

**UMATILLA CITY COUNCIL MEETING**  
**AGENDA**  
**COUNCIL CHAMBERS 700 6TH STREET, UMATILLA, OR 97882**  
**FEBRUARY 18, 2020**  
**6:00 PM**

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1. **MEETING CALLED TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **CITY MANAGER REPORT**

- 4.a **OpenGov Presentation** *The City Council has an adopted set of strategic goals that include (a) increased transparency via expanded outreach and City publications and (b) performing at the highest level of operational excellence including the goal of achieving GFOAs Distinguished Budget Award for FY 20/21. Staff has been researching ways to help achieve these goals and believes that OpenGov's platform will provide the following benefits and outcomes to the City:*
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**Budgeting and Planning:** *The OpenGov platform will provide an end to end budget development solution that will modernize and streamline the City's current process. The Budgeting and Planning tools will allow the City departments and budget staff to reduce manual and clerical efforts during the budgeting process, provide a central collaborative location to develop budget numbers and evaluate scenarios, project workforce and personnel costs, and ultimately provide the publication of the budget document. This part of the OpenGov Cloud will provide the greatest efficiencies to City staff and provide powerful analytical capability to allow us to be forward thinking in our future strategy for the City.*

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**Performance Management and Strategic Planning:** *The platform will enable the City to track our performance metrics internally in easy to use dashboards, while providing administration and department heads the ability to see executive views of city performance. The platform ties together our financial and non-financial data from across the City's current systems, and future systems, and ties it together in a single source. OpenGov will provide internal efficiencies and streamline information sharing which will increase data-driven decision making. It will also allow us to translate that information into easy to understand quarterly reports that can be used for City Council and shared to our website.*

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**Citizen Engagement:** *The OpenGov platform will allow us to effectively communicate our performance to the public, provide transparency to the community and build trust with our citizens. The platform will provide the ability for us to poll and survey our constituents in an online format for wide reaching feedback. This feedback will provide our City Council the ability to understand feedback on our performance and priorities from the entirety of our community.*

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- 4.b **Community Development Quarterly Report** *Suggestion Action: Discussion.*

- 4.c **FY 2018-19 Audit Review** *No action needed.*

## 5. **PUBLIC HEARING**

- 5.a **A Public Hearing to discuss the proposed Community Development Block Grant applications for (1) final design of water utility extension to the Power City and Brownell areas and (2) final design of sewer utility extension to the Power City and Brownell areas.**  
*The purpose of this hearing is for the City Council to obtain citizen views and to respond to questions and comments about the scope of the proposed projects.*

*A second hearing will be held on March 3, 2020 at 7:00 pm to obtain citizen views and to respond to questions and comments about: community development and housing needs, especially the needs of low- and moderate-income persons, as well as other needs in the community that might be assisted with a Community Development Block Grant project; and the proposed projects.*

6. **NEW BUSINESS**

- 6.a **Resolution No. 43-2020 - A Resolution authorizing the Mayor to sign an amendment to the existing agreement with the State of Oregon Department of Environmental Quality for a Clean Water State Revolving Fund Loan, Agreement No. R93052.** *The City Council had previously authorized the Mayor to enter into a DEQ Clean Water State Revolving Fund Loan Agreement No. R93052, for a loan of \$2,342,420.00 to be used for the City's Industrial Wastewater Recycling project. The one bid received on the project exceeded engineering estimates by over \$400,000. Engineering fees were reduced and City public works staff took on a greater role in on-site monitoring to offset some of the overage. The project is nearing completion and the contractor has approximately \$260,000 in change orders related to additional rock blasting, trench resurfacing, quantity correction on native plant seeding and the need for solar power at the outfall structure. The City is requesting an increase of \$550,000 to the existing loan. The increase is higher than the cumulative effect of the overage to prevent us from having to request another increase in the event of additional change orders.*

*Suggested Action: Motion to approve Resolution No. 43-2020*

7. **ADJOURN TO EXECUTIVE SESSION**

8. **RECONVENE**

9. **DISCUSSION ITEMS**

- 9.a **Rate Study Discussion** *City Staff has been working with FCS Group on a comprehensive utility rate and system development charge study. This presentation is meant for discussion only. The numbers are still in progress and this does not reflect the final recommendation of staff or FCS Group.*

9.b **Community Development Block Grant Resolution Discussion** *The attached Resolutions will be placed on the 3/3 Council Agenda for approval. All three items relate to the City's Community Development Block Grant (CDBG) applications.*

*1. The first resolution adopts a Language Access Plan (LAP) for Limited English Speaking Persons (LEP).*

*2. The second resolution is a Fair Housing Resolution.*

*3. The third resolution adopts a Section 3 Plan to comply with 24 CFP, Part 135 of the United States Department of Housing and Urban Development Section 3.*

*No Action Needed.*

9.c **Plan Amendment (PA-3-19)** - The City of Umatilla is proposing to establish a new residential zone, Livestock Residential, that is intended for low density residential use. The proposed zone would allow for livestock and other permitted animals on larger lots and establishes lot size and density standards for permitted animals within city limits. The proposed amendment will update Chapter 2 (Land Use Planning) of the City's comprehensive plan to include the proposed Livestock Residential zone. *Discussion item only - Staff will schedule a public hearing to consider Plan Amendment (PA-3-19) at the March 3rd City Council meeting.*

## 10. **ADJOURN**

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