

**UMATILLA CITY COUNCIL MEETING  
AGENDA  
COUNCIL CHAMBERS 700 6TH STREET, UMATILLA, OR 97882  
JANUARY 21, 2020  
6:00 PM**

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1. **MEETING CALLED TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **CITY MANAGER REPORT**
  - 5.a [Police Quarterly Report](#) *Suggested Action: Discussion*
  - 5.b [City Manager Quarterly Report](#) *Suggestion Action: Discussion*
  - 5.c Supplemental Budget Discussion *No Action Needed.*
6. **PUBLIC COMMENT** Public Comment is an opportunity for citizens to express opinions, raise issues, and provide information to the City Council. Comments presented during this segment should be on city-related issues and not on items that are scheduled for a Public Hearing on the same evening's agenda. If you wish to speak, please provide the requested information on the Sign-Up Sheet, being sure to note the topic on which you will speak. When called to the podium, begin by stating your name and address. You will have five minutes to speak, unless otherwise instructed.
7. **CONSENT AGENDA**
  - 7.a [Court Report - December](#) *Suggested Action: Motion to Approve.*
8. **COMMITTEE REPORTS**

#### 8.a Parks and Recreation Committee Appointments

*Suggested Action: Mayor Dedrick is recommending Cassandra Williams (reappointment) and Katie McMillan (new appointment) for appointment to the Parks and Recreation Committee.*

*The City received applications from the following community members: Cassandra Williams, Cameron Brittain, Paul Estrada, Carrie Holmes, Katie McMillan, Shane Fink, and Ashlee Gonzalez-White.*

#### 8.b Planning Commission Appointments

*Suggested Action: Mayor Dedrick is recommending Nancy Jaimes and Dennis McMillan for appointment to the Planning Commission.*

*The City received the following applications to the Planning Commission: Nancy Jaimes (new), Dennis McMillan (new), Maria McMillan (new), Heidi Sipe (new), and Jodi Hinsley (reappointment).*

#### 8.c Budget Committee Appointment

*Suggested Action: Mayor Dedrick is recommending Bruce McLane for re-appointment to the Budget Committee. Bruce's application is the only one received for the Budget Committee.*

#### 8.d Tree Board Committee Appointments

*Suggested Action: Mayor Dedrick is recommending Lisa Dahlin and Carrie Holmes for appointment to the Tree Board. These are the only applicants we received.*

#### 8.e Library Board Appointment

*Suggested Action: Mayor Dedrick is recommending Gabriela Gonzalez for appointment to the Library Board. This is the only application we received.*

9. **NEW BUSINESS**

- 9.a **Resolution No. 34-2020 - A Resolution Authorizing the City Manager to Sign a Memorandum of Understanding with the Umatilla School District to Implement a W.W.E.L.L. Cooperative** *The Umatilla School District has implemented W.W.E.L.L. (Winter Work-based Experience Learning Lesson) Cooperative to provide opportunities for disabled students to gain work based learning experiences throughout the community. The Umatilla Public Library has partnered with this program in the past with great results and wishes to do so again this year. This resolution authorizes the City Manager to sign the attached Memorandum of Understanding with the Umatilla School District to implement a W.W.E.L.L. Cooperative.*

*Suggested Action: Motion to approve Resolution No. 34-2020*

- 9.b **Resolution No. 35-2020 - A resolution authorizing the City Manager to accept and sign a Bid Form and Sales Agreement for real property known as Umatilla County Tax Lot ID 5N2817AD05500.** *Suggestion Action: Staff recommends approval of Resolution No. 35-2020. The parcel is a remnant from the realignment of River Road. The property could be improved with landscaping and signage as part of the City's beautification effort.*

10. **PUBLIC COMMENT**

11. **DISCUSSION ITEMS**

- 11.a **Zoning of city-owned parcels located on Bud Draper Dr** *Discuss and provide input to staff. To be scheduled after completion of Goal 9 Economic Development update and Employment Lands Analysis.*
- 11.b **Water Management & Conservation Plan (WMCP)** *Review draft and Discuss*

12. **MAYOR & COUNCIL DISCUSSION**

13. **ADJOURN TO EXECUTIVE SESSION**

14. **RECONVENE**

15. **ADJOURN**

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CITY OF UMATILLA, OREGON

# AGENDA BILL

**Agenda Title:**

Police Quarterly Report

**Meeting Date:**

2020-01-21

**Department:**

Police

**Director:**

Darla Huxel

**Contact Person:**

Darla Huxel

**Phone Number:**

541-922-3789

**Cost of Proposal:**

NA

**Fund(s) Name and Number(s):**

N/A

**Amount Budgeted:**

NA

**Reviewed by Finance Department:**

No

**Previously Presented:**

NA

**Attachments to Agenda Packet Item:**

[Quarter Report Oct-Dec 2019.pdf](#)

**Summary Statement:**

*Suggested Action:* Discussion

**Consistent with Council Goals:**

Goal 4: Increase Public Involvement, Create a Culture of Transparency with the Public, and Enhance Cultural Diversity.

# *Umatilla Police Department*

## *Quarterly Report*

*FY2020 – October through December*



*Presented by Chief Darla Huxel*

# Holiday Cheer Resonates at the Umatilla Police Department



## UPD’s Shop with a Cop Program

The Umatilla Police Department, in conjunction with the Hermiston Wal Mart Store, held its annual Shop with a Cop program. This marks the 15th year the department has held this event. We partner with the Umatilla School District to select up to 15 students from the middle school to participate in the program. The Officers then converge on the school, pick up the selected students, take them shopping and then return to the police department to help them wrap their presents. The school district provides lunch to all of the participants and then the students are returned to the school by the officers. Funding for this event is provided through the Wal Mart Community grant and a donation from the Umatilla Police Officer’s Association.

## Winter Season Brings Challenges to Drivers

Even without the snow, driving conditions this time of year can be challenging and dangerous. During this quarter, we responded to 32 crashes or weather related incidents. When conditions affect our local roadways, we help other agencies if travelling in our area is impacted. On 12/16/19, the I-82 Columbia River Bridge was deluged with freezing fog and ice causing a multi-car crash on the southbound side and minor multiple crashes on the northbound side. Our officers assisted Oregon State Police with this incident. In spite of all the emergency lights, drivers just did not seem to understand the concept of slowing down which enhanced the danger to other drivers and our officers.

Our Officer covering the crashes in the northbound lane had to jump the guardrail to get onto the pedestrian path to avoid a sliding car. In 2019, the Officer Down Memorial Page reported that 44 officers were killed nationwide in vehicle related crashes. In Oregon, the law requires that you “move over” if an emergency vehicle is alongside the road with the emergency lights on.

We are only part way through this dangerous driving season, so please, while travelling, slow down for the conditions. Be prepared for delays and winter driving conditions by carrying extra clothing, food and water in your vehicle.

### Inside this issue

- A New Look..... 2
- About Relationships..... 2
- By the Numbers ..... 3
- Department Spotlight ..... 4
- Serving our Community ..... 4
- The Value of Training ..... 5
- Officer Wellness..... 5
- Message from the Chief..... 6

### Special points of interest

- Our Public Safety Partners
- Umatilla area breakdown
- Personnel Update

# A New Look for Umatilla Police Department



While you are out and about in our fair city, you may have noticed our new Dodge Durango SUV patrol vehicle. This purchase was made in accordance with our vehicle replacement plan of one new vehicle per year. We will be evaluating the performance of the Durango as a patrol vehicle. So far, we have seen benefits of the all-wheel-drive with hopes of reducing the need for two sets of tires; winter and summer. There also seems to be more room to accommodate patrol equipment such as mobile data computers, in car cameras, radar units, etc.

We are also happy to reflect our support to the Umatilla School District by adding a Viking head logo and a blue and orange stripe down each side.

We recently have started to work closely with the public works department to perform minor vehicle maintenance (oil changes, light replacements, vehicle inspections, etc.) on the police fleet. Handling these maintenance items in house should reduce the overall cost to our vehicle maintenance budget.

*“On my honor, I will never betray my integrity, my character or the public trust.”*

## Public Safety Partners:

- Oregon State Police
- Umatilla County Sheriff's Office
- Morrow County Sheriff's Office
- Hermiston Police Department
- Boardman Police Department
- Oregon Dept. of Corrections
- Oregon Dept. of Transportation
- Just to name a few!

## It's all about the Relationships

The concept of “it takes a village” can be easily witnessed in our community. Not only do we have an excellent working relationship with our fellow public safety agencies, we also take pride in the relationships we’ve established with our businesses, school district and general public.

For years we have partnered with other departments on annual training, assisting with major events such as the Round-up, Happy Canyon, the county fair along with other situations that arise. Even though we have written agreements in place to cover specific areas of shared resources like the Umatilla Major Crime Team and mutual aid agreements, many times it comes down to just a phone call for assistance. I can say with certainty my fellow colleagues that lead our area public safety teams know and understand that we all have to work together because one agency simply cannot do it all. In this last quarter alone, we assisted other agencies over 70 times on various details.

We have worked with our business community to establish programs to help them such as trespass agreements and have also provided training for their employees in fraud detection and situational awareness.

Our relationship with the school district has enabled us to help in addressing issues of truancy and bullying. We will be able to enhance those efforts this next school year by adding a School Resource Officer (SRO) in August 2020.

Without the relationships we have established, we know that we would not be able to provide the high level of service to our community. It is all about the village!

