

**MEETING MINUTES**  
**CITY OF UMATILLA**  
**PARKS & RECREATION COMMITTEE**  
March 13,2018  
6:30 PM  
Umatilla City Hall, Council Chambers

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- I. CALL TO ORDER AND ROLL CALL** – Meeting called to order by Chair Finck.  
*Committee Members Present:* Shane Finck, Kristle Wyant, Shelly Parmelee, and Kassie Williams.  
*Late Arrival:* Tina Ridings.  
*Committee Members Absent:* Natasha Ugarte  
*City staff in attendance:* Community Development Director Tamra Mabbott, RARE Volunteer/GIS Matt Tsui, Community Development Coordinator, Esmeralda Horn  
*Council Members in Attendance:*  
*Guest in attendance:* Umatilla High School Youth Advisory Team: Anthony, Madison, Maria, and Alex

- II. APPROVAL OF MINUTES:** February 13, 2018  
Motion to approve minutes by Kassie Williams, motion second by Krystle Wyant.  
Motion Carried 3-0.

**III. OLD BUSINESS:**

**A. Tree City – Status report by Staff**

Esmeralda reported green light to continue to pursue Tree City USA membership status for the City of Umatilla. In a short notice planning has become a challenge nevertheless the City will continue to partner with the elementary school, McNary Heights, to observe Earth Day in collaboration with Arbor Day. The elementary school holds their event on April 19<sup>th</sup>, there Esmeralda will give a tree presentation to the student. This is part of the events that will be observed in the week. Proclamation to observe Arbor week will be given to the mayor to sign. Schedule of events to be attached. If granted membership next year proper planning will be enforced.

**B. Update on Trail clearing and Russian Olive removal along Umatilla River –**

**1. Jason Barron, Public Works Director – clean up along city property**

Jason Barron was absent due to a family emergency however status update was emailed to Tamra Mabbott. Tamra read email from Jason indicating Russian Olive along the east side of the river is mostly cleared, but goal was not reached due to mechanical difficulties. They will continue to work on the clearing of RO, but as spring comes higher seasonal priorities take precedence. As time allows they hope to make headways.

**2. Kelly Nobles work on private property**

Kelly Nobles was not present however Matt Tsui reported on behalf of Kelly stating an excavator was able to clear along the river to make it more accessible. Most of the clearing was old dead trees that had fallen over.

**C. Trail Plan Update**

**1. City Trail Map and Plan Outline –**

Matt outlined a City map indicating all trails with in city limits. The goal was to find the

disconnects on the trail plan. Feedback is encouraged from the committee to let Matt know where they would like to see connection in the trail plan.

## **2. Regional Trail Plan Status – Tamra**

### **D. Park Signage, Benches and Garbage Cans – Jason**

Jason Barron was not in attendance to report, but again Tamra delivered the message on his behalf. Signage, benches and garbage cans have been ordered. Placement for these with the exceptions of the signs are TBD on their location at this time.

### **E. Master Parks Plan**

#### **a. Umatilla High School Student Survey – report by Students Committee Discussion**

Maria with the Youth Advisory Group from UHS, stated they did not get as many responds as they hoped with the survey however almost 200 respondents is a great population size. Attached is survey questions and responds. To be noted that some respondents answered twice. Most of the student's requests are drinking water at parks, lights and nicer park equipment.

#### **b. Park Naming – ready for action or postpone?**

Park Naming will commence as follows:

River Park – remain *River Park*

Kiwanis Park -remain *Kiwanis Park*

Hash Park – recommendation for *Mayor Hash Park*

Lewis Street Park – recommendation for *Lewis Street Greenway*

McNary Tennis Courts – remain *McNary Tennis Courts*

3<sup>rd</sup> Street Soccer Field – remain *3<sup>rd</sup> Street Soccer Field*

Old Town Site – Not City owned, Tamra proposes not showing it on the Master Plan as it is not City owned. Members unanimously agree.

Umatilla Landing Park – remain *Umatilla Landing*

Village Square Park – remain *Village Square Park*

Sunset Basketball Park – remain *Sunset Basketball Park*

Request was made by members that in the future we name a park after Laura Starcher the first woman Mayor.

#### **c. Prioritize Capital Improvements – group**

See priorities on Master Plan Draft. Group agrees with the priority of capital improvements. The YAG from UHS commented that their request for *McNary Tennis Court* park would be that it gets painted and new nets. Lights, drinking fountain, and restrooms at *Kiwanis Park* and *Sunset Basketball Park*.

#### **d. Timeline and next steps for draft #2**

Tamra estimated draft will be ready in May.

## **IV. NEW BUSINESS:**

### **A. Good Shepherd Health Foundation Grant (See attached) Discuss timing of construction and ribbon cutting**

Good Shepherd Health Foundation granted City of Umatilla \$18,000. Tamra suggested purchasing a plaque to be placed on the play equipment once it is installed and perhaps even a ribbon cutting ceremony along with press release.

**B. Budget – funds remaining this fiscal year; funds for next year, priority projects**

No firm dollar given at this time and not sure what is left at this time in the budget. This is the time of year for budgeting and Melissa is working hard at it hopefully next meeting more information will be given.

**C. Public Comment**

Shelly wanted to comment that a spray park would be a great idea. Tamra suggested she find us funding for spray park and will look into that. Shane Finck suggested contacting Wildhorse for funding possibilities.

Krystle requested a map with federal lands owned within the City limits.

**V. DATE, TIME and PLACE for NEXT MEETINGS**

April 10, 2018, 6:30 pm

May 8, 2018; 6:30 pm

**VI. ADJOURNMENT – (specify time)**