



City of Umatilla

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PARKS & RECREATION COMMITTEE MEETING AGENDA

July 10, 2018

6:30 P.M.

Umatilla City Hall, Council Chambers

I. CALL TO ORDER and ROLL CALL of members and City Council liaisons.

II. APPROVAL OF MINUTES: June 12, 2018

III. OLD BUSINESS:

- A. Parks – Jason**
 - a. Little Libraries**
 - b. Survey of Kiwanis**
 - c. Other**
- B. Kiwanis Falls - Tamra**
- C. Review Draft Trail Plan Maps - Matt with group**
 - a. Section 4.1 Trail Inventory**
 - b. Section 4.2 Sidewalk inventory**
 - c. Section 4.3 Pedestrian Generators**
 - d. Section 4.4 Proposed Trail Project**
- D. Master Parks Plan – Status update**

IV. NEW BUSINESS:

Other items of interest

Public Comment

V. DATE, TIME and PLACE for NEXT MEETINGS

August 14, 2018 (Matthew's last meeting)

MEETING MINUTES DRAFT
CITY OF UMATILLA
PARKS & RECREATION COMMITTEE
June 12, 2018
6:30 PM
Umatilla City Hall, Council Chambers

- I. CALL TO ORDER AND ROLL CALL** – Meeting called to order by Chair Finck.
Committee Members Present: Shane Finck, Kassie Williams, Shelly Parmelee, Natasha Ugarte, Tina Ridings and Krystal Wyant.
Late Arrival:
Committee Members Absent:
City staff in attendance: Community Development Director Tamra Mabbott, RARE Volunteer/GIS Matt Tsui, Public Works Director, Jason Barron.
Council Members in Attendance:

- II. APPROVAL OF MINUTES:** Approval of minutes for May 8, 2018. Motion to approved minutes made by Kassie Williams. Motion seconded by Tina Ridings. Motion carried.

III. OLD BUSINESS:

A. Park Improvements – Status report by Jason

Jason stated public works department is in full swing for the season. They are pretty busy with lots of projects around town. The seasonal position has been filled. Kiwanis park is getting new park equipment that has been ordered. It will take about 6-8 weeks to arrive. Equipment is ADA accessible, has slides and climbing features. They will restore and use previous swing set located at park. Construction at Kiwanis Park has been stalled due to a discrepancy in the property line. Once property line is confirmed will commence construction.

B. Kiwanis Falls – Status report by Tamra

Tamra noted there are two projects; Kiwanis Park and Kiwanis Falls. City has collaborated with Good Shepherd Health Foundation and Umatilla/Hermiston Kiwanis to help fund these two projects. Ribbon cutting and donor recognition for the park might be a great idea in the fall since the equipment will go up in the Fall. Umatilla/Hermiston Kiwanis is raising funds for the water fall and for lights at the new basketball court. If the committee would like to participate in the event and ribbon cutting especially Chair Finck, it would be a nice show of support. Committee members suggested inviting some of the students who initiated the survey and possibly a Fastrack representative for their contribution. Tamra noted that Kiwanis Falls is not really a park, but it is on the city's list of project to redo. City has set aside \$50,000 to go towards the landscaping and water fall. City is hoping to complete the project this Fall or at least start it in the Fall since we are planning on putting a water line thru that area for development. Unofficially, Hermiston might donate to Kiwanis Falls since it is a gateway to both cities.

C. Review Draft Trail Plan Maps – Matt with group

Matt presented current trail routes and proposed trail routes. He reported that he is using water and sewer lines for an idea on routes. Open for suggestions:

- McNary: add generators to map
- South Hill: add cemetery, parks, footbridge and Chinaman's hole.
- Downtown: combine Novedades Cruz, combine City Hall and Library, add parks, add marina, add Pioneer Cemetery, add medical clinic and add Java Junkies/retail.
- Proposed trail routes: show existing trail on downtown.

Matt will follow up at the following meeting with; proposed links, interpretive signs and kiosk, develop list of potential interpretive panel topics, and write about existing interpretive panels.

D. Master Parks Plan – Status report by Tamra

Tamra stated she needs to compartmentalize the plan and separate city-owned parks and federal (Army Corps of Engineers/ACOE) land.

IV. NEW BUSINESS:

A. Umatilla High School LIT Project (little library) at Kiwanis and Nugent Park

Tamra reported that city and school have an MOU for little libraries located in two city parks. Students at the high school proposed having a library exchange program for residents or anyone interested in books. Jason stated he will revise the location of the libraries since they are not air tight or water proof and they are currently placed at a location where they can get water damage. All together it is a great inner-city book exchange program.

B. Other items of interest

Guests at the meeting talked about utilizing tennis courts in McNary for Pickle Ball tournaments, possibly a small request by residents.

C. Public Comment

V. DATE, TIME and PLACE for NEXT MEETINGS

July 10, 2018 6:30 pm

ADJOURNMENT –

Meeting adjourned 8:10 pm

4. Inventory of Existing Facilities

4.1 Trail Inventory Map. Inventory of Existing Trails and Bike Lanes

An inventory of trails and other non-motorized modes of transportation was performed to help assess the gaps in the trail network within the City of Umatilla. Umatilla's current trail network is very complicated. The trail network consists of 34 miles of trails that are owned and maintained by several local and federal property owners, consist of varying surface materials for different modes of transportation, unofficial and official names and segments of a trail that located outside of the City of Umatilla's Urban Growth Boundary. The following table aims to simplify this:

4.2 Sidewalk Inventory See Map. Inventory of Existing Sidewalks: Downtown, Map. Inventory of Existing Sidewalks: South Hill, Map. Inventory of Existing Sidewalk: McNary

The addition of new trails and improvement of existing trails can accommodate Umatilla's disconnected sidewalk system. Umatilla has approximately 17.92 miles of sidewalks within its Urban Growth Boundary. Umatilla has approximately 55.33 miles of streets, not including Highway 395, Highway 730 and Interstate 82. Only 32.38% of the total streets within the urban growth boundary have sidewalks on either side of the street or one side of a street.