Snapshot All Offenses – FY20		Snapshot All Offenses - FY19	
Offense	Amount	Offense	Amount
Abuse	4	Abuse	5
Assaults	5	Assaults	8
Burglary	8	Burglary	6
Criminal Mischief	9	Criminal Mischief	9
Domestic Disturbance/VRO	19	Domestic Disturbance/VRO	10
Drug Activity	6	Drug Activity	4
DUII	8	DUII	10
Fraud/Forgery	4	Fraud/Forgery	10
Harassment/Stalking	7	Harassment/Stalking	13
Kidnapping	0	Kidnapping	0
Menacing	0	Menacing	0
Robbery	0	Robbery	0
Thefts	20	Thefts	25
Trespassing	17	Trespassing	22
UUMV/UEMV	10	UUMV/UEMV	4
Warrants	28	Warrants	12
<b>TOTAL</b>	<b>145</b>	<b>TOTAL</b>	<b>138</b>
Assists	71	Assists	78

*Second Quarter Review of all Offenses for Fy20 and FY19*

## Criminal/Traffic Offense Summary Second Quarter

During the second quarter of FY20, calls for service decreased from the second quarter FY19 from 646 to 559. We saw decreases in person crimes as well as property crimes from the same time period last year. The amount of warrant arrests more than doubled from FY19. In the calendar year 2019, we increased total calls from 8099 compared to 7909 in 2018.

Unfortunately, we saw a significant increase in domestic violence/violations of restraining order offenses. During this time of year, additional stressors can sometimes play a part. Shorter days, holiday seasons and “cabin fever” can set in which can result in shorter tempers and an increase in irritation level—not an excuse, just an observation.

During the second quarter of FY20, we conducted 781 self initiated traffic stops/complaints. As a result, 126 traffic citations were issued which equates to a citation being issued approximately 16% of the time. This is significantly lower than our previous second quarter average of 29%. During this quarter we also conducted three special school zone enforcement operations to remind people of the reduced speed zones in this area. There were four citations and two warnings given during these 1-2 hour operations.

As our community grows, vehicle traffic also increases resulting in more traffic stops. In calendar year 2018, we had 2240 traffic stops. That increased to 2685 in 2019.

The current trend of increased calls for service will not change with the addition of so many homes and people. We will continue to be responsive to the needs of our community.

### Criminal Activity by Area

For purposes of evaluating criminal activity throughout the city, we have identified seven general areas: McNary—East (of Willamette), McNary— West (of Willamette), Downtown Residential, Downtown Commercial, South Hill—North (of Monroe Street), and South Hill—South (of Monroe Street).

**Person Crimes:** Includes abuse, assaults, domestic disturbances/ violation of restraining order, harassment/stalking, kidnapping, menacing and robbery.

The highest incidents of person crimes occurred in the McNary area and the lowest number occurred on South Hill.

**Property Crimes:** Includes burglary, criminal mischief, drug activity, DUII, fraud/forgery, thefts, trespassing and UUMV/UEMV.

The highest incidents of property crimes occurred in the McNary area and the lowest number occurred on South Hill.

## Personnel Update

### 2nd Quarter Anniversaries

#### October -

Officer Skillman 2 years

#### November -

Sgt. Wright 27 years

#### December -

Officer Adams 4 years

Chief Huxel 23 years

### Happy Retirement to Judge Theresa Krogh!

We would like to extend our thanks to Judge Krogh for her many years of service to the City of Umatilla and wish her the very best in her retirement.



## Department Spotlight

Office Administrator Kylie Baker was hired 09-04-2012. Her major job duty is to dispatch calls for service on day shift, however, Kylie has many titles associated with her name such as the Records custodian, LEADS representative and Public Information Officer.

A large amount of her time centers around records; submissions, retentions, requests, basically anything that has to do with a police record, Kylie is the "go to" person.

Other duties that she is responsible for is purchasing, Sex Offender registrations, managing our social media accounts and submission of federal and state crime statistics.

Kylie is a true customer service representative and is usually the first face and voice of the police Department.

Kylie is well respected and a trusted friend and colleague in the department and a true asset to our community.



*Kylie Baker—Office Administrator/Dispatcher*

*"I will always have the courage to hold myself and others accountable for our actions."*

## Serving our Community

During this quarter we were involved in the following activities:

**October:** Reading program at the grade school, Career Day at the high school, Red Ribbon Week at the middle school, Trick or Treat on Main Street (Hosted the famous Haunted House) and participated in an emergency operation exercise at Two Rivers Correctional Institute.

**November:** Touch a Truck and reading program at the grade school.

**December:** Shop with a Cop and provided situational awareness training for the staff of Family Health Associates.

The **Umatilla Police Officer's Association** participated in, or provided funding for the following:

Hermiston FFA Auction fundraiser, Police Department Haunted House, Judge Krogh's retirement, Shop with a Cop, Police Staff Christmas Party and sponsored a UHS bowling team. Additionally, in November, members placed and removed new flags for the American Legion #37 Auxiliary at the Sunset Hills cemetery for Veterans Day.



## A Message from the Chief of Police

If you have read everything in this report to this point, you have read the Law Enforcement Oath of Honor. All officers swear to uphold this oath when they are sworn in to their position. This oath, along with our mission statement, are the principles that we strive to accomplish in serving our community. It goes without saying, that service comes with a cost, not only monetarily but emotionally as well.

In every quarterly report I have provided, I always have mentioned the challenges we face with mental health issues in our community. All officers in our department have received extensive training in C.I.T. This training helps us deal with people we may encounter who are having a mental or emotional crisis. But what about the officers who may be also experiencing some difficulty—after all, we are all human! Unfortunately in the past, our profession has not focused on the well being of the officers or the impact these traumatic events have had on officers. This year, I will be sharing more information on how events that we respond to have an impact on us—such as the fear involved with jumping a guard rail on an icy bridge to avoid being hit by a driver who won't slow down for the conditions.

I can't tell you how many times in my career that someone has said to me "you signed up for that" up to and including being killed. We sign up to provide a service to our communities and yes, we understand that there are risks involved with our job. Because I wear a badge, I am expected to tolerate behavior that no other person or profession would be expected to tolerate. No one wants to be spit on, or have water dumped on them like the officers in New York or be constantly video taped for the sole purpose of finding something that we may have done wrong. In any other setting, these type of actions would be considered (at minimum) harassment or bullying except when it comes to being a police officer.

I'm proud to say that I live in a community that demonstrates a higher moral compass than other parts of the country. I'm also proud that my department demonstrates daily, high moral standards and integrity. A big thank you to our community for your support and for the opportunity to serve you.

Chief Darla Huxel

### The Umatilla Police Department

The Umatilla Police Department's dedicated staff is comprised of the following full time staff: the Chief of Police, one Lieutenant, two Sergeant's, one Detective, seven Patrol Officers and the Office Administrator.

Part-time personnel include two Patrol Officers, an Administrative Specialist and one Office/Records person. We also benefit from three volunteer Reserve Officers.

Through proper training and planning, we are able to provide 24/7/365 police coverage to our community.

### Umatilla Police Department

#### Mission Statement

It is the mission of the Umatilla Police Department to provide a fast, effective and professional service to the citizens and guests of the City of Umatilla.

We strive to accomplish our 3 R's of policing:

*Doing the RIGHT thing,*

*For the RIGHT reason,*

*At the RIGHT time.*

All to protect constitutional guarantees and create an environment of safety, security and respect while maintaining partnerships between the community and police.



CITY OF UMATILLA, OREGON

# AGENDA BILL

**Agenda Title:**

City Manager Quarterly Report

**Meeting Date:**

2020-01-21

**Department:**

City Administration

**Director:**

David Stockdale

**Contact Person:**

David Stockdale

**Phone Number:**

541-922-3226x102

**Cost of Proposal:**

NA

**Fund(s) Name and Number(s):**

N/A

**Amount Budgeted:**

NA

**Reviewed by Finance Department:**

No

**Previously Presented:**

NA

**Attachments to Agenda Packet Item:**

[City Manager's Quarterly Report 2nd Quarter FY19.20.docx](#)

**Summary Statement:**

*Suggestion Action:* Discussion

**Consistent with Council Goals:**

Goal 3: Enhance and Cultivate Relationships and Partnerships.



# CITY MANAGER'S QUARTERLY REPORT

2<sup>nd</sup> Quarter

FY 2019-2020



## INTRODUCTION TO CITY MANAGER'S REPORT

As part of our effort to be transparent and to effectively community with the public, and to ensure that all elected officials receive accurate and timely information, I provide to the City Council and to the residents and visitors of Umatilla this City Manager's Quarterly Report. This report provides performance and status updates, budget information, goal monitoring, and visioning information. The primary purpose is to provide an avenue for staff to report on current and upcoming projects, focus on outcome-based objectives in the current year and future years, celebrate accomplishments, update on progress of services and projects, and to deliver information that is informational and helpful to our residents and elected officials. The information in this report is compiled internally, analyzed, and then organized for presentation.

I genuinely hope that you find this report helpful and informative. It is also my hope that this report will be considered as an historical reporting of those items which are important to Umatilla City life and of the accomplishments and challenges of our great community!

Dave Stockdale  
Umatilla City Manager

## HIGHLIGHTED ACCOMPLISHMENTS & PROJECT STATUS UPDATES

This section is designed to report on all things happening throughout the City, such as public improvement projects, ongoing contract negotiations, transportation projects, technology investments, operational changes or improvements, community and economic development, general livability, and grants or awards.

