

**UMATILLA CITY COUNCIL MEETING**  
**AGENDA**  
**COUNCIL CHAMBERS 700 6TH STREET, UMATILLA, OR 97882**  
**AUGUST 20, 2019**  
**6:00 PM**

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1. **MEETING CALLED TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **CITY MANAGER REPORT**

4.a Finance Department Quarterly Report - 4th Quarter 2018-19 *No Action Needed*

4.b Community Development Department Quarterly Report 4th Qtr FY 18-19 *None*

4.c Public Works Quarterly Report *For Discussion Only*

4.d Library Presentation *No Action Needed*

5. **NEW BUSINESS**

5.a Resolution No. 07-2020 - A Resolution Authorizing the Mayor to Sign Amendment No. 01 for Fund Exchange Agreement No. 33539 with the State of Oregon by and through Oregon Department of Transportation (ODOT) to Exchange Federal Funds for State Funds *The City Council approved the original fund exchange for the 6th Street Project at the June 4, 2019 Council Meeting. The bids for the project came in much higher than anticipated, resulting in a higher City contribution towards the overall project cost. Initial conversations with ODOT indicated that the increased amount would be between \$80,000-\$100,000. The request we just received was for \$35,000 which is reflected in the total amended agreement amount indicated in the attached contract amendment. Staff recommends approval of this resolution.*

5.b RESOLUTION 08-2020 TO ASSUME JURISDICTION, FROM UMATILLA COUNTY, OVER UNION STREET, A LOCAL ACCESS ROAD, AND DIRECT THE CITY MANAGER TO PURSUE ANNEXATION OF UNION STREET INTO THE CITY LIMITS OF THE CITY OF UMATILLA. *Motion to Approve Resolution as proposed.*

5.c Planning Commission Appointment *A. Larry Hardy*  
*B. Keith Morgan*

6. **DISCUSSION ITEMS**

- 6.a Goal 9 Economic Development and Employment Lands Update *This discussion item will be a joint session between the City Council and Planning Commission. The consultant team from Johnson Economics and Community Development staff will share preliminary findings about employment lands (aka industrial and commercial zoned lands) in the city. The purpose of the study is to determine if city has an adequate inventory of the type and size of lands that will insure adequate employment opportunities for the 20-year planning horizon. Questions and comments from the council and commission will inform the final report which will also include recommendations and strategies to optimize employment opportunities.*
- 6.b Fireworks Ordinance *Provide direction to staff on how you would like to move forward on this topic.*

7. **ADJOURN**

*This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. Special accommodations to attend or participate in a city meeting or other function can be provided by contacting City Hall at (541) 922-3226 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance.*

# Finance Department Quarterly Report



Financial Report for the Fourth Quarter  
Ended June 30, 2019  
Relating to Fiscal Year 2018-19

I am pleased to offer this financial report of City operations for your review. This report covers financial operations through the fourth quarter of the fiscal year ended June 30, 2019.

Melissa Ince, CPA  
Finance & Administrative Services Director



## QUARTERLY HIGHLIGHTS

### *NLC Service Line Warranty Program*



In June, the City entered into an agreement with Utility Service Partners to offer the City's residential property owners the opportunity, but not obligation, to purchase a service line warranty on external water service lines, external sewer/septic lines and interior plumbing and drainage warranty. Staff has been working with Utility Service Partners on marketing materials and a customer mailing list. The first round of letters is set to mail on August 12, 2019.

### *A System Development Charge and Utility Rate Study Kickoff*



The City's System Development Charge (SDC) analysis and full utility rate analysis kicked off in May. Staff is actively working with FCS Group to make sure they have all of the data needed for their analysis. Once complete, the consultants will provide a report to City Staff and City Council with their recommendations on how to proceed. We hope to have this process concluded by the end of 2019.

### *Staff Trainings*



Dave and I attended the annual Government Finance Officers Association (GFOA) Conference in Los Angeles in May. We attended excellent sessions with topics including: managing construction project risk, a small government forum on debt management, economic development with tourism, financial transparency in the modern era and many more!

I also took several of our front counter and library staff to a Fred Pryor training in Pendleton on How to Deliver Exceptional Customer Service. The training was very informational and the staff was really engaged on how they can improve here at City Hall.



### *Budget Preparation and Workshop*

The City Council, Budget Committee and staff continued their work on the 2019-2020 Fiscal Year budget in the 4<sup>th</sup> Quarter. The annual budget meeting was held on April 16<sup>th</sup>. Following some lengthy and appreciated discussion, the committee voted to recommend approval of the proposed budget at the City Council's June 4<sup>th</sup> meeting. In June, City Council took the committee's recommendation and unanimously approved the 2019-2020 fiscal year budget. We greatly appreciate all of the time and hard work that went into this budget!

### *Staff Changes*

Carrie Shilhanek was hired in April for the Administrative Services Manager position and has hit the ground running. One of our long term librarians, Pamela Johnson, retired at the end of June. Susana Sotelo has filled the full time vacancy and a replacement part time Library Aide will be hired in July.



