

**UMATILLA CITY COUNCIL MEETING  
AGENDA  
COUNCIL CHAMBERS 700 6TH STREET, UMATILLA, OR 97882  
MAY 18, 2021  
6:00 PM**

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1. **MEETING CALLED TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **CITY MANAGER REPORT**

4.a [Public Works Quarterly Report](#) *Suggested Action: Discussion & Report Only*

*Online version can be viewed [HERE](#).*

4.b [Introduction of Local Business Grant Program and update on Facade Grant Program](#)  
*Suggested Action: None*

5. **CONSENT AGENDA**

5.a [Resolution 52-2021](#). A Resolution authorizing the City Manager to sign a five year license renewal with the United States Army Corps of Engineers for License No. DACW57-3-21-0009 for land that the City commonly refers to as 3rd St. Park. *Suggested Action: Motion to Approve*

6. **NEW BUSINESS**

6.a [Resolution No. 50-2021](#) - A resolution authorizing the City Manager to sign a Grant Agreement between the State of Oregon through Oregon Tourism Commission and the City of Umatilla for the replacement of the Nugent Park restroom. *Suggested Action: Motion to approve resolution 50-2021.*

*The City applied for and was awarded a grant in the amount of \$100,000 for a total project cost of \$224,989 to replace the Nugent Park restroom. This project, with corresponding funds are in the proposed budget that has been unanimously recommended by the Budget Committee for adoption for next fiscal year. The project will be completed no later than November 30, 2021.*

6.b [Resolution No. 51-2021](#) - A resolution authorizing the Finance & Administrative Services Director to sign a Memorandum of Understanding between the State Library of Oregon and the Umatilla Public Library *Suggested Action: Motion to approve Resolution No. 51-2021.*

6.c [Resolution 53 - 2021](#). A Resolution to enter into an Intergovernmental Agreement (IGA) with the City of Hermiston, City of Stanfield, City of Echo, and Umatilla County for Government Affairs and Lobbying Services. *Suggested Action: Motion to Approve.*

*In an effort to work together for the improvement of the Cities and County in West Umatilla County, the four cities and Umatilla County will enter into this IGA to more closely work together in seeking projects and legislative priorities that we collectively hope to strengthen the West County area.*

- 6.d [First Reading of Ordinance No. 844 - An Ordinance Revising the Library Board's Duties and Responsibilities by Amending Title 2, Chapter 3 of the City of Umatilla Municipal Code](#) *Suggested Action: First Reading & Discussion.*
- 6.e [Ordinance No. 844 - An Ordinance Revising the Library Board's Duties and Responsibilities by Amending Title 2, Chapter 3 of the City of Umatilla Municipal Code](#) *Suggested Action: Motion to adopt Ordinance No. 844.*

7. **DISCUSSION ITEMS**

- 7.a [Transient Room Tax, Tourism Promotion Assessment, EOTEC, and Other Tourism Promotion Options](#) *Suggested Action: Discussion Only.*
- 7.b [RESOLUTION XX-2021. A Resolution entering into a new Employment Agreement with David Stockdale for City Manager Services.](#) *Suggested Action: Discussion Only. This proposal was reviewed by the Personnel Committee on April 14, 2021 with Unanimous Approval to bring it before City Council for consideration.*

*The City and David Stockdale entered into an Employment Agreement effective October 16, 2018 for City Manager Services. That agreement is scheduled for review no later than October 1, 2021. As part of the annual budget process, all City staff positions were reviewed to consider market analysis and overall compensation. As part of that budget process the Police Union entered into a new Collective Bargaining Agreement, a market rate adjustment of approximately 16% was provided to Grade Level M, and a 2% COLA was also provided for all other employees Grade Level A through L with all new compensation levels effective July 1, 2021.*

*A similar market analysis was performed (attached) on City Manager Compensation for Oregon cities with populations between approximately 5,000 - 20,000 with an annual budget of at least \$20 million. The result of this analysis showed that although Umatilla has the 6th largest budget for FY22, it ranks 12th in total FTE and 14th in City Manager compensation (among other compensation factors).*

*In addition to the market analysis, Mr. Stockdale has consistently received significant "Exceeds Expectations" performance evaluations since joining the City. When considering Mr. Stockdale's Performance Evaluations and the City Manager Compensation Analysis, this new agreement proposes a Salary and Benefits compensation package that more closely aligns with the market and his job performance, while also providing significant assurances to the City of continuity in leadership by committing Mr. Stockdale to a five (5) year agreement with a two (2) year automatic renewal option.*

8. **ADJOURN**

*This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. Special accommodations to attend or participate in a city meeting or other function can be provided by contacting City Hall at (541) 922-3226 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance.*