### PROJECTS:

Phase 1 IWW Line Bidding and Construction - Project is funded by Oregon Clean Water State Revolving Fund

Budget: \$175,000 (Time and Materials) for Engineering Services  
Spent to-date: \$140,864  
Remaining: \$34,136  
\$2,342,073 Construction Services  
Spent to-date: \$1,979,604  
Remaining: \$362,469 (of which \$103,320 is retainage)

Scope: Bidding and Construction of an industrial wastewater line to convey water from the PDX2 Campus to a nearby irrigation canal.

Timeline: Construction started in Summer 2019 and is scheduled for completion by end-of-March. This project is on schedule

Completed Tasks: Ongoing Project Management, Updates and Amendments to DEQ Forms and NPDES Permits, Change Orders, Pay Requests, Cultural Monitoring, Site Visits and Inspections, Construction of 90% of pipeline.

Upcoming Tasks: Work toward project completion, final inspections, continued cultural monitoring if necessary, etc.

Bonney Lane Industrial Discharge Facility – Project funded by loan to be reimbursed by ADS through their use rate.

Budget: \$105,000 (Time and Materials) for Engineering Services  
Spent to-date: \$105,649  
Remaining: -\$649 (City does not pay this due to NTE clause)  
Construction Services paid for by Amazon Data Services (ADS).  
Spent to-date: \$0  
Remaining: \$0

Scope: Work closely with ADS to assist in project management and construction and implementation of the PDX63 IWW and sanitary sewer lines including, but not limited to, plan reviews, coordination with ADS, permitting, easements, and NPDES permit revisions.

Timeline: Construction started January 2020 and is scheduled to be completed end-of-March.

Completed Tasks: Review, updated, and DEQ approved Fact Sheet (NPDES operational requirement), Coordinated with ADA Estimated wastewater flows and water demands, PDX63 contract development and negotiation, design

coordination with ADS and the Department of State Lands (DSL) and the United State Army Corps of Engineers (USACE) on environmental wetland delineation and mitigation of the Umatilla Drain.

Upcoming Tasks: Finalize ADS's construction plans and route, finalize NPDES permit revision, and finalize PDX63 agreements. ADS will complete construction by end-of-March.

Hydraulically Connected Wells Feasibility Study – Project is anticipated to be funded, in part, through utilization of Oregon Water Resources Feasibility Grant and by the Special Public Works Fund.

Budget: \$777,800

\$35,000 in-kind, \$372,800 cash, \$370,000 grant

Scope: To conduct a feasibility study to confirm whether the completion of a new well hydraulically-connected to the Columbia River will supply low-silica, low-salinity water to the data centers and throughout the City.

Timeline: Grant application is currently pending. Reviews are ongoing at the state level with presentations likely occurring in April. Notification of award or denial is likely to occur in May. If awarded, the analysis will begin shortly thereafter, mid-to-late summer, with completion occurring in Spring or Summer 2021.

Completed Tasks: OWRD application was submitted in November.

Upcoming Tasks: If awarded, RFP will be drafted and a contractor selected.

Lind Road and Union Street Improvements – Project is funded in partnership with ADS, Business Oregon's and the Oregon Transportation Commissions' Immediate Opportunity Fund, and City Funds

Budget: \$1,909,000 (\$157,000 City, \$797,500 ADS, \$954,500 grant)

Spent to-date: \$120,788

Remaining: \$1,788,212

Scope: Roadway and drainage improvements to Lind Road and Union Street, including the Lind Road/Union Street Intersection. Project includes widening to 26 feet and runs approximately 1,200 linear feet along Union Street and 1,500 linear feet along Lind Road.

Timeline: Preliminary work is ongoing and includes wetland delineation and mitigation, permit applications, and design. Construction will occur late summer and be completed by the end of the year.

Completed Tasks: Surveyed site, wetland delineation field work completed and submitted to state agencies, joint permit application has been submitted to DSL and USACE, 90% design drawings submitted to ODOT and utility companies for review and comment, and geotechnical investigations.

Upcoming Tasks: Receive plan review comments and finalize design. Bid documents and contract award.

Upcoming New Projects:

20 Year Wastewater Master Plan. With the known and anticipated current and future growth over the next 3-7 years and up to 20 years, the City is in need of developing our 20 Year Wastewater Master Plan. Staff is currently working with JUB Engineering to develop the Budget, Scope, and Timeline of this project. Staff estimates that this project is likely to begin in the next fiscal year with completion by the end of next fiscal year. Expansion of our current wastewater treatment plant is likely to occur in 2023.

20 Year Water Master Plan. With the known and anticipated current and future growth over the next 3-7 years and up to 20 years, the City is in need of developing our 20 Year Water Master Plan. Staff is currently working with JUB Engineering to develop the Budget, Scope, and Timeline of this project. Staff estimates that this project is likely to begin in the next fiscal year with completion by the end of next fiscal year. Expansion of our current wastewater treatment plant is likely to occur in 2023.

Community Development Block Grants for Power City and Brownell Rd.. Staff is preparing to apply to the Community Development Block Grant program to extend water and waste water utilities to the Power City and Brownell Rd. (just north of the Port of Entry) areas of town. Each service provides up to \$2.5 million in grant funds. If awarded, it is anticipated that design would begin in 2021 with construction in early 2023.

IT and other Technology Upgrades. As the City grows, so does the demand for services. The need to invest into technology that improves our ability to provide those services becomes more and more important. The Council adopted Objective 5.4 in their 2019-2021 goals to “increase the number of customer self-service options...” and stated that one of their desired outcomes to Promote Economic Development and Job Growth is to “... invest in infrastructure and technology.” To that end, staff is recommending (through the next Supplemental Budget) to purchase and implement a robust Online Reservation System for our Marina and RV Park, our pavilions, and our other facilities. Additionally, we are investing in a Recreation Programming software system to better manage our upcoming newly created recreation programs. And, in order to provide better and more comprehensive safety, investments into camera and security systems at some of our parks and at City Hall.

## HIGHLIGHTED CHALLENGES & COMMITTED ACTIONS

This section is designed to report on some of the minor to significant current challenges of the City, to provide some insight on some of the day-to-day operational challenges of managing our City, and to demonstrate ways in which we are taking action to address these challenges.

1. The City has made significant strides in updating and adopting administrative policies. There is still much work to do. We are currently analyzing and drafting proposed updates to our Employee Handbook (to be first reviewed by the Personnel Committee, likely in April) and started working on the development of a new Administrative Policy & Procedure Manual (or APM).
2. Rapid growth in Industrial, Commercial, and Residential Continues. The lack of our own Building Official/Inspector continues to be a significant financial burden on the City with hundreds of thousands of funds being paid to our partnering community assisting us with our demand. We have invested significant time and financial resources in in-house staff to obtain the majority of these required licenses/certification and anticipate being able to do most of these in-house by the end of summer. We are also currently discussing with other neighboring communities to see if there might be other partnership options to provide these services.
3. Public Trust is Improving, But There is Still Much Work to do. With the implementation of these and departmental quarterly reports, establishing social media accounts, and our “two-touch” approach to Council agenda items, to name a few, the City has significantly improved our communication with the public. Our outreach to solicit and encourage more broad community participation in the Trails Plan, new zoning proposals, and other open houses have produced great turn outs. And, our outreach for more committee participation has yielded many applicants. Increases in community participation is a great indicator of increases in public trust. We are very happy to see so much interest in the City and hope to be able to welcome more.
4. In general, resources are insufficient, but getting better. Our Water Fund reserves continue to be low but are making a very slow uptick. Crucial equipment in Public Works continues to age, but newly incorporated operations and maintenance schedules and replacement strategies and helping. Council can expect to see requests for new equipment and vehicles on a regular basis moving forward.
5. There are moderate to significant discrepancies in our City Charter and our City Code. The Community Development Department will begin working on this behemoth project this spring. Council can expect to see proposals for updates likely at least once every quarter for the next foreseeable future.

## REPORTS

### 2019 Calendar Year- Building Department Data

Permit Type	No. Issued	Total Valuation	Fees Collected
Commercial Alarm or Suppression Systems	4	\$601,279.00	\$9,374.08
Commercial Electrical	39	\$4,712,355.00	\$337,599.10
Commercial Mechanical	17	\$32,900,781.13	\$84,234.80
Commercial Plumbing	4	\$750.00	\$4,866.38
Commercial Sign	3	\$33,200.00	\$1,132.34
Residential Electrical	17	\$26,200.00	\$1,780.68
Residential Mechanical	25	\$155,818.51	\$1,878.15
Residential Plumbing	5	\$25,600.00	\$815.10
Commercial Structural	17	\$43,360,783.93	\$396,642.65
Residential Combo Dwelling	41	\$9,198,609.42	\$289,230.11
Residential Manufactured	1		\$478.00
Residential Structural	6	\$185,855.72	\$4,685.80
<b>Total Permits Issued</b>	<b>179</b>	<b>\$91,201,232.71</b>	<b>\$1,132,717.19</b>

<b>Structural Total</b>	<b>65</b>	<b>\$52,745,249.07</b>	<b>\$691,036.56</b>
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DEVELOPMENT ANALYSIS

Calendar Year	New Construction Value
2010	\$307,076
2011	\$9,007,825
2012	\$7,972,529
2013	\$11,771,353
2014	\$25,227,706
2015	\$18,568,537
2016	\$17,783,986
2017	\$27,534,381
2018	\$48,247,823
2019	\$52,745,249

CITY OF UMATILLA, OREGON

# AGENDA BILL

**Agenda Title:**

Court Report - December

**Meeting Date:**

2020-01-21

**Department:**

Finance & Administrative  
Services

**Director:**

Melissa Ince

**Contact Person:**

Theresa Krogh

**Phone Number:**

541-922-3226

**Cost of Proposal:**

NA

**Fund(s) Name and Number(s):**

N/A

**Amount Budgeted:**

NA

**Reviewed by Finance Department:**

No

**Previously Presented:**

NA

**Attachments to Agenda Packet Item:**

[Court Report - December.pdf](#)

**Summary Statement:**

*Suggested Action:* Motion to Approve.