### *Sensus – Electronic Water Meter Upgrade*



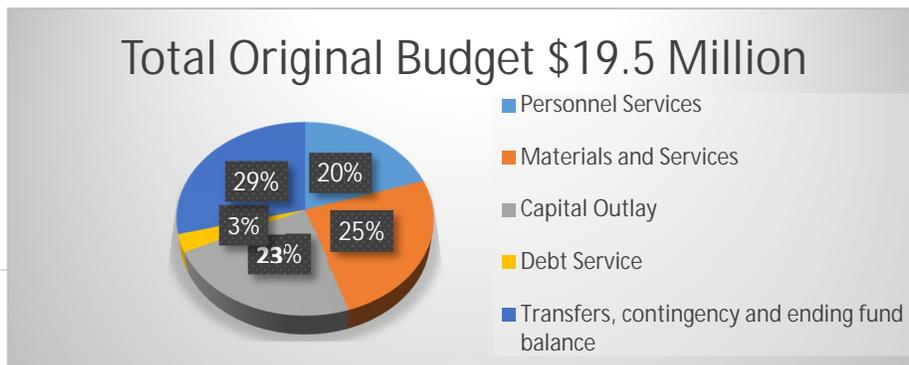
In April, staff from finance and public works worked with Sensus to upgrade our electronic water meter system.

The upgrade allows public works staff to access meter information in the field. It also has a much easier monitoring and alert system that we will use at City Hall to detect leaks and meters that are not reading correctly.

### *Highlight Reminders of the 2018-2019 Budget*

In June 2018, the City Council adopted the 2018-2019 budget. Pertinent highlights of this budget included:

- It is a single year budget balanced at \$19.5 million across all funds.
- Personnel services represent 20 percent of the total expenditures at \$3.8 million
- Materials and services represent 25 percent of the total expenditures at \$4.8 million
- Capital Outlay represents 23 percent of total expenditures at \$4.5 million
- Debt Service represents 3 percent of total expenditures at \$488,000
- Transfers, Contingency, and Ending Fund Balance make up the remainder



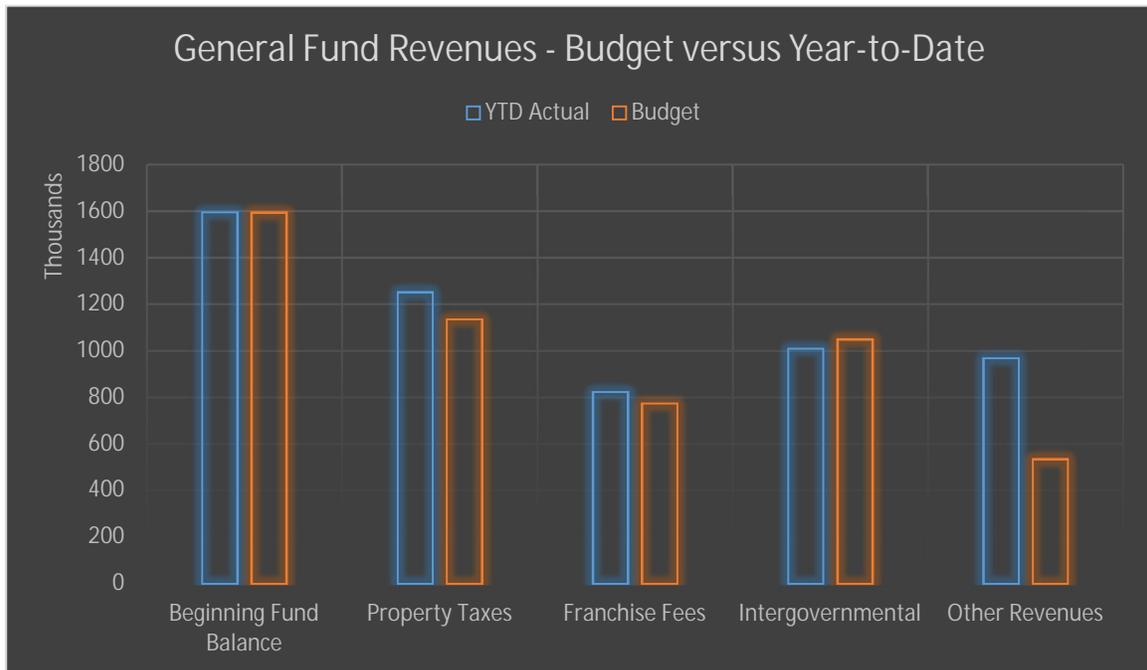
*Budget-to-Actual Quarterly Highlights*

**GENERAL FUND (100% of Fiscal Year Elapsed)**

**Revenues:**

As of June 30<sup>th</sup>, the General Fund has received 111% of its projected revenues.

