with response being that it was considered an extension to the business.

MAYOR’S MESSAGE: Council President Meade asked that Charter Communications be contacted as soon as possible about bringing cable TV services to Umatilla with the offer of 3 years of no franchise fees and the use of the existing cable equipment.

COUNCIL INFORMATION & DISCUSSION: Discussion items included Brenda Knight’s request, ODOT sealing asphalt cracks on Highway 730, and signs at the intersection of Highways 730 and 395.

STAFF REPORT: Manager Ward reported that ODOT wanted to meet with the Council and Planning Commission regarding the Interchange Area Management Plan. A tentative meeting was set for 7:00 p.m. on November 18, 2010. He also introduced Zach Lunden as the new City Planner.

Police Chief Huxel reported on the GREAT program and the juvenile crime prevention program. She also reported that both Officers Larson and Campbell had returned from the academy.

Finance Director Glover reported that the Tree Lighting ceremony was scheduled for December 2, 2010.

ADJOURN TO EXECUTIVE SESSION: At 8:16 p.m. the regular Council meeting was adjourned to Executive Session in accordance with ORS 192.660(2) to discuss a personnel matter.

RECONVENE: Councilor Fenton made a motion to approve reimbursement of \$1,000 for City Manager Ward’s moving expenses as requested. Motion was seconded by Councilor Dufloth and unanimously approved. Roll call: Stokoe – aye; Fenton – aye; Dufloth – aye; Johnson – aye.

ADJOURN: There being no further business discussion, the regular Council meeting was adjourned at 8:17 p.m.

WM. M. MEADE, COUNCIL PRESIDENT

ATTEST:

Linda Gettmann, City Recorder