**Consistent with Council Goals:**

Goal 4: Increase Public Involvement, Create a Culture of Transparency with the Public, and Enhance Cultural Diversity.



# Umatilla Municipal Court

700 6th Street, PO Box 130, Umatilla, OR 97882  
(541) 922-4570 Ext. 2 Fax (541) 922-5758

January 8, 2020

TO: MAYOR MARY DEDRICK  
FROM: THERESA M KROGH , MUNICIPAL JUDGE  
SUBJECT: DECEMBER 2019 MONTH END REPORT

<u>TOTAL</u>	<u>POLICE TRAINING COUNTY STATE</u>			<u>REFUNDS</u>	
<u>RECEIPTS</u>	<u>FINES</u>	<u>FUND</u>	<u>ASSESS..</u>	<u>ASSESS.</u>	
<u>\$ 56,967.71</u>	<u>\$25,746.76</u>	<u>\$ 0.00</u>	<u>\$3,127.24</u>	<u>\$25,242.26</u>	<u>\$2851.45</u>

FUNDS INCLUDES, OVERPAYMENTS, RESTITUTION, REFUNDS TO DEFENDANTS AND BAIL TRANSFERRED TO OTHER COURTS.

TURNOVER FOR DECEMBER 2019 IS \$25,746.76

ONE WEDDINGS WAS PERFORMED IN DECEMBER OUT OF THE COURT ROOM..

Theresa M Krogh  
Municipal Judge for  
The City of Umatilla

:tmk

CC: COUNCIL

CITY OF UMATILLA, OREGON

# AGENDA BILL

**Agenda Title:**

Parks and Recreation Committee Appointments

**Meeting Date:**

2020-01-21

**Department:**

City Administration

**Director:**

David Stockdale

**Contact Person:**

Nanci Sandoval

**Phone Number:**

541-922-3226

**Cost of Proposal:**

NA

**Fund(s) Name and Number(s):**

N/A

**Amount Budgeted:**

NA

**Reviewed by Finance Department:**

No

**Previously Presented:**

NA

**Attachments to Agenda Packet Item:**

[Kassandra Williams.pdf](#)

[Cameron Brittain.pdf](#)

[Paul Estrada.pdf](#)

[Carrie Holmes.pdf](#)

[Katie McMillan.pdf](#)

[Lisa Dahlin.pdf](#)

[Shane Finck.pdf](#)

**Summary Statement:**

*Suggested Action:* Mayor Dedrick is recommending Kassandra Williams (reappointment) and Katie McMillan (new appointment) for appointment to the Parks and Recreation Committee.

The City received applications from the following community members: Kassandra Williams, Cameron Brittain, Paul Estrada, Carrie Holmes, Katie McMillan, Shane Fink, and Ashlee Gonzalez-White.

**Consistent with Council Goals:**

Goal 3: Enhance and Cultivate Relationships and Partnerships.

Mayor and Council:  
City of Umatilla  
PO BOX 130  
Umatilla, OR 97882



I Kassandra Williams, request    appointment  re-appointment to:

- Planning Commission
- Budget Committee
- Parks & Recreation Committee
- Code Enforcement Board
- Library Board
- Transient Room Tax Committee
- Tree Board Committee
- City Council

I have lived in Umatilla for 26 years. Additional qualifications:

- \* Member of the Umatilla Parks & Rec Committee since 2017.
- \* Helped w/input on Master Parks Trail Plan over last 2 years.

Address: Umatilla, OR 97882 Phone Number: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

Kassandra Williams Signature Date: 12/17/19

**Planning Commission** - 7 members, not more than 2 of whom shall be nonresidents of the city residing within urban growth area, and the City Manager and Public Works Director as ex officio members. The Commission is responsible for the administration of the Land Use Code. The Commission may: recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking, and locating of streets, sidewalks and boulevards, relief of traffic congestions, betterment of housing and sanitation conditions, and establishment of zones of districts limiting the use, height, area and bulk of building and structures. For more information please see Title 2 Chapter 1 Section 7 of the City of Umatilla code book.

**Library Board** - 5 resident voters within the urban growth boundary of the City, the City Manager, Mayor, and Librarian may serve on the board as ex officio members. The Board may: make recommendations to the



# City of Umatilla

700 6<sup>th</sup> Street, PO Box 130, Umatilla, OR 97882  
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## COMMITTEE APPOINTMENT FORM

Mayor and Council:

I, Cameron Brittain, request a(n)  appointment  re-appointment (check one) to:

<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Library Board
<input type="checkbox"/> Budget Committee	<input type="checkbox"/> Transient Room Tax Committee
<input checked="" type="checkbox"/> Parks & Recreation Committee	<input type="checkbox"/> Tree Board Committee
<input type="checkbox"/> Code Enforcement Board	<input type="checkbox"/> City Council

I have lived in Umatilla for 30 years. Additional qualifications:

I was born and raised in Umatilla, curently have two young children in the Umatilla school dist. I am a volunteer coach in multiple sports. As well as current president of the Umatilla Little League.

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Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_ Email Address: \_\_\_\_\_

CB \_\_\_\_\_ 01/13/2020

Signature Date

### Committee Descriptions:

**Planning Commission** - 7 members, not more than 2 of whom shall be nonresidents of the city residing within urban growth area, and the City Manager and Public Works Director as ex officio members. The Commission is responsible for the administration of the Land Use Code. The Commission may: recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking, and locating of streets, sidewalks



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## COMMITTEE APPOINTMENT FORM

Mayor and Council:

I Paul Estrada, request a(n)  appointment  re-appointment (check one) to:

<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Library Board
<input type="checkbox"/> Budget Committee	<input type="checkbox"/> Transient Room Tax Committee
<input checked="" type="checkbox"/> Parks & Recreation Committee	<input type="checkbox"/> Tree Board Committee
<input type="checkbox"/> Code Enforcement Board	<input type="checkbox"/> City Council

I have lived in Umatilla for 7 years. Additional qualifications:

Worked at Wal-Mart for 11 1/2 yrs

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Address: 21411 Phone Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
Paul Estrada 1-15-20  
 Signature Date

### Committee Descriptions:

**Planning Commission** - 7 members, not more than 2 of whom shall be nonresidents of the city residing within urban growth area, and the City Manager and Public Works Director as ex officio members. The Commission is responsible for the administration of the Land Use Code. The Commission may: recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking, and locating of streets, sidewalks



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## COMMITTEE APPOINTMENT FORM

Mayor and Council:

Carrie Holmes, request a(n)  appointment  re-appointment (check one) to:

<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Library Board
<input type="checkbox"/> Budget Committee	<input type="checkbox"/> Transient Room Tax Committee
<input checked="" type="checkbox"/> Parks & Recreation Committee	<input checked="" type="checkbox"/> Tree Board Committee
<input type="checkbox"/> Code Enforcement Board	<input type="checkbox"/> City Council

I have lived in Umatilla for 2 1/2 years. Additional qualifications:

Sub for 4th Elementary school

Little League Coach

First Aid & CPR

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Carrie Holmes Email Address: \_\_\_\_\_

Signature Date

1-14-2020

**Committee Descriptions:**

**Planning Commission** - 7 members, not more than 2 of whom shall be nonresidents of the city residing within urban growth area, and the City Manager and Public Works Director as ex officio members. The Commission is responsible for the administration of the Land Use Code. The Commission may: recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking, and locating of streets, sidewalks



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## COMMITTEE APPOINTMENT FORM

Mayor and Council:

I, Katie Mcmillan, request a(n)  appointment  re-appointment (check one) to:

<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Library Board
<input type="checkbox"/> Budget Committee	<input type="checkbox"/> Transient Room Tax Committee
<input checked="" type="checkbox"/> Parks & Recreation Committee	<input type="checkbox"/> Tree Board Committee
<input type="checkbox"/> Code Enforcement Board	<input type="checkbox"/> City Council

I have lived in Umatilla for 17+ years. Additional qualifications:

I have worked for the Umatilla school district since early 2018. I have gotten to know many of the children and their families. I am very interested in becoming more involved in our community. I would like to help contribute ideas to help build better and safer parks and bring more family entertainment to our community.

Address: _____	Phone Number: _____
<u>Katie Mcmillan</u> Signature	Email Address: _____
	<u>1-15-20</u> Date

### Committee Descriptions:

**Planning Commission** - 7 members, not more than 2 of whom shall be nonresidents of the city residing within urban growth area, and the City Manager and Public Works Director as ex officio members. The Commission is responsible for the administration of the Land Use Code. The Commission may: recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking, and locating of streets, sidewalks

Revised 12.26.2019



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## COMMITTEE APPOINTMENT FORM

Mayor and Council:

I, Lisa Dakin, request a(n)  appointment  re-appointment (check one) to:

<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Library Board
<input type="checkbox"/> Budget Committee	<input type="checkbox"/> Transient Room Tax Committee
<input checked="" type="checkbox"/> Parks & Recreation Committee	<input checked="" type="checkbox"/> Tree Board Committee
<input type="checkbox"/> Code Enforcement Board	<input type="checkbox"/> City Council

I have lived in Umatilla for 30 years. Additional qualifications:

Have an interest in our community. Have participated in trail assessment of the trails. Would like to see what our future holds as far as improvements.