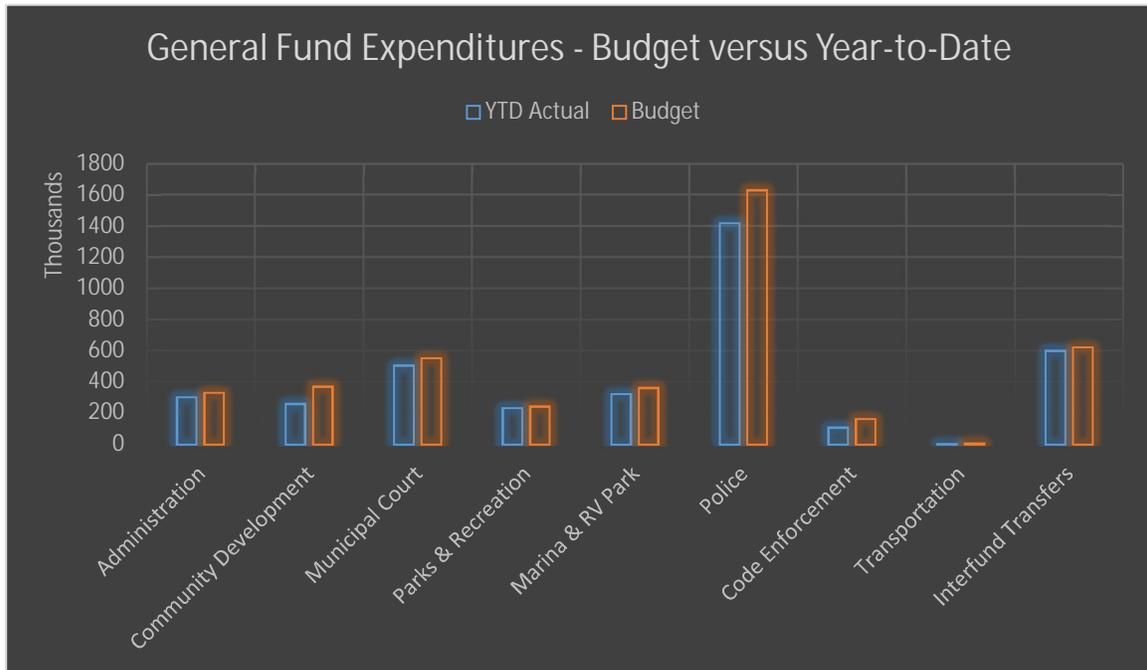
<b>General Fund</b>	<b>Budget</b>	<b>YTD Actual</b>	<b>Percent</b>
<b>Revenues</b>			
Beginning Fund Balance	<u>\$ 1,593,679</u>	<u>\$1,594,422</u>	<u>100.1%</u>
Property taxes	1,134,499	1,250,905	110.3%
Franchise fees	773,877	823,323	106.3%
Intergovernmental	1,048,797	1,009,244	96.2%
Other Revenues	534,221	967,710	181.1%
Interfund Transfers	<u>1,500</u>	<u>1,500</u>	<u>100.0%</u>
Total Operating Revenues	<u>3,492,894</u>	<u>4,052,682</u>	<u>116.0%</u>
Total Revenues	<u>\$5,086,573</u>	<u>\$5,647,104</u>	<u>111.0%</u>



**Expenditures:**

Year-end activity has the General Fund expending 73.5% of its appropriations for the FY2019. The table below details the expenditures by program.

General Fund	Budget	YTD Actual	Percent
Administration	\$330,729	\$301,669	91.2%
Community Development	369,021	258,062	69.9%
Municipal Court	551,019	504,835	91.6%
Parks & Recreation	242,691	233,073	96.0%
Marina & RV Park	361,319	322,733	89.3%
Police	1,626,156	1,416,114	87.1%
Code Enforcement	163,385	106,460	65.2%
Transportation	7,000	323	4.6%
Interfund Transfers	<u>621,700</u>	<u>597,700</u>	<u>96.1%</u>
Total Operating Expenditures	<u>\$5,086,573</u>	<u>\$3,740,999</u>	<u>73.5%</u>



**OTHER FUNDS (100% of Fiscal Year Elapsed)**

	REVENUES			EXPENDITURES		
	Budget	YTD Actual	Percent	Budget	YTD Actual	Percent
Water	\$1,225,383	\$1,257,469	102.6%	\$1,225,383	\$1,120,849	91.5%
Sewer	2,127,521	2,071,404	97.4%	2,127,521	1,553,712	73.0%
Street	1,637,581	950,934	58.1%	1,637,581	556,307	34.0%
Capital Reserve	1,966,569	2,139,571	108.8%	1,966,569	511,308	26.0%
Library	322,902	350,623	108.6%	322,902	205,805	63.7%
Refuse	844,510	877,883	104.0%	844,510	780,114	92.4%
Building	1,509,640	2,130,933	141.2%	1,509,640	439,324	29.1%
Debt Service	20,214	21,235	105.1%	20,214	18,388	91.0%
Transient Room Tax	322,403	338,846	105.1%	322,403	132,632	41.1%
Building Reserve	240,005	242,300	101.0%	240,005	117,222	48.8%
Water Reserve	1,333,636	1,248,666	93.6%	1,333,636	712,463	53.4%
Sewer Reserve	<u>4,139,098</u>	<u>1,619,530</u>	<u>39.1%</u>	<u>4,139,098</u>	<u>109,796</u>	<u>2.7%</u>
<b>Totals</b>	<u>\$15,689,462</u>	<u>\$13,249,394</u>	<u>84.4%</u>	<u>\$15,689,462</u>	<u>\$6,257,920</u>	<u>39.9%</u>

**LOOKING AHEAD**



*Audit Preparation*

Now that the 2018-2019 fiscal year has concluded, staff is preparing for our annual audit. Barnett and Moro will be conducting their fieldwork the first week of September. Copies of the audit will be distributed to City Council and available at City Hall mid-November.



