

**CITY OF UMATILLA  
COUNCIL MEETING  
December 15, 2020**

**1) MEETING CALLED TO ORDER**

**2) ROLL CALL**

**PRESENT:** Corinne Funderburk, Michael Roxbury, Ashley Wheeler, Josy Chavez, Roak TenEyck

**EXCUSED:** Leslie Smith

**ABSENT:** None

**STAFF PRESENT:** Mary Dedrick

**3) PLEDGE OF ALLEGIANCE**

**4) CONSENT AGENDA**

4.a December 1, 2020 Minutes

Roak TenEyck moved to approve. Ashley Wheeler seconded the motion. Voted: 5 - 0.  
Motion carried.

**5) CITY MANAGER REPORT**

5.a COVID-19 Relief Funds Update

Manager Stockdale gave Council an update on funding that had gone out to help our businesses stay afloat while enduring the pandemic. The City had used the following funds:

Tasty Tuesday - \$30,235

Business Oregon Small Grant - \$8,014

Senior Lunches - \$9,930

Food Basket Program - \$9,000

Hotel/Restaurant Grants - \$67,500

Police Technology - \$44,356

City Hall Work Space - \$16,322

Remote Working Technology - \$11,161

Cleaning Supplies / PPE - \$1,083 (2,500 masks were also donated by Umatilla County)

Eligible Personnel Costs - \$21,985

for an astonishing total of: \$219,587

The amounts above, plus approximately \$145,000 in partnership with Umatilla County were paid to Umatilla businesses in Aug/Sept. An additional estimated \$150,000 from Umatilla County to Umatilla businesses is expected to go out before the end of the year.

**6) NEW BUSINESS**

6.a Resolution No. 30-2021 - Amendment to City of Umatilla Deferred Compensation Plan

Michael Roxbury moved to approve. Corinne Funderburk seconded the motion. Voted: 5 - 0. Motion carried.

6.b Resolution 32-2021. A Resolution authorizing the City Manager to sign an Intergovernmental Agreement with the City of Echo for the City of Umatilla to provide Planning and Building Services to the City of Echo.

The City of Echo is needing to expand their planning and building services as potential residential, commercial, and industrial developers consider projects in Echo. They do not have adequate resources for full-time or even part-time staff. The City of Umatilla is uniquely positioned and qualified to assist them on an as-needed basis with their community development needs. With the recent hiring of our own full-time in-house Certified Building Official and Inspector, as well as our Community Development Director, we can provide plan reviews and inspections. Additionally, our Community Development Director, Associate Planner, and our Recreation and Community Development Manager are also available to provide additional planning and building services.

We recognize that in order for Umatilla to have greater success in managing our growth, it is critically and vitally important that our surrounding partners experience similar successful management. This agreement will help see to that. This agreement also provides up to \$10,000/year in in-kind credits to the City of Echo for these services.

Roak TenEyck moved to approve. Ashley Wheeler seconded the motion. Voted: 5 - 0. Motion carried.

6.c Certification of Election

After every election the City Recorder must prepare an abstract or letter of acceptance to the Elections Division. The abstract must state that the City Council accepted the results of the election, a statement indicating whether any candidate elected to office is qualified to hold the office, the date of the election, the district address, and the signature of the official sending the letter.

Roak TenEyck moved to approve. Michael Roxbury seconded the motion. Voted: 5 - 0. Motion carried.

**7) DISCUSSION ITEMS**

**7.a Supplemental Budget Discussion**

Finance & Administrative Services Director Ince explained to Council we were half way through our fiscal year. Staff was going to bring a supplemental budget to account for unanticipated revenue or expenditures. There would be many different line items, mostly related to CARES funding to cover personnel. The Community Development Department would increase funding for the downtown façade grant. There were several parks & rec applications for engineering services to receive assistance from engineering firms. This supplemental budget also covered expenditures for the SRO and Golf Course purchase. We were also doing a budget adjustment to reflect accurate purchase and bond proceeds coming and land acquisitions going out.

**7.b Manager Stockdale asked Council if it were okay add two additional holidays for staff, December 24th & 31st.**

Michael Roxbury moved to approve December 24th and 31st as additional holidays for staff. Roak TenEyck seconded the motion. Voted: 5 - 0. Motion carried.

**8) ADJOURN**

Roak TenEyck moved to adjourn. Josy Chavez seconded the motion. Voted: 5 - 0. Motion carried.

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Mary Dedrick, Mayor

ATTEST:

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Nanci Sandoval, City Recorder