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Lisa Dakin Signature 1/16/2020 Date

### Committee Descriptions:

**Planning Commission** - 7 members, not more than 2 of whom shall be nonresidents of the city residing within urban growth area, and the City Manager and Public Works Director as ex officio members. The Commission is responsible for the administration of the Land Use Code. The Commission may: recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking, and locating of streets, sidewalks

Revised 12.26.2019



# City of Umatilla

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## COMMITTEE APPOINTMENT FORM

Mayor and Council:

I Shane Finck, request a(n)  appointment  re-appointment (check one) to:

<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Library Board
<input type="checkbox"/> Budget Committee	<input type="checkbox"/> Transient Room Tax Committee
<input checked="" type="checkbox"/> Parks & Recreation Committee	<input type="checkbox"/> Tree Board Committee
<input type="checkbox"/> Code Enforcement Board	<input type="checkbox"/> City Council

I have lived in Umatilla for 12 years. Additional qualifications:

I have been a member of the Parks and Rec Committee for about 7 years and have been the committee chair for most of my time on the Parks and Rec Committee. I would like to continue serving on the committee to help keep the recently achieved progress moving forward

Address _____	Phone Number: _____
<u>Shane Finck</u> Signature	_____ 1/16/2020 Date

### Committee Descriptions:

**Planning Commission** - 7 members, not more than 2 of whom shall be nonresidents of the city residing within urban growth area, and the City Manager and Public Works Director as ex officio members. The Commission is responsible for the administration of the Land Use Code. The Commission may: recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking, and locating of streets, sidewalks

CITY OF UMATILLA, OREGON

# AGENDA BILL

**Agenda Title:**

Planning Commission Appointments

**Meeting Date:**

2020-01-21

**Department:**

City Administration

**Director:**

David Stockdale

**Contact Person:**

Nanci Sandoval

**Phone Number:**

541-922-3226

**Cost of Proposal:**

NA

**Fund(s) Name and Number(s):**

N/A

**Amount Budgeted:**

NA

**Reviewed by Finance Department:**

No

**Previously Presented:**

NA

**Attachments to Agenda Packet Item:**

[Jodi Hinsley.pdf](#)

[Heidi Sipe.pdf](#)

[Nancy Jaimes.pdf](#)

[Dennis McMillan](#)

[Maria McMillan](#)

**Summary Statement:**

*Suggested Action:* Mayor Dedrick is recommending Nancy Jaimes and Dennis McMillan for appointment to the Planning Commission.

The City received the following applications to the Planning Commission: Nancy Jaimes (new), Dennis McMillan (new), Maria McMillan (new), Heidi Sipe (new), and Jodi Hinsley (reappointment).

**Consistent with Council Goals:**

Goal 3: Enhance and Cultivate Relationships and Partnerships.



Submission Information

Form: **Committee Appointment Form**  
Submitted by Visitor (not verified)  
Mon, 12/16/2019 - 12:56pm  
198.237.71.7

**Full Name**

Heidi Sipe

**Please indicate which category you are seeking Appointment**

**Which committees are you interested in?**

Planning Commission

**How long have you lived in Umattila?**

Since 2000

**List any additional qualifications**

I served on the Planning Commission from 2002-2018. During this time, I served as Vice Chair on numerous occasions and participated in multiple Downtown Revitalization plans, rezoning processes and the code updates.

**Address**

**Phone Number**

**Email**



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## COMMITTEE APPOINTMENT FORM

Mayor and Council:

I Nancy James, request a(n)  appointment  re-appointment (check one) to:

<input checked="" type="checkbox"/> Planning Commission	<input type="checkbox"/> Library Board
<input type="checkbox"/> Budget Committee	<input type="checkbox"/> Transient Room Tax Committee
<input type="checkbox"/> Parks & Recreation Committee	<input type="checkbox"/> Tree Board Committee
<input type="checkbox"/> Code Enforcement Board	<input type="checkbox"/> City Council

I have lived in Umatilla for 5 years. Additional qualifications:

I love my community and look forward to serving in any way possible

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Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Nancy James Signature 01/15/2020 Date

### Committee Descriptions:

**Planning Commission** - 7 members, not more than 2 of whom shall be nonresidents of the city residing within urban growth area, and the City Manager and Public Works Director as ex officio members. The Commission is responsible for the administration of the Land Use Code. The Commission may: recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking, and locating of streets, sidewalks

Revised 12.26.2019



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## COMMITTEE APPOINTMENT FORM

Mayor and Council:

I DERINIS McMILLAN, request a(n)  appointment  re-appointment (check one) to:

<input checked="" type="checkbox"/> Planning Commission	<input type="checkbox"/> Library Board
<input type="checkbox"/> Budget Committee	<input type="checkbox"/> Transient Room Tax Committee
<input type="checkbox"/> Parks & Recreation Committee	<input type="checkbox"/> Tree Board Committee
<input type="checkbox"/> Code Enforcement Board	<input type="checkbox"/> City Council

I have lived in Umatilla for 15 years. Additional qualifications:

I CANNOT SAY I HAVE ANY SPECIAL QUALIFICATIONS THAT SET ME ABOVE OTHER CANDIDATES, BUT I TRULY CARE FOR THIS TOWN, AND THE PEOPLE WHO LIVE HERE. I DO HAVE EXPERIENCE RUNNING OPERATIONS WITH SMALL BUSINESS.

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
Derinis McMillan 11/15/20  
 Signature Date

### Committee Descriptions:

**Planning Commission** - 7 members, not more than 2 of whom shall be nonresidents of the city residing within urban growth area, and the City Manager and Public Works Director as ex officio members. The Commission is responsible for the administration of the Land Use Code. The Commission may: recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking, and locating of streets, sidewalks

Revised 12.26.2019



# City of Umatilla

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## COMMITTEE APPOINTMENT FORM

Mayor and Council:

I, Maria McMillan, request a(n)  appointment  re-appointment (check one) to:

<input checked="" type="checkbox"/> Planning Commission	<input type="checkbox"/> Library Board
<input type="checkbox"/> Budget Committee	<input type="checkbox"/> Transient Room Tax Committee
<input type="checkbox"/> Parks & Recreation Committee	<input type="checkbox"/> Tree Board Committee
<input type="checkbox"/> Code Enforcement Board	<input type="checkbox"/> City Council

I have lived in Umatilla for 13 years. Additional qualifications:  
 Since I came to live in Umatilla 13 years ago I have come to love our city. I am applying for this position because I want to be more involved in the processes behind the scenes.  
 I have good organization skills and I am a responsible person, I can step away from something and look at it from a rational point of view.  
 I also have a lot of experience running a small business.

Address	Phone Number:
<u>[Signature]</u>	Email Address: <u>m</u>
Signature	Date: <u>01.16.20</u>

### Committee Descriptions:

**Planning Commission** - 7 members, not more than 2 of whom shall be nonresidents of the city residing within urban growth area, and the City Manager and Public Works Director as ex officio members. The Commission is responsible for the administration of the Land Use Code. The Commission may: recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking, and locating of streets, sidewalks

CITY OF UMATILLA, OREGON

# AGENDA BILL

**Agenda Title:**

Budget Committee Appointment

**Meeting Date:**

2020-01-21

**Department:**

City Administration

**Director:**

David Stockdale

**Contact Person:**

Nanci Sandoval

**Phone Number:**

541-922-3226

**Cost of Proposal:**

NA

**Fund(s) Name and Number(s):**

N/A

**Amount Budgeted:**

NA

**Reviewed by Finance Department:**

No

**Previously Presented:**

NA

**Attachments to Agenda Packet Item:**

[Bruce McLane.pdf](#)

**Summary Statement:**

*Suggested Action:* Mayor Dedrick is recommending Bruce McLane for re-appointment to the Budget Committee. Bruce's application is the only one received for the Budget Committee.

**Consistent with Council Goals:**

Goal 3: Enhance and Cultivate Relationships and Partnerships.

Mayor and Council:  
City of Umatilla  
PO BOX 130  
Umatilla, OR 97882



I Bruce McLane, request  appointment  re-appointment to:

- |   |   |
|---|---|
| <input type="checkbox"/> Planning Commission          | <input type="checkbox"/> Library Board                |
| <input checked="" type="checkbox"/> Budget Committee  | <input type="checkbox"/> Transient Room Tax Committee |
| <input type="checkbox"/> Parks & Recreation Committee | <input type="checkbox"/> Tree Board Committee         |
| <input type="checkbox"/> Code Enforcement Board       | <input type="checkbox"/> City Council                 |

I have lived in Umatilla for 30+ years. Additional qualifications:

I have served on the budget committee for one term and would like to continue to be a part of that process. One full term has allowed me the time and exposure to the budget to begin to understand the complexity and importance of this process.

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
UMATILLA, OR. E-mail Address: \_\_\_\_\_

Bruce McLane \_\_\_\_\_  
Signature Date 12/19/2019

**Planning Commission** - 7 members, not more than 2 of whom shall be nonresidents of the city residing within urban growth area, and the City Manager and Public Works Director as ex officio members. The Commission is responsible for the administration of the Land Use Code. The Commission may: recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking, and locating of streets, sidewalks and boulevards, relief of traffic congestions, betterment of housing and sanitation conditions, and establishment of zones of districts limiting the use, height, area and bulk of building and structures. For more information please see Title 2 Chapter 1 Section 7 of the City of Umatilla code book.

