

**CITY OF UMATILLA
COUNCIL WORKSHOP
NOVEMBER 4, 2008
5:30 P.M.
COUNCIL CHAMBERS**

PRESENT: Mayor Trott, Councilors Jorstad, Meade and Fenton.

STAFF PRESENT: Manager Clucas, Recorder Gettmann, Finance Director Glover, Public Works Superintendent Frances and Police Chief Huxel.

Gail Sargent of Sargent Architects gave a presentation on the submitted bids for the proposed library/city hall facility. After the presentation the council discussed the proposals and options for financing of the facility.

**COUNCIL MEETING
NOVEMBER 4, 2008
COUNCIL CHAMBERS**

CALL TO ORDER: Mayor Trott called the regular council meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: Mayor Trott, Councilors Jorstad, Meade, Fenton and Dufloth.
Councilor Johnson arrived at 7:06 p.m.

ABSENT: Councilor Roxbury

STAFF PRESENT: Manager Clucas, Recorder Gettmann, Finance Director Glover,
Public Works Superintendent Frances and Police Chief Huxel.

MINUTES: Councilor Jorstad moved to approve the minutes of the October 15, 2008 public hearing and council meeting as presented. Motion was seconded by Councilor Fenton and unanimously approved. Roll call: Jorstad – aye; Meade – aye; Fenton – aye; Dufloth – aye.

PUBLIC COMMENT: Cathy Putnam congratulated the Police Department for the good comments she had received from the public.

CONSENT AGENDA: Discussion items included maintenance costs for the police dog, weed control and Pendleton Street improvements. (Councilor Johnson arrived at this time.) Councilor Fenton moved to approve the consent agenda which included the paid invoices. Motion was seconded by Councilor Dufloth and unanimously approved. Roll call: Jorstad – aye; Meade – aye; Fenton – aye; Dufloth – aye; Johnson – aye.

NEW BUSINESS: Ordinance #753 – Transfer Cable TV Franchise Agreement to Almega Cable Inc. Councilor Fenton moved for the first reading of Ordinance #753 to be by title only and was seconded by Councilor Jorstad. Roll call: Jorstad – aye; Meade – aye; Fenton – aye; Dufloth – aye; Johnson – aye. Motion carried unanimously. After the first reading, Councilor Fenton moved for the second reading of Ordinance #753 by title only and was seconded by Councilor Jorstad. Roll call: Jorstad – aye; Meade – aye; Fenton – aye; Dufloth – aye; Johnson – aye. Motion carried unanimously. After the second reading, Councilor Fenton moved to approve Ordinance #753 and was seconded by Councilor Jorstad. Roll call: Jorstad – aye; Meade – aye; Fenton – aye; Dufloth – aye; Johnson – aye. Motion carried by unanimous vote.

Resolution #06-2009 – Identity Theft Protection Policy. Councilor Jorstad moved to adopt Resolution #06-2009 and was seconded by Councilor Fenton. Roll call: Jorstad – aye; Meade – aye; Fenton – aye; Dufloth – aye; Johnson – aye. Motion carried unanimously.

Resolution 07-2009 – Renew Public Works Emergency Response Mutual Aid Agreement with ODOT. Councilor Fenton moved to approve Resolution #07-2009 and was seconded by Councilor Dufloth. Roll call: Jorstad – aye; Meade – aye; Fenton – aye; Dufloth – aye; Johnson – aye. Motion carried by unanimous vote.

Resolution #08-2009 – Transfer headend Agreement from Rapid Communications to Almega Cable Inc. Councilor Jorstad moved to adopt Resolution #08-2009 and was seconded by Councilor Meade. Roll call: Jorstad – aye; Meade – aye; Fenton – aye; Dufloth – aye; Johnson – aye. Motion carried unanimously.

Bid Award – Library/City Hall Facility. Out of 11 proposals submitted, Woodburn Construction Company was the lowest bidder at \$2,141,000, which was higher than the projected cost. After some discussion, Councilor Jorstad moved to authorize the City Manager to send a letter of intent to award the bid to Woodburn Construction Company and open negotiations to bring the bid amount down to \$1,995,000. Councilor Meade seconded the motion and was unanimously approved. Roll call: Jorstad – aye; Meade – aye; Fenton – aye; Dufloth – aye; Johnson – aye.

CORRESPONDENCE: The Council discussed Pacific Power’s proposed transmission lines.

MAYOR’S MESSAGE: Mayor Trott commented on the progress of the library/city hall facility.

STAFF REPORT: Manager Clucas gave updates on the library/city hall facility, the sale of the current library’s parking lot, the Old Town Site and the medical clinic. He also noted vacancies on the planning commission, library board, parks & recreation committee and budget committee.

Police Chief Huxel announced that when the CSEPP project is completed, the full financial responsibility for the MHZ radio system would revert to local jurisdictions and alternative funding would be needed to continue the operation of the system. Support of a special district to maintain and fund the 450 MHZ radio system was requested and a resolution of support would be presented to the council at the next meeting. She also proposed to hire a temporary part time patrol officer to replace one of the officers who is on active military duty.

COUNCIL INFORMATION & DISCUSSION: The council discussed the library/city hall facility and noted that it was time for the City Manager’s annual review.

ADJOURN: with no further business discussion, the regular council meeting was adjourned at 8:04 p.m.

DAVID P. TROTT, MAYOR

ATTEST:

Linda Gettmann, City Recorder