*Budget Document Preparation*



City Council approved the 2019-2020 fiscal year budget numbers in June. One of the recently adopted Council Goals (Objective 5.7) is to receive the Government Finance Officers Association (GFOA) Distinguished Budget Award for the 2020-2021 fiscal year. This year’s final budget document will incorporate several of the criteria needed to accomplish that goal. We will present the final document at the September 17<sup>th</sup> Council Workshop.



# COMMUNITY DEVELOPMENT DEPARTMENT QUARTERLY REPORT

4th Quarter FY 2018-2019

## COMMUNITY DEVELOPMENT HIGHLIGHTS

The new Development and Recreation Manager, Esmeralda Horn was busy this quarter with several activities. Below are highlights.

April –

### Community Cleaning Week

City of Umatilla along with Harvest Food, Umatilla Assemblies of God, G & J Dairy Freeze, Wilbur Ellis and Simplot Soil Builders helped sponsor this fantastic event that allows City residents to dump their junk for free. This year the event was held at the City shop where dumpsters were placed inside the gate. Thank you to public works and all the volunteers that helped make this event successful.



### TILLAMOOK VOLUNTEERS HELPED PUBLIC WORKS CREW

Tillamook Creamery Corporation allowed their employees to volunteer eight hours on a community project. Umatilla was delighted to have the hard working crew who assisted public works with tree trimming and other work in city parks.



### EASTER EGG HUNT

Despite the rainy weather, city had a great turnout at the first annual city- sponsored twilight Easter egg hunt held at Nugent Park.



TREE CITY USA

Public Works and Community Development, along with Umatilla School District staff and students, planted 20 trees at Hash Park. The Hash family also assisted in planting donated several trees. and donation of some trees. It was a wonderful event to honor former Mayor George Hash and build the inventory of trees.



## MAY –

### FISHING DERBY

City and Rogers Toyota co-sponsored a Fishing Derby, along with help from the Walla Walla Army Corps of Engineers and Oregon Department of Fish and Wildlife. A large crowd enjoyed food, prizes and of course catching fish. This popular event will certainly continue next year.



## JUNE –

### WANAPA ROAD DEDICATION

After several years of collaboration among the Port of Umatilla, the Confederated Tribes of the Umatilla Indian Reservation, Two Rivers Correctional Facility and City of Umatilla, a major infrastructure project was completed. City hosted a ribbon cutting ceremony on June 4<sup>th</sup>. That same evening City Council adopted a Resolution to accept ownership of the new roadway, which will pave the way for future economic development for the City and Port.



### FOURTH QUARTER SUMMARY

1. Parks and Recreation – The fourth quarter had many community and development activities. As the first quarter under direction of the new Development and Recreation Manager, Esmeralda Horn, a good deal of time was spent planning for future activities. Events hosted by the city included the Fishing Derby, a flashlight Easter egg hunt, Spring cleaning, tree planting at Hash Park and a ribbon cutting ceremony for Wanapa Road. Staff welcomes input from residents about types of activities you would like city to sponsor. Please contact Esmeralda Horn at (541) 922-3226 X108 if you have ideas or suggestions.

2. Downtown Revitalization – Activity during April, May and June included discussions with private landowners and investors about empty lots and buildings and opportunities to redevelop properties. This outside interest is a good sign in advance of next years' Sixth Street renovation project. City staff continues with the planning and design, as well as funding, for the future "Umatilla Business Center" (aka the old post office). City Council awarded a downtown revitalization grant to the Umatilla School District. So look for improvements soon. A thriving downtown happens slowly, one building, one property at a time.
3. Economic Development and Infrastructure go hand-in-hand and that is especially true in Umatilla. Several city departments, including Community Development, continue to be involved in various components of infrastructure projects such as planning and design, securing easements, coordinating land development, financing, construction of the industrial wastewater pipeline, improvements to Lind Road and Union Street and coordination of a new sewer line. Additionally, Public Works and CDD staff continue to work with the Oregon Water Resources Department (OWRD), the Oregon legislative delegation and others to secure grant and other funding to develop the city's Columbia River water right. Currently, city water supply comes from the Buttercreek groundwater aquifer, which is a declining source and also designated as "critical" by the OWRD. The city has a 23 CFS water right from the Columbia River which would be a more sustainable supply of water for all types of development, including residential, commercial and industrial. Development of a new water system will require a lot of planning, perfection of the water right and financial capital.
4. A Water Management and Conservation Plan (WMCP) is an integral part of infrastructure planning. In June, staff submitted an updated WMCP to OWRD and has coordinated with area agencies for input.
5. A comprehensive city trail plan continues to be the focus of the Parks & Recreation Committee. This quarter the committee narrowed a list of 25 trail segments down to 12 and are planning for an Open House for additional public input on September 10<sup>th</sup>. Additionally, city staff and other members of the community are involved with the regional Umatilla River Trail Plan that is intended to connect the cities of Umatilla, Hermiston, Stanfield and Echo with a trail system.
6. ODOT Projects including the Sixth Street Project, Weigh Station congestion and redevelopment and metal art on the Interstate 82 overpass continue to move forward.