**Library Board** - 5 resident voters within the urban growth boundary of the City, the City Manager, Mayor, and Librarian may serve on the board as ex officio members. The Board may: make recommendations to the

CITY OF UMATILLA, OREGON

# AGENDA BILL

**Agenda Title:**

Tree Board Committee Appointments

**Meeting Date:**

2020-01-21

**Department:**

City Administration

**Director:**

David Stockdale

**Contact Person:**

Nanci Sandoval

**Phone Number:**

541-922-3226

**Cost of Proposal:**

NA

**Fund(s) Name and Number(s):**

N/A

**Amount Budgeted:**

NA

**Reviewed by Finance Department:**

No

**Previously Presented:**

NA

**Attachments to Agenda Packet Item:**

[Lisa Dahlin.pdf](#)

[Carrie Holmes.pdf](#)

**Summary Statement:**

*Suggested Action:* Mayor Dedrick is recommending Lisa Dahlin and Carrie Holmes for appointment to the Tree Board. These are the only applicants we received.

**Consistent with Council Goals:**

Goal 3: Enhance and Cultivate Relationships and Partnerships.



# City of Umatilla

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## COMMITTEE APPOINTMENT FORM

Mayor and Council:

I, Lisa Dakin, request a(n)  appointment  re-appointment (check one) to:

<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Library Board
<input type="checkbox"/> Budget Committee	<input type="checkbox"/> Transient Room Tax Committee
<input checked="" type="checkbox"/> Parks & Recreation Committee	<input checked="" type="checkbox"/> Tree Board Committee
<input type="checkbox"/> Code Enforcement Board	<input type="checkbox"/> City Council

I have lived in Umatilla for 30 years. Additional qualifications:

Have an interest in our community. Have participated in trail assessment of the trails. Would like to see what our future holds as far as improvements.

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
Lisa Dakin Signature 1/16/2020 Date

### Committee Descriptions:

**Planning Commission** - 7 members, not more than 2 of whom shall be nonresidents of the city residing within urban growth area, and the City Manager and Public Works Director as ex officio members. The Commission is responsible for the administration of the Land Use Code. The Commission may: recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking, and locating of streets, sidewalks

Revised 12.26.2019



# City of Umatilla

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## COMMITTEE APPOINTMENT FORM

Mayor and Council:

Carrie Holmes, request a(n)  appointment  re-appointment (check one) to:

<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Library Board
<input type="checkbox"/> Budget Committee	<input type="checkbox"/> Transient Room Tax Committee
<input checked="" type="checkbox"/> Parks & Recreation Committee	<input checked="" type="checkbox"/> Tree Board Committee
<input type="checkbox"/> Code Enforcement Board	<input type="checkbox"/> City Council

I have lived in Umatilla for 2 1/2 years. Additional qualifications:

Sub for 4th Elementary school

Little League Coach

First Aid & CPR

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Carrie Holmes Email Address: \_\_\_\_\_

Signature Date 1-14-2020

### Committee Descriptions:

**Planning Commission** - 7 members, not more than 2 of whom shall be nonresidents of the city residing within urban growth area, and the City Manager and Public Works Director as ex officio members. The Commission is responsible for the administration of the Land Use Code. The Commission may: recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking, and locating of streets, sidewalks

CITY OF UMATILLA, OREGON

# AGENDA BILL

**Agenda Title:**

Library Board Appointment

**Meeting Date:**

2020-01-21

**Department:**

City Administration

**Director:**

David Stockdale

**Contact Person:**

Nanci Sandoval

**Phone Number:**

541-922-3226

**Cost of Proposal:**

NA

**Fund(s) Name and Number(s):**

N/A

**Amount Budgeted:**

NA

**Reviewed by Finance Department:**

No

**Previously Presented:**

NA

**Attachments to Agenda Packet Item:**

[Gabriela Gonzalez.pdf](#)

**Summary Statement:**

*Suggested Action:* Mayor Dedrick is recommending Gabriela Gonzalez for appointment to the Library Board. This is the only application we received.

**Consistent with Council Goals:**

Goal 3: Enhance and Cultivate Relationships and Partnerships.

## Submission #9

[Print](#) [Resend e-mails](#)

[Previous submission](#) [Next submission](#)

Submission information

Form: **Committee Appointment Form**

Submitted by Visitor (not verified)

Thu, 01/16/2020 - 3:55pm

75.164.243.44

**Full Name**

Gabriela Gonzalez

**Please indicate which category you are seeking**

Appointment

**Which committees are you interested in?**

Library Board

**How long have you lived in Umatilla?**

1 year

**List any additional qualifications**

**Address**

**Phone Number**

**Email**

gg.gonzalez.0917@gmail.com

CITY OF UMATILLA, OREGON

# AGENDA BILL

**Agenda Title:**

Resolution No. 34-2020 - A Resolution Authorizing the City Manager to Sign a Memorandum of Understanding with the Umatilla School District to Implement a W.W.E.L.L. Cooperative

**Meeting Date:**

2020-01-21

**Department:**

Finance & Administrative Services

**Director:**

Melissa Ince

**Contact Person:**

Melissa Ince

**Phone Number:**

**Cost of Proposal:**

0

**Amount Budgeted:**

0

**Fund(s) Name and Number(s):**

N/A

**Reviewed by Finance Department:**

Yes

**Previously Presented:**

N/A

**Attachments to Agenda Packet Item:**

[RES 34-2020.docx](#)

[Res 34-2020 MOU.pdf](#)

**Summary Statement:**

The Umatilla School District has implemented W.W.E.L.L. (Winter Work-based Experience Learning Lesson) Cooperative to provide opportunities for disabled students to gain work based learning experiences throughout the community. The Umatilla Public Library has partnered with this program in the past with great results and wishes to do so again this year. This resolution authorizes the City Manager to sign the attached Memorandum of Understanding with the Umatilla School District to implement a W.W.E.L.L. Cooperative.

Suggested Action: Motion to approve Resolution No. 34-2020

**Consistent with Council Goals:**

Goal 3: Enhance and Cultivate Relationships and Partnerships.

**RESOLUTION NO. 34 – 2020**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE UMATILLA SCHOOL DISTRICT TO IMPLEMENT A W.W.E.L.L. (WINTER WORK-BASED EXPERIENCE LEARNING LESSON) COOPERATIVE**

**WHEREAS**, the Umatilla School District has implemented W.W.E.L.L. Cooperative to provide opportunities for disabled students to gain work based learning experiences throughout the community; and

**WHEREAS**, through the interaction of student and work experiences, the students are able to enhance their academic knowledge, personal development, and professional preparation; and

**WHEREAS**, the Umatilla Public Library has partnered with this program in the past with great results and wishes to do so again this year.

**NOW THEREFORE, BE IT RESOLVED BY THE UMATILLA CITY COUNCIL:**

1. The City Manager is authorized to sign the Memorandum of Understanding with the Umatilla School District to implement a W.W.E.L.L. Cooperative.

**PASSED** by the City Council and **SIGNED** by the Mayor this 21<sup>st</sup> day of January 2020.

\_\_\_\_\_  
Mary Dedrick, Mayor

ATTEST:

\_\_\_\_\_  
Nanci Sandoval, City Recorder

## **Memorandum of Understanding**

The Umatilla School district has implemented W.W.E.L.L., ( Winter Work-based Experience Learning Lesson) Cooperative, to foster self and career exploration, develop positive work habits and attitudes, and provide opportunities for students to strengthen key soft-skill areas, such as communication, enthusiasm and attitude. Students will fortify teamwork, networking, problem-solving, critical thinking skills and professionalism.

Through W.W.E.L.L., students will be able to engage in a Co-Op work Team, where they will work alongside non-disabled peers. Students will frequent worksites that are located within our school district community. Students will not only gain experiences, though in addition they will experience a sense of acceptance and accomplishment, as they secure compensation, which would be an incentive as they participate in job-related tasks. Such opportunity would provide a challenge for students to explore how to communicate disability-related work support and accommodation needs.

The school district has partnered with your business to provide students with assistance, training and resources to offer work-based learning experiences, in an effort to assist students in choosing careers, network with potential employers, select courses of student, and develop job skills relevant to future employment. Through the interaction of student and work experiences, the goal is to allow students to enhance their academic knowledge, personal development, and professional preparation.

### **Purpose of the Agreement**

This Memorandum of Agreement (MOA) sets out the terms by which The Youth Transition Program, Umatilla School District and the Umatilla Public Library, whereas, the parties have agreed to work together to implement a W.W.E.L.L. (Winter Work-based Experience Learning Lesson) Cooperative.

This agreement will remain in effect from January 27, 2020 to March 20, 2020. Julie A. Hunt, Special Education Director, Umatilla School District, is the key contact for Umatilla Youth Transition Program. Chelsea Kik-Whitbeck, Youth Transition Specialist (YTS), is the key contact for the student placements, service organization and supervision of this service project. These individuals are responsible for ensure the conduct of the activities herewithin.

Through this agreement The Umatilla Youth Transition Program agrees to provide student compensation (minimum wage), for each hour worked, as scheduled by the YTS. Students will fill out timesheets and have them signed by their employer. The Service Project Manager, will confirm logged ours, during weekly check-ins. The Youth Transition Program will run simultaneously with this winter project and will offer, as part of this learning experience, on-going assistance, training, coaching, and support. To assist students, through the implementation of W.W.E.L.L., a Winter Work-based Experience Learning Lesson Cooperative.

\_\_\_\_\_ agrees to offer students a work-experience opportunity to gain a work-based learning experience, where they can expand their knowledge, enhance their skills, and experience an occasion for personal development, and professional work practice.

