

**UMATILLA CITY COUNCIL MEETING**  
**AGENDA**  
**COUNCIL CHAMBERS 700 6TH STREET, UMATILLA, OR 97882**  
**APRIL 7, 2020**  
**7:00 PM**

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1. **MEETING CALLED TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **CITY MANAGER'S REPORT**
  - 5.1 FCS Group Presentation - Rate Study and System Development Charge Analysis  
*Suggested Action: No action needed.*
  - 5.2 [COVID-19 Update](#) *Suggested Action: Discussion will include current activities from the City to assist local businesses and regional solutions.*
6. **PUBLIC COMMENT** Public Comment is an opportunity for citizens to express opinions, raise issues, and provide information to the City Council. Comments presented during this segment should be on city-related issues and not on items that are scheduled for a Public Hearing on the same evening's agenda. If you wish to speak, please provide the requested information on the Sign-Up Sheet, being sure to note the topic on which you will speak. When called to the podium, begin by stating your name and address. You will have five minutes to speak, unless otherwise instructed.
7. **CONSENT AGENDA**
  - 7.1 Paid Invoices *Suggested Action: Motion to approve.*
8. **PUBLIC HEARING**
9. **NEW BUSINESS**

- 9.1 Ordinance No. 843 - An ordinance granting to Umatilla Electric Cooperative and its successors and assigns, a nonexclusive right and franchise for a period of twenty (20) years to construct, maintain and operate, in, on and under the present and future streets, alleys, bridges and public places of the City of Umatilla, Umatilla County, Oregon, electric light, power lines and appurtenances for the purpose of supplying electricity and electric service to the City of Umatilla, the inhabitants thereof and others, subject to the terms and conditions and to the making of the payments specified in the ordinance, and providing for the repeal of Ordinance No. 797 of the City of Umatilla, passed and approved March 3, 2015. *Suggested Action: The City's electrical franchise agreement cap with UEC was subject to re-negotiation this March. The current cap is \$500,000 annually. This ordinance proposes an increased cap of \$1 million in 2020-2024 and \$1.5 million in 2025-2029 and repeals the previous ordinance adopted in March 2015.*

*(a) Motion for first reading of Ordinance No. 843 by title only.*

*(b) Motion to approve Ordinance No. 843.*

- 9.2 Resolution No. 51-2020 - A resolution authorizing the Mayor to sign Intergovernmental Agreement No. 19-042 with the State of Oregon acting by and through its Department of Energy *Suggested Action: The State of Oregon acting by and through its Department of Energy wishes to enter into an intergovernmental agreement establish collaboration to perform services related to the review of Energy Facility Siting Council (EFSC) project-related documents. This agreement outlines the scope of City review and allows for City compensation up to \$5,000.*

*Motion to approve Resolution No. 51-2020*

- 9.3 Resolution No. 52-2020- A resolution authorizing the City to apply for a grant with Land and Water Conservation Fund from the Oregon Parks and Recreation Department for Development and Rehabilitation of Nugent Park and delegating authority to the City Manager to sign the application. *Suggested Action: City would like to apply for a grant for the Development and Rehabilitation of Nugent Park which would create a new picnic shelter, new playground, ADA access and parking improvements. The grant request is of \$250,000 and the required match is 50%, or \$125,000. Motion to approve Resolution 52-2020.*

- 9.4 Resolution No. 53-2020 - A resolution adopting a compensation plan for fiscal year 2020-21 and repealing pay plan and position levels of Resolution No. 47-2019 *Suggested Action: The employees' compensation plan is evaluated on an annual basis in conjunction with the annual budget process. City administration is recommending a modest cost-of-living adjustment (COLA) consistent with the Social Security Administration 2020 COLA of 1.6%. This wage scale will take effect July 1, 2020.*

*Motion to approve Resolution No. 53-2020.*

- 9.5 **Grant Administrator of Record for Community Development Block Grant (CDBG) Projects - Approval of Award Recommendation** *Suggested Action: The City recently issued a Request for Proposals (RFP) for Grant Administrator of Record for CDBG Projects. The selection committee has reviewed and scored the proposals received and is recommending award to Ducote Consulting, LLC. If Council approves the award recommendation, staff will issue the notice to award and begin contract negotiations.*

*Motion to approve award recommendation.*

10. **PUBLIC COMMENT**

11. **DISCUSSION ITEMS**

12. **MAYOR'S MESSAGE**

13. **COUNCIL INFORMATION & DISCUSSION**

14. **ADJOURN** This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. Special accommodations to attend or participate in a city meeting or other function can be provided by contacting City Hall at (541) 922-3226 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance.

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