7. Tree City USA was officially acknowledged in 2019. Look for signs near the Umatilla River Bridge and



Bud Draper Road. Staff also participated in the annual McNary Heights Elementary School Earth Day events. (See photo above.)

8. The West Umatilla County Housing Study concluded in June and the final report was presented to Planning Commission and City Council. The report concluded the city has an ample supply of buildable lands (zoned residential) but also recommended several actions enhancing residential development. The number of housing permits issued to date for 2019 is about the same as in 2018, 38 total.

9. Grants. City applied for grants with Oregon Department of Parks and Recreation for a restroom facility at Kiwanis Park and a grant to finish our Master Park Plan.

## DIVISION REPORTS

### Planning Division

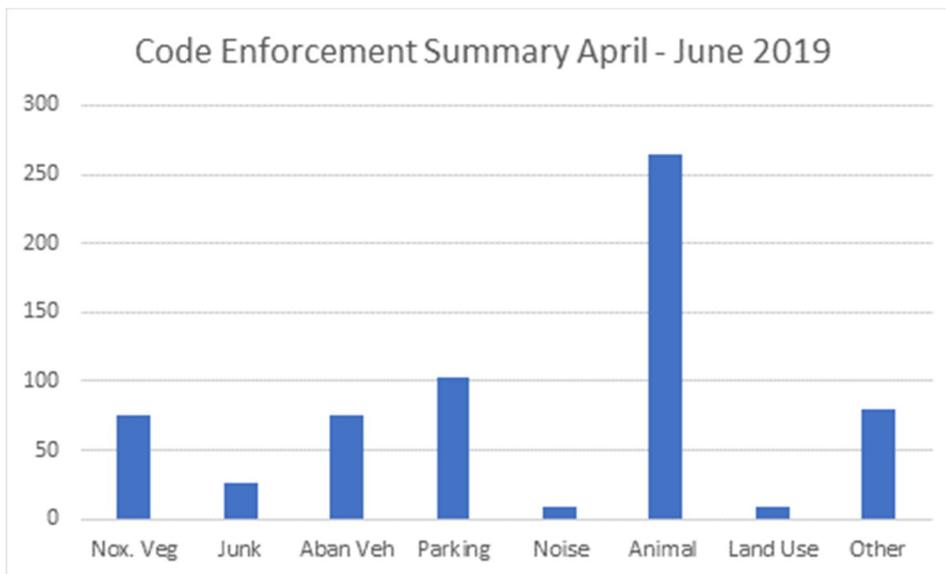
Number of Applications	Type of Application
1	Site Plan Review
1	Partition
2	Replat
1	Subdivision
1	Zone Change
1	Zoning Permit
6	Fence Permits
1	Sign Permit
<b>14</b>	<b>Total Permit Issued</b>

## **Building Division**

Quarter	# of Permits Issued	\$ Value	Fees Collected
1 <sup>st</sup> Quarter	101	\$45,107,336	\$464,242
2 <sup>nd</sup> Quarter	51	\$15,799,181	\$165,702
3 <sup>rd</sup> Quarter	48	\$18,736,147.24	\$350,144.66
4 <sup>th</sup> Quarter	45	\$12,845,038.51	\$207,488.12
<b>TOTAL:</b>	<b>245</b>	<b>\$92,487,702.75</b>	<b>\$1,187,576.78</b>

## **Code Enforcement**

Code Enforcement was active fourth quarter, in spite of the fact that our Code Enforcement Officer was out for a month. During that time Public Works and Police Department stepped in to help, especially just prior to Landing Days.





**SCOTT COLEMAN**

**PUBLIC WORKS  
DIRECTOR**

# Public Works Department Quarterly Report

**LEON SCHEEL**  
**PUBLIC WORKS  
SUPERINTENDANT**

# PUBLIC WORKS: WATER

Duane Dyer, Jason Lohman  
& Casey Horn



## IN THIS SECTION:

- **Water Main**

The 18" Ductile Iron water main that was attached to the underside of the Umatilla river walking bridge has been out of commission since the damage occurred in April. This has maxed the system out on the south hill side of town. We are currently using a 12" lateral the runs under the river and the McFarland Well to handle the needs of the city. We are working currently with our engineering team to come up with a plan to install a temporary pipeline across the existing bridge to reconnect the water system to maintain the current need and growth of Umatilla.

- **Industrial Waste Water Line**

Construction is currently under way to install approximately 14,000 ft. of HDPE, Ductile Iron, PVC piping and all the fittings needed to discharge IWW to the WEID/BOR canal for irrigation purposes. We will be looking for an early February completion date.

- **Operation and Maintenance**

Continue to upgrade equipment on an as needed basis.