Dated this \_\_\_\_\_, day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Umatilla School District

\_\_\_\_\_  
Community Partner Participant

CITY OF UMATILLA, OREGON

# AGENDA BILL

**Agenda Title:**

Resolution No. 35-2020 - A resolution authorizing the City Manager to accept and sign a Bid Form and Sales Agreement for real property known as Umatilla County Tax Lot ID 5N2817AD05500.

**Meeting Date:**

2020-01-21

**Department:**

Community Development

**Director:**

Brandon Seitz

**Contact Person:**

Brandon Seitz

**Phone Number:**

541-922-3226 ext 103

**Cost of Proposal:**

\$26,375 + closing cost

**Amount Budgeted:**

To be included in supplemental budget

**Fund(s) Name and Number(s):**

Capital Reserve - 05

**Reviewed by Finance Department:**

Yes

**Previously Presented:**

2/19/2019

**Attachments to Agenda Packet Item:**

[RES 35-2020.docx](#)

[730+River Road Property Bid Portfolio.pdf](#)

**Summary Statement:**

*Suggestion Action:* Staff recommends approval of Resolution No. 35-2020. The parcel is a remnant from the realignment of River Road. The property could be improved with landscaping and signage as part of the City's beautification effort.

**Consistent with Council Goals:**

Goal 1: Promote a Vibrant and Growing Community by Investing in and Support of Quality of Life Improvements.

**RESOLUTION NO. 35-2020**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT AND SIGN A BID FORM AND SALES AGREEMENT FOR REAL PROPERTY**

**WHEREAS**, the Umatilla City Council authorized the City Manager to request transfer of Tax Lot 5500 of Assessor's Map 5N2817AD, also known as Umatilla County Tax Lot ID 5N2817AD05500; and

**WHEREAS**, the City of Umatilla submitted an application to ODOT to use or purchase real property known as Umatilla County Tax Lot ID 5N2817AD05500; and

**WHEREAS**, ODOT has completed the necessary steps to declare the property surplus and found a fair market value of \$26,375 and provided a Bid Form and Sales Agreement reflecting that value; and

**WHEREAS**, the property has real and other value to the City.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UMATILLA:**

1. The City Manager is authorized to accept and sign a Bid Form and Sales Agreement for a sales price of \$26,375 for real property known as Umatilla County Tax Lot ID 5N2817AD05500.

**PASSED** by the City Council and **SIGNED** by the Mayor this 21<sup>st</sup> day of January, 2020.

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Mary Dedrick, Mayor

ATTEST:

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Nanci Sandoval, City Recorder



# Oregon

**Department of Transportation**  
**Right of Way Section**  
4040 Fairview Industrial Drive SE, MS-2  
Salem, OR 97302-1142  
503-986-3600  
Fax 503-986-3625  
[www.oregon.gov/odot/hwy/row](http://www.oregon.gov/odot/hwy/row)

Kate Brown, Governor

January 14, 2020

City of Umatilla  
P.O. Box 130  
Umatilla OR 97720

Attention: Dave Stockdale, City Manager  
Brandon Seitz, Community Development Director

The State of Oregon by and through its Department of Transportation, Property Management Section, has completed the necessary steps to declare surplus the 34,458 square foot parcel adjacent US Highway 730 at approximate mile point 183.61 to 186.69 within the city limits of the City of Umatilla.

The appraisal has been completed and found for a Fair Market Value of \$26,375.00 for the parcel. A Bid Form and Sales Agreement is included herein reflecting that value.

If you find the terms of this Sale Agreement acceptable, please initial, sign and date where highlighted. Please correct any of your contact information if necessary. You can return the signed Agreement along with your earnest money check made payable to State of Oregon by and through its Department of Transportation in the stamped envelope provided.

If you have any questions or concerns, please feel free to contact me directly at 541-963-1576 or by email at [Leslie.A.Hasse@odot.state.or.us](mailto:Leslie.A.Hasse@odot.state.or.us). Thank you.

Sincerely,

Leslie Hasse  
Property Agent

**Oregon Department of Transportation**

**BID FORM AND SALES AGREEMENT**

**Property Location/Address:**  
as described on Exhibit A (the "Property")

PM FILE:	PM230A-010
ACQ FILES:	6084-003
SECTION:	Umatilla-McNary at Umatilla River Road
HIGHWAY:	002 - COLUMBIA RIVER
COUNTY:	Umatilla
MAP NO(s):	10B-1-25
MILEPOINT:	183.61 - 183.68
EA:	R6084003/003/L31

PUBLIC AUCTION

OPEN BID

DIRECT SALE

**SALE PRICE: \$26,375**

CASH

CONTRACT

**BID TO PURCHASE**

BID AMOUNT		\$26,375.00
EARNEST MONEY DEPOSIT	—	\$1,000.00
<i>(include check for this amount)</i>		
TOTAL BALANCE DUE FOR PURCHASE PRICE	=	\$25,375.00

The Bid Amount indicated above is hereby submitted for the purchase of the Property. Upon written acceptance of this Bid Form and Sales Agreement by the STATE OF OREGON, by and through its Department of Transportation, hereinafter referred to as "State," the undersigned as bidder, hereinafter referred to as "Purchaser," agrees to purchase the Property on the terms and conditions in the "Terms of Sale" set forth below, with the Bid Amount being the Purchase Price for the Property.

Accompanying this Bid Form and Sales Agreement is an Earnest Money Deposit in the form of a check payable to the Oregon Department of Transportation, in the amount of the Earnest Money Deposit set forth above.

THE STATE RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS AT ANY TIME PRIOR TO ITS WRITTEN ACCEPTANCE OF THIS BID. If the State rejects this bid, it will return the Earnest Money Deposit to Purchaser, without any accrued interest.

Oregon Department of Transportation

TERMS OF SALE

Purchaser agrees to purchase the Property from the State on the following terms and conditions:

1. The Purchase Price for the Property is:

\$26,375.00 (Bid Amount)

2. Purchasers are submitting an Earnest Money Deposit with this Agreement in the amount of \$1,000.00. IN THE EVENT THE STATE WITHDRAWS SALE OF THE PROPERTY AFTER A BID IS ACCEPTED, THE EARNEST MONEY DEPOSIT SHALL BE RETURNED TO PURCHASER WITHOUT ANY ACCRUED INTEREST.

3. Purchaser will purchase the Property on a  Cash  Contract basis.

CASH PURCHASE

Purchaser will pay the State the balance of the Purchase Price (the Purchase Price less the Earnest Money Deposit) in the form of a cashier's check payable to the Oregon Department of Transportation, to be paid no later than March 1, 2020.

The Property will be conveyed by Bargain and Sale Deed. The State will record the Deed only after the full Purchase Price has been paid and all other conditions of sale have been satisfied.

In the event Purchaser fails to pay the balance of the Purchase Price due in the time specified, all rights of Purchaser in the Property shall cease and all right, title and interest in said real property shall continue to remain vested in the State, free of any claim or equity in the undersigned Purchaser or those claiming through Purchaser, and the State shall retain the Earnest Money Deposit and any interest thereon.

\_\_\_\_\_ (Purchaser's Initials)

Unless and until the Bargain and Sale Deed is executed, Purchaser acquires no right, title, interest or equity in or to the Property and may not take possession of the Property.

CONTRACT PURCHASE

~~State and Purchaser shall enter into a Land Sale Contract in the State's standard form for the purchase of the Property. The State may record the executed Land Sale Contract or a memorandum thereof.~~

~~Interest under the Land Sale Contract shall be \_\_\_\_\_% per year. Monthly payment will calculated based on a \_\_\_\_\_ year amortization, with the entire unpaid balance due within \_\_\_\_\_ year(s).~~

~~Unless and until the Land Sale Contract is executed, Purchaser acquires no right, title, interest or equity in or to the Property and may not take possession of the Property.~~

## Oregon Department of Transportation

4. THE PROPERTY DESCRIBED IN THIS INSTRUMENT MAY NOT BE WITHIN A FIRE PROTECTION DISTRICT PROTECTING STRUCTURES. THE PROPERTY IS SUBJECT TO LAND USE LAWS AND REGULATIONS THAT, IN FARM OR FOREST ZONES, MAY NOT AUTHORIZE CONSTRUCTION OR SITING OF A RESIDENCE AND THAT LIMIT LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, IN ALL ZONES. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, AND SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2010. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO VERIFY THE EXISTENCE OF FIRE PROTECTION FOR STRUCTURES AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

5. The state will convey and Purchaser will acquire the Property AS IS, with all defects, if any. The State will convey only such right, title and interest in the Property as is now vested in the State. Conveyance will be by Bargain and Sale Deed in the State's standard form and will be subject to (a) all standard conditions, restrictions and reservations contained therein, (b) all conditions, restrictions and reservations contained within the Land Sale Contract, if applicable; and (c) the following conditions:

- Property is to be sold "AS IS."
- The Oregon Transportation Commission's use restrictions on signboards.
- The Oregon Transportation Commission's use restrictions on all types of junkyards.
- Noise and Air Pollution clause.
- Special Assessments, existing restrictions, reservations, and easements, if any.
- Subject to the rights of any utilities located within said property and further subject to the rights of said existing facilities, if any there be, to operate, reconstruct, and maintain their utility facilities presently located within said property.
- Property shall not be used for the operation of any garbage dump or landfill.
- Access to COLUMBIA RIVER Highway is completely restricted.

