

**UMATILLA CITY COUNCIL MEETING  
AGENDA  
COUNCIL CHAMBERS 700 6TH STREET, UMATILLA, OR 97882  
JANUARY 3, 2023  
7:00 PM**

---

1. **MEETING CALLED TO ORDER** President TenEyck to call meeting to order.
2. **OATH OF OFFICE** Corinne Funderburk - Council Position #1  
Katie McMillan - Council Position #3  
Dennis McMillan - Council Position #5  
Caden Sipe - Mayor
  - 2.1 [Corinne Funderburk - Position 1](#) *Suggested Action: Administer Oath*
  - 2.2 [Katie McMillan - Position 3](#) *Suggested Action: Administer Oath*
  - 2.3 [Dennis McMillan - Position 5](#) *Suggested Action: Administer Oath*
  - 2.4 [Caden Sipe - Mayor](#) *Suggested Action: Administer Oath*
3. **ROLL CALL**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA**
6. **CITY MANAGER'S REPORT**
  - 6.1 [Planning Commission Yearly Report](#) *Suggested Action: November 2021-October 2022*
  - 6.2 [Letter from UCSLD Outgoing District Director Erin McCusker](#) *Suggested Action: No action needed*
  - 6.3 [Government Finance Officer's Association \(GFOA\) Distinguished Budget Presentation Award](#) *Suggested Action: GFOA has presented the Distinguished Budget Presentation Award to the City of Umatilla for its Annual Budget for the fiscal year beginning July 1, 2022. This award is the highest form of recognition in governmental budgeting. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as a policy document, a financial plan, an operations guide and a communication device.*
  - 6.4 [FY 2021-2022 Audit Review](#) *Suggested Action: Barnett & Moro, P.C. has completed the City's annual audit report for the fiscal year ending June 30, 2022. We have included their Independent Auditors' Report summaries for your review. A full copy of the report which includes financial statements, Management Discussion & Analysis and other supplementary information has been published to the City's website at <https://www.umatilla-city.org/finance/page/budget-audit-reports>.*
7. **PUBLIC COMMENT** Public Comment is an opportunity for citizens to express opinions, raise issues, and provide information to the City Council. Comments presented during this segment should be on city-related issues and not on items that are scheduled for a Public Hearing on the same evening's agenda. If you wish to speak, please provide the requested information on the Sign-Up Sheet, being sure to note the topic on which you will speak. When called to the podium,

begin by stating your name and address. You will have five minutes to speak, unless otherwise instructed.

8. **CONSENT AGENDA**

8.1 **December Paid Invoices** *Suggested Action: Motion to approve*

9. **NEW BUSINESS**

9.1 **2023 Council Calendar** *Suggested Action: In addition to approving the Council Meeting dates, etc. we will also need to approve a Council Retreat, Tour, & Goal Setting day.*

*Motion to approve calendar as amended to include the Council Retreat date.*

9.2 **First reading of Ordinance 864 - An Ordinance granting a nonexclusive Franchise to Pendleton Overground, LLC DBA PDTFAST.NET hereinafter referred to as "Grantee," its successors and assigns, the right of privilege to provide telecommunications services within the City and to utilize the public rights of way.** *Suggested Action: Staff presented the previous franchise agreement to Council at their December 6, 2022 meeting. No changes are proposed with adoption of the new franchise agreement. Staff recommends a motion for a first reading by title only of Ordinance No. 864.*

9.3 **Ordinance No. 864. An Ordinance granting a nonexclusive Franchise to Pendleton Overground, LLC DBA PDTFAST.NET hereinafter referred to as "Grantee," its successors and assigns, the right of privilege to provide telecommunications services within the City and to utilize the public rights of way.** *Suggested Action: Pendleton Overground approached staff requesting to establish franchise agreement to provide a telecommunication system (Fiber) within the City of Umatilla.*

9.4 **Resolution 23-2023 - A resolution declaring surplus city property** *Suggested Action: Motion to approve Resolution 23-2023*

9.5 **Budget Committee Appointments** *Suggested Action: Mayor Sipe is recommending reappointment of Bruce McLane and appointment of Richard Cotterell, Josy Chavez, Leslie Smith and Veronica Gutierrez to the Budget Committee.*

*Motion to approve Mayor Sipe's recommendations.*

9.6 **Library Advisory Committee Appointments** *Suggested Action: Mayor Sipe is recommending reappointment of Judy Simmons and appointment of Veronica Gutierrez to the Library Advisory Committee.*

*Motion to approve Mayor Sipe's recommendations.*

10. **PUBLIC COMMENT**

11. **MAYOR'S MESSAGE**

12. **COUNCIL INFORMATION & DISCUSSION**

13. **RECESS TO EXECUTIVE SESSION**

14. **EXECUTIVE SESSION**

14.1 **TIME CERTAIN: 7:50. Potential Litigation - ORS 192.660(2)(h) Authorizes council to**

consult with its counsel regarding current litigation or litigation likely to be filed. Media members must be excluded if the member is a party to the litigation. *Suggested Action: n/a*

15. **ADJOURN** This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. Special accommodations to attend or participate in a city meeting or other function can be provided by contacting City Hall at (541) 922-3226 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance.

*This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. Special accommodations to attend or participate in a city meeting or other function can be provided by contacting City Hall at (541) 922-3226 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance.*