# Industrial Waste Water Line



# PUBLIC WORKS: WASTEWATER

Chris Stensurd, Lupe Mendoza

& Matt Tassie



## IN THIS SECTION:

- **Upgrading WWTP System**

Currently we are working with our engineering team of JUB to visit and study various upgrades that could be made to our system to become more efficient and to increase the capacity to fit the demand of our ever-growing city. Recently myself and Leon visited the West Richland WWTP and viewed the upgrades they have made growing from a city of roughly 4,500 residents and very little industrial to a city of 15,000 and moderate industrial growth in ten years. We are looking at several companies that want to do a pilot program with us to see what would work best for us.

- **Operation and Maintenance**

The group at WWTP continue to set a very high example and are continually regarded by DEQ as one of the cleanest facilities in Oregon. Chris and his crew have done a tremendous job with record keeping and organization.

# PUBLIC WORKS: PARKS

Chris Foreman & Derek Harrington



## IN THIS SECTION:

- **Kiwanis Park**

We finishing up the work to the Kiwanis Park Playground with upgrades to the playground equipment a second basketball court and in the spring new picnic tables, benches, and BBQ's. In addition, we will be adding bathrooms and sidewalk areas that are also ADA accessible.

- **Operation and Maintenance**

The crew continues to improve the grounds and make a nice enjoyable lace for our families to enjoy their leisure time. Much of the work the crew does this time of year is normal maintenance but they have used what little extra time they have to get the upgrades done.

# KIWANIS PARK



# PUBLIC WORKS: STREETS

Dennis Whittaker & Leon Scheel



## IN THIS SECTION:

- **Pothole Repair**

A lot of pothole repair and street sweeping are taking place right now. It along process and takes a lot of time and effort. We are prioritizing as we go and are coming up with a more comprehensive plan to begin patching and chip sealing our streets. We ae developing a plan now that will be coming to you in a budget item in the spring to begin our yearly maintenance program.

- **Operation and Maintenance**

We are continuing to adjust and improve our methods to keeping the streets neat and clean. This is an ongoing improvement and doesn't happen overnight. Please feel free to reach out and let us know where we can improve.

# PUBLIC WORKS



## IN THIS SECTION:

Dear Council, and Citizens,

I want to take a minute to thank all of you for the warm welcome I have received over the last eight, yes eight months that I have been here. Time flies when your busy and enjoying what you do. This has been a very challenging yet rewarding career move for me and I have very honored to be your Public Works Director. As you know the Public Works crew does most of the heavy lifting and if you have time stop and thank when you see them doing a good job they greatly appreciate it.

We have a lot of challenging times ahead of us in the near future and I am always grateful for your support I know it can be hard to prioritize budgets to make it all work. Thanks, again for making me feel at home and we will continue to make Umatilla proud.

Sincerely,

Scott R. Coleman  
Public Works Director  
City of Umatilla  
(509) 778-1978

CITY OF UMATILLA, OREGON  
**AGENDA BILL**

<b>Agenda Title:</b> Library Presentation	<b>Meeting Date:</b> 2019-08-20
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<b>Department:</b> Finance & Administrative Services	<b>Director:</b> Melissa Ince	<b>Contact Person:</b> Kellie Lamoreaux	<b>Phone Number:</b>
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<b>Cost of Proposal:</b> NA <b>Amount Budgeted:</b> NA	<b>Fund(s) Name and Number(s):</b>
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<b>Reviewed by Finance Department:</b>	<b>Previously Presented:</b> NA
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**Attachments to Agenda Packet Item:**

<b>Summary Statement:</b> No Action Needed
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<b>Consistent with Council Goals:</b> Goal 4: Increase Public Involvement, Create a Culture of Transparency with the Public, and Enhance Cultural Diversity.
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CITY OF UMATILLA, OREGON  
**AGENDA BILL**

<p><b>Agenda Title:</b> Resolution No. 07-2020 - A Resolution Authorizing the Mayor to Sign Amendment No. 01 for Fund Exchange Agreement No. 33539 with the State of Oregon by and through Oregon Department of Transportation (ODOT) to Exchange Federal Funds for State Funds</p>	<p><b>Meeting Date:</b> 2019-08-20</p>
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<p><b>Department:</b> Finance &amp; Administrative Services</p>	<p><b>Director:</b> Melissa Ince</p>	<p><b>Contact Person:</b> Melissa Ince</p>	<p><b>Phone Number:</b></p>
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<p><b>Cost of Proposal:</b> Increase of \$35,704</p> <p><b>Amount Budgeted:</b> Total exchange allocation \$774,350</p>	<p><b>Fund(s) Name and Number(s):</b></p>
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<p><b>Reviewed by Finance Department:</b></p>	<p><b>Previously Presented:</b> 06/04/2019</p>
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**Attachments to Agenda Packet Item:**

[RES 07 -2020.docx](#)

<p><b>Summary Statement:</b> The City Council approved the original fund exchange for the 6th Street Project at the June 4, 2019 Council Meeting. The bids for the project came in much higher than anticipated, resulting in a higher City contribution towards the overall project cost. Initial conversations with ODOT indicated that the increased amount would be between \$80,000-\$100,000. The request we just received was for \$35,000 which is reflected in the total amended agreement amount indicated in the attached contract amendment. Staff recommends approval of this resolution.</p>
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<p><b>Consistent with Council Goals:</b> Goal 1: Promote a Vibrant and Growing Community by Investing in and Support of Quality of Life Improvements.</p>
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**RESOLUTION NO. 07-2020**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AMENDMENT NO. 01 FOR  
FUND EXCHANGE AGREEMENT NO. 33539 WITH THE STATE OF OREGON BY  
AND THROUGH OREGON DEPARTMENT OF TRANSPORTATION (ODOT) TO  
EXCHANGE FEDERAL FUNDS FOR STATE FUNDS**