6. Unless specifically provided for herein, **the State will not provide title insurance.** If Purchaser wishes to obtain title insurance or use an escrow agent in connection with the purchase of the Property, Purchaser may do so at Purchaser's sole expense.

7. Any real property taxes shall be prorated to the date of recording or other date agreed upon by the State and Purchaser.

**Oregon Department of Transportation**

*[remainder of this page intentionally left blank]*

Oregon Department of Transportation

PURCHASER'S BID SUBMISSION (if applicable) AND ACCEPTANCE OF TERMS OF SALE

City of Umatilla
(PRINT NAME OF PURCHASER)

(PRINT NAME OF ADDITIONAL PURCHASER)

By: (Signature of Purchaser)

By: (Signature of additional purchaser)

Name: Dave Stockdale
(Print Name of Person Signing)

Name: (Print Name of Person Signing)

Title: City Manager
(Print Title, if any, of Person Signing)

Title: (Print Title, if any, of Person Signing)

Date: (Print Date)

Date: (Print Date)

PURCHASER CONTACT INFORMATION

P.O. Box 130
Mailing Address

Umatilla OR 97882
City, State, ZIP

541-922-3226
Phone Number

Email Address

DEED INFORMATION

Please print name(s) exactly as it should be printed on Deed

P.O. Box 130
Mailing Address for Tax Statements

Umatilla OR 97882
City, State, ZIP

STATE'S ACCEPTANCE OR REJECTION OF BID FORM AND SALES AGREEMENT

- STATE Accepts
STATE rejects and submits Counter Offer
STATE rejects

By: STATE RIGHT OF WAY MANAGER

DATE

**To Be Sold**

A parcel of land lying in Section 17, Township 5 North, Range 28 East, W.M., Umatilla County, Oregon; said parcel being a portion of those properties designated as Parcel 1 and Parcel 2 and described in that Deed to the State of Oregon, by and through its Department of Transportation, Highway Division recorded April 9, 1992 on Microfilm R-218, Page 978 of Umatilla County Deed Records, said parcel being that portion of said property lying Westerly the following described line:

Beginning at a point opposite and 38.00 feet Southwesterly of Engineer's center line Station "R" 10+36.00 on the relocated River Road (a County Road); thence in a straight line to a point opposite and 23.00 feet Southwesterly of Engineer's Station "R" 10+81.00 on said center line; thence in a straight line to a point opposite and 23.00 feet Southwesterly of Engineer's Station "R" 15+10.00 on said center line.

AND ALSO, that portion of said property lying Easterly of the following described line:

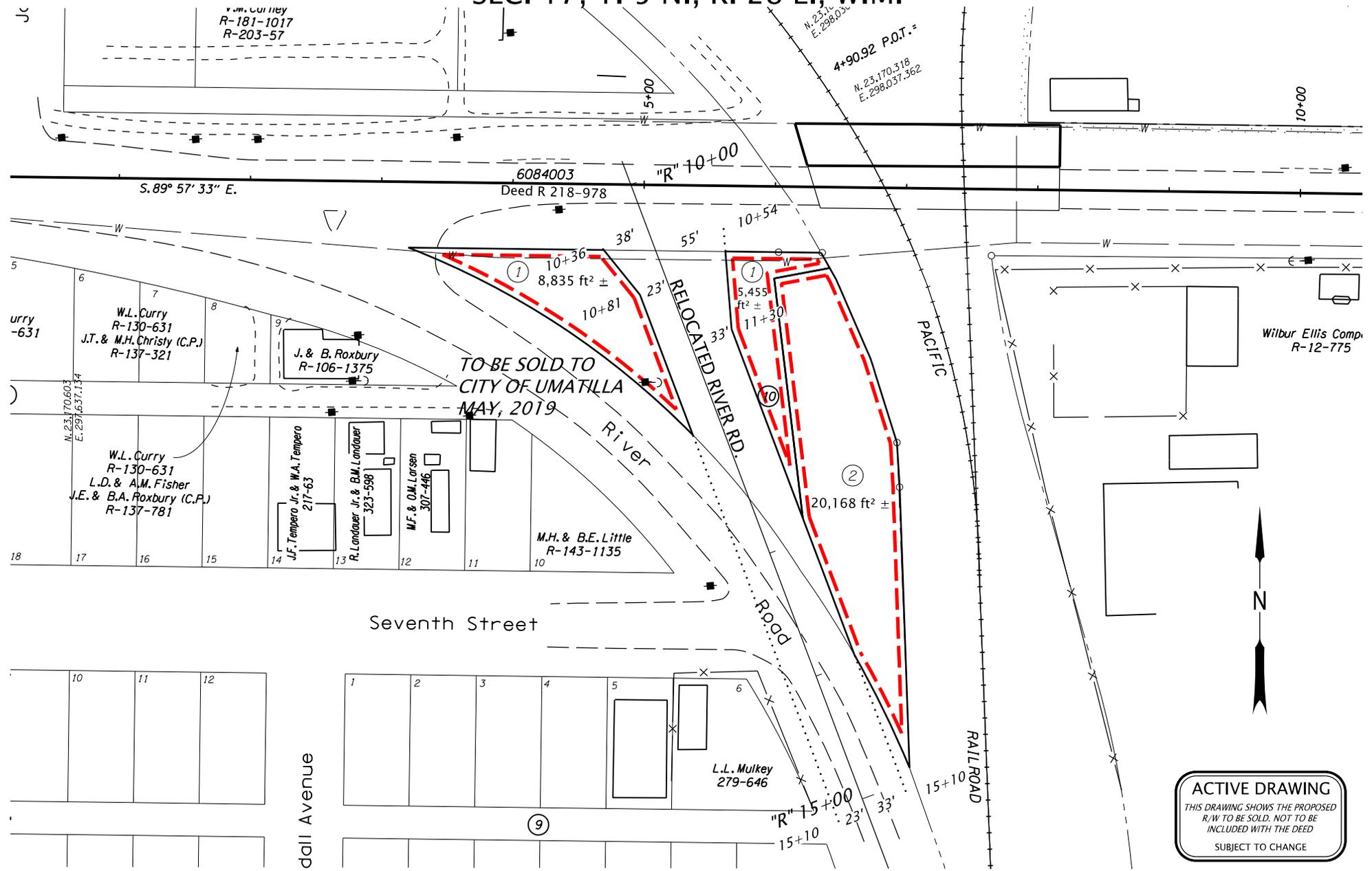
Beginning at a point opposite and 55.00 feet Northeasterly of Engineer's Station "R" 10+54.00 on the relocated River Road (a County Road); thence in a straight line to a point opposite and 33.00 feet Northeasterly of Engineer's Station "R" 11+30.00 on said center line; thence in a straight line to a point opposite and 33.00 feet Northeasterly of Engineer's Station "R" 15+10.00 on said center line.

Said parcel contains 34,458 sq. ft. more or less.

The "R" center line of the relocated River Road is described as follows:

Beginning at Engineer's center line Station "R" 10+00.00, said station being 1,569.14 feet South and 642.96 feet West of the Northeast Corner of Section 17, Township 5 North, Range 28 East, W.M.; thence South 21° 20' 41" East 550.00 feet to Engineer's center line Station "R" 15+50.00.

SEC. 17, T. 5 N., R. 28 E., W.M.



TO BE SOLD TO  
CITY OF UMATILLA  
MAY, 2019

**ACTIVE DRAWING**  
THIS DRAWING SHOWS THE PROPOSED  
R/W TO BE SOLD. NOT TO BE  
INCLUDED WITH THE DEED  
SUBJECT TO CHANGE

 <p><b>OREGON DEPARTMENT OF TRANSPORTATION</b> <b>RIGHT OF WAY</b> <b>ENGINEERING</b> <b>SKETCH MAP</b></p>	SECTION	UMATILLA - McNARY	SCALE	1" = 100'
	HIGHWAY	COLUMBIA RIVER	DATE	MAY, 2019
	COUNTY	UMATILLA	FILE	6084003A
	PURPOSE	SALE	SEE DRAWING 10B-1-25	

CITY OF UMATILLA, OREGON

# AGENDA BILL

**Agenda Title:**

Zoning of city-owned parcels located on Bud Draper Dr

**Meeting Date:**

2020-01-21

**Department:**

Community Development

**Director:**

Brandon Seitz

**Contact Person:**

Brandon Seitz

**Phone Number:**

541-922-3226 X101

**Cost of Proposal:**

n/a

**Amount Budgeted:**

n/a

**Fund(s) Name and Number(s):**

General Fund - 01

**Reviewed by Finance Department:**

No

**Previously Presented:**

no

**Attachments to Agenda Packet Item:**

**Summary Statement:**

Discuss and provide input to staff. To be scheduled after completion of Goal 9 Economic Development update and Employment Lands Analysis.

**Consistent with Council Goals:**

Goal 2: Promote Economic Development and Job Growth.

CITY OF UMATILLA, OREGON

# AGENDA BILL

**Agenda Title:**

Water Management & Conservation Plan  
(WMCP)

**Meeting Date:**

2020-01-21

**Department:**

Public Works

**Director:**

Scott Coleman

**Contact Person:**

Scott Coleman

**Phone Number:**

541-922-3226 X101

**Cost of Proposal:**

\$10,000

**Amount Budgeted:**

\$10,000

**Fund(s) Name and Number(s):**

Water - 02

**Reviewed by Finance Department:**

No

**Previously Presented:**

n/a

**Attachments to Agenda Packet Item:**

**Summary Statement:**

Review draft and Discuss

**Consistent with Council Goals:**

Goal 2: Promote Economic Development and Job Growth.