

**UMATILLA CITY COUNCIL MEETING
AGENDA
COUNCIL CHAMBERS 700 6TH STREET, UMATILLA, OR 97882
NOVEMBER 15, 2022
6:00 PM**

1. **MEETING CALLED TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **CITY MANAGER REPORT**

- 4.a [Community Development Semi Annual Report](#) *Suggested Action: Report and discussion - to view online click [HERE](#).*

5. **PUBLIC COMMENT**

6. **NEW BUSINESS**

- 6.a [Letter of Financial Commitment to Umatilla Rural Fire Protection District](#) *Suggested Action: Motion to Approve Umatilla Rural Fire Protection District Letter of Financial Commitment.*

As the City continues to grow, the need for inspection services and fire/life/safety inspections and services also continues to grow. Recent changes in local Intergovernmental Agreements between agencies as resulted in little to no access of Fire Marshall/Inspector services to the residents of Umatilla and Fire District. RFPD is seeking grant funding to create the Fire Marshall/Inspector position and is in need of financial assistance to help meet grant match requirements. The majority of our new development requires fire/life/safety and other related inspections. The \$150,000 pledged for this grant would come from the City's Building Fund, which is to be used for the purpose of supporting building and development within the City, including staff support. This position at RFPD would qualify for use of these funds, has the potential to save the City equal to or greater than the amount pledged over the same period of time, and would provide local control and strengthen our partnership with RFPD.

- 6.b [Local Business Grant Application Review](#). *Suggested Action: Dauna Griggs has submitted a grant request from the Local Business Grant program for the construction of a new Drive-Thru Coffee stop in McNary, Phase 1. The new building will be located between Lewis and Willamette Street in the McNary region of Umatilla. The scope of work includes: purchasing land, building, permits and electrical work. The total project cost is \$56,400.00.*

The Community Development Department has reviewed the application and recommends awarding this grant at the maximum reimbursement of \$27,500.00.

- 6.c [Downtown Revitalization Grant Application Review](#). *Suggested Action: Maple Moose (Paulette Dufloth) submitted a grant request for reimbursement of exterior improvements*

for the building located at 1501 6th Street, Umatilla. The scope of work includes: reader board update, sidewalk, drive-thru bumpers, drive-thru sign and electrical for the new drive-thru sign. The total project cost is \$95,646.04.

Columbia Appliance (Emilio Alvarez) submitted a grant request for reimbursement for the building located at 1110 6th Street, Umatilla. The scope of work includes: extending the fence line to have more storage for his appliances. The total project cost is \$7,636.50.

Old Nick's (Charlotte Baxter) submitted a grant request for the reimbursement for the building located at 610 6th Street, Umatilla. The scope of work includes: parking lot improvement, crack seal, new asphalt, proper drainage, striping, and parking bumpers. The total project cost is \$22,000.00.

The Community Development Department has reviewed the applications and recommends a motion to approve and award each applicant according to the following: \$26,500.00 to Paulette Dufloth, \$5,727.38 to Emilio Alvarez and \$16,500.00 to Charlotte Baxter according to the terms/rules of the program.

- 6.d [Resolution 19-2023 - A resolution authorizing the City Manager to sign an amendment to the existing agreement with the State of Oregon Department of Environmental Quality for a Clean Water State Revolving Fund Loan, Agreement No. R93053](#) *Suggested Action: Motion to approve Resolution 19-2023*

7. **DISCUSSION ITEMS**

- 7.a [Trucks on Willamette Ave](#) *Suggested Action: Colo Logistics approached staff with a solution to their trucks getting stuck down by the dam.*
- 7.b [Cascade Natural Gas Corporation - Franchise Agreement](#) *Suggested Action: Cascade Natural Gas Corporation's existing franchise agreement is set to expire at the end of November and needs to be renewed. Staff is proposing to renew the existing franchise agreement with no changes.*
- 7.c [Employee Handbook Updates](#) *Suggested Action: Discussion only*

8. **RECESS TO EXECUTIVE SESSION**

9. **EXECUTIVE SESSION**

- 9.a [Executive Session - ORS 192.660 \(2\)\(e\)](#) authorizes the executive session to consider a real property transaction. *Suggested Action: n/a*

10. **RECONVENE**

11. **ADJOURN**

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