**WHEREAS**, the City of Umatilla is partnering with ODOT on a revitalization project on 6<sup>th</sup> Street between Yerxa Avenue and the Umatilla River Bridge that will include roadway paving, construction of sidewalks and curb extensions, pedestrian crossings and lighting; and

**WHEREAS**, to assist in funding the project, the City has requested ODOT to exchange allocated federal funds for state funds based on the ratio of \$94 ODOT funds for \$100 of Federal funds; and

**WHEREAS**, the fund exchange will allow Federal allocated funds to be expended on City projects; and

**WHEREAS**, the City Council approved the original fund exchange agreement on June 4, 2019; and

**WHEREAS**, the bids on the project came in higher than anticipated, resulting in a higher City contribution towards the overall project cost.

**NOW, THEREFORE**, the City does hereby authorize Amendment No. 1 to Agreement No. 33539 to trade \$704,339.68 Federal funds for \$662,079.30 in State funds; and authorize the Mayor to sign the amendment documents.

**PASSED** by the City Council and signed by the Mayor this 20<sup>th</sup> day of August, 2019.

\_\_\_\_\_  
Mary Dedrick, Mayor

ATTEST:

\_\_\_\_\_  
Nanci Sandoval, City Recorder

CITY OF UMATILLA, OREGON  
**AGENDA BILL**

<p><b>Agenda Title:</b> RESOLUTION 08-2020 TO ASSUME JURISDICTION, FROM UMATILLA COUNTY, OVER UNION STREET, A LOCAL ACCESS ROAD, AND DIRECT THE CITY MANAGER TO PURSUE ANNEXATION OF UNION STREET INTO THE CITY LIMITS OF THE CITY OF UMATILLA.</p>	<p><b>Meeting Date:</b> 2019-08-20</p>
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<b>Department:</b> City Administration	<b>Director:</b> David Stockdale	<b>Contact Person:</b> David Stockdale	<b>Phone Number:</b>
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<p><b>Cost of Proposal:</b> n/a</p> <p><b>Amount Budgeted:</b> n/a</p>	<p><b>Fund(s) Name and Number(s):</b></p>
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<b>Reviewed by Finance Department:</b>	<b>Previously Presented:</b> 1/15/19, 1/22/19, 2/19/19, 5/7/19, 7/2/19,
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**Attachments to Agenda Packet Item:**

[RES 08 -2020.docx](#)

<p><b>Summary Statement:</b> Motion to Approve Resolution as proposed.</p>
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<p><b>Consistent with Council Goals:</b> Goal 2: Promote Economic Development and Job Growth.</p>
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**RESOLUTION NO. 08 – 2020**

**A RESOLUTION TO ASSUME JURISDICTION, FROM UMATILLA COUNTY, OVER UNION STREET, A LOCAL ACCESS ROAD, AND DIRECT THE CITY MANAGER TO PURSUE ANNEXATION OF UNION STREET INTO THE CITY LIMITS OF THE CITY OF UMATILLA.**

**WHEREAS**, Union Street is located in the Northwest Quarter of Section 22, Township 5 North, Range 28, E.W.M., Umatilla County; and

**WHEREAS**, Union Street was platted for use by the public as a street or highway in 1948 and in 1997; and

**WHEREAS**, Union Street is a Public Road pursuant to ORS 368.001, which has not been designated a County Road, and as such is a Local Access Road;

**WHEREAS**, pursuant to ORS 368.031, Umatilla County has jurisdiction over local access roads in Umatilla County that are outside of a city;

**WHEREAS**, the City of Umatilla desires to make improvements to Union Street, to obtain jurisdiction over the road, and to annex the area into the city limits;

**WHEREAS**, the Joint Management Agreement between the City of Umatilla and Umatilla County provides that once a Public Road within the City or the Urban Growth Area is brought up to City standards, the road will be accepted as a City street and be maintained by the City;

**WHEREAS**, the City Manager has submitted a request on behalf of the City to have the County transfer Union Street to the City, in its current condition, with no further improvements to be made by County;

**WHEREAS**, the Umatilla County Board of Commissioners, through Board Order BCC2019-059, is in support of the City of Umatilla taking jurisdiction over Union Street and annexing into the city limits.

**NOW THEREFORE, BE IT RESOLVED BY THE UMATILLA CITY COUNCIL:**

1. The City of Umatilla, with the full order and support of the Umatilla County Board of Commissioners, assumes jurisdiction over Union Street, a local access road, and
2. The City Manager is directed to coordinate the effort to achieve annexation of Union Street into City Limits no later than December 31, 2020.

