

**UMATILLA CITY COUNCIL MEETING
AGENDA
COUNCIL CHAMBERS 700 6TH STREET, UMATILLA, OR 97882
MARCH 1, 2022
7:00 PM**

1. **MEETING CALLED TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **CITY MANAGER'S REPORT & GENERAL ANNOUNCEMENTS**
6. **PUBLIC COMMENT** Public Comment is an opportunity for citizens to express opinions, raise issues, and provide information to the City Council. Comments presented during this segment should be on city-related issues and not on items that are scheduled for a Public Hearing on the same evening's agenda. If you wish to speak, please provide the requested information on the Sign-Up Sheet, being sure to note the topic on which you will speak. When called to the podium, begin by stating your name and address. You will have five minutes to speak, unless otherwise instructed.
7. **CONSENT AGENDA**
 - 7.1 **January Paid Invoices** *Suggested Action: Motion to approve*
 - 7.2 **February Paid Invoices** *Suggested Action: Motion to approve*
 - 7.3 **Resolution No 22-2022 - A Resolution Amending the Employee Handbook for the City of Umatilla to Expand the City's Employee Health and Wellness Program, Move the Gym Membership Benefit to the Employee Health and Wellness Section, and Separate the Employee Safety Section** *Suggested Action: Motion to approve Resolution No. 22-2022*

This Resolution highlights the Employee Handbook changes to the Employee Health and Wellness program. A clean copy of the full Employee Handbook with the incorporated changes is also included.
8. **NEW BUSINESS**
 - 8.1 **First Reading of Ordinance No. 853- AN ORDINANCE VACATING A PORTION OF "G" STREET RIGHT-OF-WAY IN THE CITY OF UMATILLA, UMATILLA COUNTY, OREGON** *Suggested Action: The Council approved Nobles Street Vacation SV-1-21 at their February 1, 2022, council meeting. Ordinance 853 will initiate the vacation of 10 feet of undeveloped portion of "G" street right-of-way situated South of 8th Street as approved by Nobles Street Vacation SV-1-21. Staff recommends a motion for a first reading by title*

- only of Ordinance No. 853.*
- 8.2 [Adoption of Ordinance No.853 - AN ORDINANCE VACATING A PORTION OF “G” STREET RIGHT-OF-WAY IN THE CITY OF UMATILLA, UMATILLA COUNTY, OREGON](#) *Suggested Action: The Council approved Nobles Street Vacation SV-1-21 at their February 1, 2022, council meeting. Ordinance 853 will initiate the vacation of 10 feet of undeveloped portion of "G" street right-of-way situated South of 8th Street as approved by Nobles Street Vacation SV-1-21. Staff recommends a motion to approve Ordinance No. 853.*
- 8.3 [First Reading of Ordinance No. 854 - AN ORDINANCE AMENDING CHAPTER 5 OF THE CITY OF UMATILLA’S COMPREHENSIVE LAND USE PLAN TO ADD TAX LOT 1700 ON ASSESSORS MAP 5N2816A AS A PROTECTED AGGREGATE RESOURCE](#) *Suggested Action: The Council approved ODOT Quarry Plan Amendment PA-2-21 at their December 7, 2021, council meeting. Ordinance 854 will implement ODOT Quarry Plan Amendment PA-2-21 amending Chapter 5 of the Comprehensive Plan adding tax lot 1700 on assessors map 5N2816A as a protected aggregate resource.*

- Staff recommends a motion for a first reading by title only of Ordinance No. 854.*
- 8.4 [Adoption of Ordinance No. 854 - AN ORDINANCE AMENDING CHAPTER 5 OF THE CITY OF UMATILLA’S COMPREHENSIVE LAND USE PLAN TO ADD TAX LOT 1700 ON ASSESSORS MAP 5N2816A AS A PROTECTED AGGREGATE RESOURCE](#) *Suggested Action: The Council approved ODOT Quarry Plan Amendment PA-2-21 at their December 7, 2021, council meeting. Ordinance 854 will implement ODOT Quarry Plan Amendment PA-2-21 amending Chapter 5 of the Comprehensive Plan adding tax lot 1700 on assessors map 5N2816A as a protected aggregate resource. Staff recommends a motion for a first reading by title only of Ordinance No. 854. Staff recommends a motion to approve Ordinance No. 854.*
- 8.5 [Resolution No. 21-2022 - A Resolution authorizing the City Manager to sign a Commercial Real Estate Purchase Agreement, sign the necessary land use applications to correct a known property line discrepancy and to sign and record a deed for the sale of real property.](#) *Suggested Action: Motion to approve Resolution No. 21-2022*

- City Council authorized the City Manger to negotiate the purchase of real property at their February 1, 2022 Council meeting. The property is identified as Tax Lot 6300, Assessors Map 5N2815AD (TLID # 5N2815AD06300). The parties have agreed to a purchase price of \$15,000.00 for said real property as contained in a Commercial Real Estate Purchase Agreement.*
- 8.6 [Resolution No. 23-2022 - A Resolution Adjusting the Budget for the 2021-22 Fiscal Year by Adopting a Supplemental Budget, Transferring Appropriations and Increasing the Approved FTE Count](#) *Suggested Action: Motion to Approve Resolution No. 23-2022.*
- 8.7 [Resolution No. 24-2022 - A resolution adopting a compensation plan for the remainder of fiscal year 2021-22 and repealing pay plan and position levels of Resolution No. 43-2021](#) *Suggested Action: Motion to approve Resolution No. 24-2022*
- 8.8 [Resolution No. 25-2022 - A Resolution Recognizing the City of Umatilla's Financial Contribution to the Umatilla Business Center Project](#) *Suggested Action: Motion to Approve Resolution No. 25-2022*

The City has been working on the design and procurement of funding for the Umatilla

Business Center project for over two years. We have saved, received grants, and appropriated significant funds to this project. This Resolution memorializes all of our estimated funding sources for this project and is a requirement of our EDA grant application.

- 8.9 [Arbor Day Proclamation](#) *Suggested Action: Motion to acknowledge and accept Mayor Dedrick's Arbor Day Proclamation*
- 8.10 [Local Business Grant Review- Kookee, LLC](#) [Kookee, LLC](#), applied for the Local Business Grant in December 2021 and was awarded an amount of \$24,108.24. Due to unforeseen construction needed to the roof area, an amended quote was provided to grantee in the amount of \$24,260.00; or an increase of \$5,500 from their original proposal. The grantee is requesting Council to consider the updated additional cost and amend the award amount to the grant maximum of reimbursement of \$27,500 (or an increase of \$3,391.76). *Suggested Action: Motion to approve max grant allowed \$27,500.*

Staff is recommending Council grant the request of Grantee to increase their grant award to the maximum program amount of \$27,500.

9. **PUBLIC COMMENT**

10. **MAYOR'S MESSAGE**

11. **COUNCIL INFORMATION & DISCUSSION**

12. **ADJOURN TO EXECUTIVE SESSION**

13. **EXECUTIVE SESSION**

- 13.1 [Potential Litigation - ORS 192.660\(2\)\(h\)](#) Authorizes council to consult with its counsel regarding current litigation or litigation likely to be filed. Media members must be excluded if the member is a party to the litigation. *Suggested Action: None*
- 13.2 [Executive Session - ORS 192.660 \(2\)\(e\)](#) authorizes the executive session to consider a real property transaction. *Suggested Action: N/A*

14. **RECONVENE**

15. **ADJOURN** This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. Special accommodations to attend or participate in a city meeting or other function can be provided by contacting City Hall at (541) 922-3226 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance.

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