**PASSED** by the City Council and **SIGNED** by the Mayor this 20<sup>th</sup> day of August, 2019.

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Mary Dedrick, Mayor

ATTEST:

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Nanci Sandoval, City Recorder

CITY OF UMATILLA, OREGON  
**AGENDA BILL**

<b>Agenda Title:</b> Planning Commission Appointment	<b>Meeting Date:</b> 2019-08-20
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<b>Department:</b> City Administration	<b>Director:</b> David Stockdale	<b>Contact Person:</b> David Stockdale	<b>Phone Number:</b>
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<b>Cost of Proposal:</b> NA <b>Amount Budgeted:</b> NA	<b>Fund(s) Name and Number(s):</b>
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<b>Reviewed by Finance Department:</b>	<b>Previously Presented:</b> NA
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**Attachments to Agenda Packet Item:**  
[PC Apps.pdf](#)

<b>Summary Statement:</b> A. Larry Hardy B. Keith Morgan
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<b>Consistent with Council Goals:</b> Goal 3: Enhance and Cultivate Relationships and Partnerships.
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CITY OF UMATILLA, OREGON  
**AGENDA BILL**

<b>Agenda Title:</b> Goal 9 Economic Development and Employment Lands Update	<b>Meeting Date:</b> 2019-08-20
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<b>Department:</b> Community Development	<b>Director:</b> Tamra Mabbott	<b>Contact Person:</b> Tamra Mabbott	<b>Phone Number:</b>
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<b>Cost of Proposal:</b> n/a	<b>Fund(s) Name and Number(s):</b>
<b>Amount Budgeted:</b> n/a	

<b>Reviewed by Finance Department:</b>	<b>Previously Presented:</b> n/a
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**Attachments to Agenda Packet Item:**

**Summary Statement:**

This discussion item will be a joint session between the City Council and Planning Commission. The consultant team from Johnson Economics and Community Development staff will share preliminary findings about employment lands (aka industrial and commercial zoned lands) in the city. The purpose of the study is to determine if city has an adequate inventory of the type and size of lands that will insure adequate employment opportunities for the 20-year planning horizon. Questions and comments from the council and commission will inform the final report which will also include recommendations and strategies to optimize employment opportunities.

**Consistent with Council Goals:**

Goal 2: Promote Economic Development and Job Growth.

CITY OF UMATILLA, OREGON

# AGENDA BILL

<b>Agenda Title:</b> Fireworks Ordinance	<b>Meeting Date:</b> 2019-08-20
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<b>Department:</b> Police	<b>Director:</b> Darla Huxel	<b>Contact Person:</b> Darla Huxel	<b>Phone Number:</b>
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<b>Cost of Proposal:</b> na	<b>Fund(s) Name and Number(s):</b>
<b>Amount Budgeted:</b> na	

<b>Reviewed by Finance Department:</b>	<b>Previously Presented:</b> na
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**Attachments to Agenda Packet Item:**

[FIREWORKS ORDINANCE OF THE CITY OF UMATILLA.docx](#)

<b>Summary Statement:</b> Provide direction to staff on how you would like to move forward on this topic.
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<b>Consistent with Council Goals:</b> Goal 1: Promote a Vibrant and Growing Community by Investing in and Support of Quality of Life Improvements.
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AN ORDINANCE OF THE CITY OF UMATILLA, OREGON PROHIBITING THE SALE, USE AND POSSESSION OF PROHIBITED FIREWORKS AND ESTABLISHING A CIVIL PENALTY FOR VIOLATIONS WITHIN THE CITY.

WHEREAS, the residents of Umatilla value a safe and livable community; and

WHEREAS, ORS 480.111 through 480.165 regulate the sale and use of fireworks within the State of Oregon; and

WHEREAS, the use of prohibited fireworks has a negative impact on residents, pets in our homes, and on wildlife in our yards, parks and natural areas; and

WHEREAS, prohibited fireworks pose a public safety threat due to fire hazard to both homes and other structures as well as parks and natural areas especially in dry summer months; and

WHEREAS, the City Council believes it appropriate and necessary to enact municipal regulation of the sale, use and/or discharge of illegal fireworks in the City to thereby allow city staff the ability to enforce firework regulations in municipal court and to afford the municipal court the ability to impose civil penalties; and

WHEREAS, said additional municipal regulation is allowed under ORS 480.160.

NOW, THEREFORE, the City of Umatilla ordains as follows:

1. Umatilla Municipal Code Chapter 4 shall be amended to add the following as an additional section:

4-5-1. Illegal Fireworks Prohibited

It is unlawful for any person to sell, offer for sale, expose for sale, possess, use, explode or allow to be exploded any fireworks except as permitted under the provisions of ORS 480.111 through ORS 480.165

4-5-2 Definitions

As used in subsection (4-5-1) above, the term "fireworks" shall mean as defined in ORS 480.111.

4-5-3 Penalty

1. Violation of subsection (4-5-1) above, shall be a class B civil violation punishable as provided in Code Section 1-4-1.
2. Each day a violation continues shall be considered a separate offence.
3. The City may confiscate, destroy, remove or have removed, at the owner's expense, all stocks of fireworks in violation of this chapter when necessary to preserve public safety.
4. A person in violation of this section may be required to pay restitution pursuant to Code Section 1-4-2.