4.3 Pedestrian Generators (See Maps. Pedestrian Generators: Downtown, Pedestrian Generators: South Hill, Pedestrian Generator: McNary)

The routes of potential trail connections were evaluated based on how they would improve the walkability to “pedestrian generators” or locations that attract high traffic of walkers and/or bicyclist.

Bus Stops

- Kayak Public Transit

Banks

- Banner Bank

Convenience Stores

- Sam’s Stop & Shop, McNary Market

Community Center

- Umatilla Community Center

Chamber of Commerce

- Umatilla Chamber of Commerce

Church

- Presbyterian Church, The Church of Jesus Christ of Latter-Day Saints, Primera Iglesia Bautista Church, Umatilla Assembly of God, Umatilla Baptist Church

City-Owned Parks

- Nugent Park, Hash Park, Umatilla Landing Park, 3rd Street Soccer Field, Village Square Park, River Park, Umatilla Marina and R.V. Park, Tennis Courts

Federal Government- Owned Parks

- McNary Wildlife Nature Area, West Park, Spillway Park, McNary Beach Park, Irrigon Wildlife Park, Waneket Wildlife Mitigation Area

Post Office

- United States Postal Service

Library

- Umatilla Public Library

Museum

- Pacific Salmon Visitor Information Center, Umatilla Museum and Historical Foundation, Oregon Fish Viewing Room

Pharmacy

- Carlson’s Umatilla Drug

Recreation

- Big River Golf Course, Kik’s Golf Center

Restaurants

- Crossroads Truck Stop, Doñitas Tacos, El Rodeo, Fruteria Piqui & Deli, G&J Dairy Freeze, Novadades Cruz, Rae’s Dayz Diner & Cakery, Riverside Sports Bar and Lounge, Java Junkies

Schools

- Clara Brownell Middle School, McNary Heights Elementary School, Umatilla Community Preschool, Umatilla High School, Umatilla-Morrow Head Start, Umatilla School District Preschool, Umatilla School District

4.4 Proposed Trail Projects (See Maps.Pedestrian Generators Routes with Umatilla’s Urban Growth Boundary, Proposed Trail Routes: Downtown, Proposed Trail Routes: McNary, Proposed Trail Routes: South Hill)

The following tables provides a list of potential projects to improve the walkability in Umatilla. The table includes potential projects that are consistent and builds off the foundation provided by the 2003 Pedestrian and Bicycle Master Plan. Generally, projects listed are located on City of Umatilla property, use existing easements and considers private property.

| Project Name | Land Ownership ₁ | Land Ownership Type | Stakeholder (s) ₂ | Easement Ownership |
|---|---|---|--------------------------------|---|
| Neighborhood: South Hill | | | | |
| 1. The Bluffs to Riverview Estates Connector (Priority) | Te Amo Despacio LLC | Private property | CTUIR, Private property owners | City of Umatilla, Umatilla Electric Cooperative |
| 2. The Bluffs to Sunset Hill Court Connector (Priority) | City of Umatilla, Hayden Enterprises Inc, Hayden Home LLC, Te Amo Despacio LLC | City Government, Private property | CTUIR, Private property owners | City of Umatilla |
| 3. Riverview Estates to Madison Ave Connector | Umatilla County (Right- of-way) | County Government | CTUIR, Private property owners | |
| 4. Madison Ave Connector | City of Umatilla (Right- of-way) | City Government | CTUIR, Private property owners | |
| 5. South Hill Trail to Monroe St Connector (Priority) | Umatilla County (Right of Way) | County Government | CTUIR, Private property owners | |
| 6. Footbridge to Bensel Rd Connector | Doris Boatright, Alan Cleaver, Betty L. & Clyde Nobles, State of Oregon, City of Umatilla, Umatilla County, United States Army Corps of Engineers, Lon.G Wadekamper | Private property, State Government, Municipal Government, County Government, Federal Government | CTUIR, Private property owners | Kelly |
| 7. South Hill Trail to Footbridge Connector | City of Umatilla | City Government | CTUIR | |
| 8. South Hill Trail Extension | Bureau of Land Management | Federal Government | CTUIR | City of Umatilla |
| 9. Irrigon Wildlife Area to Downtown Connector | City of Umatilla | City Government | CTUIR, State of Oregon | |
| Neighborhood: McNary | | | | |
| 10. Old Town Site to Umatilla Landing Park Connector | Bureau of Land Management, City of Umatilla | Federal Government, Municipal Government | CTUIR, State of Oregon | |
| 11. 6th St to Fishing Shack Extension | Bureau of Land Management, United States Army Corps of Engineers | Federal Government | CTUIR | City of Umatilla |
| 12. 7th St to Umatilla River Trail Connector (Priority) | | | CTUIR | |

| | | | | |
|---|--|--|-------|--|
| 13. Rails to Trails Extension | | | CTUIR | |
| 14. Switzler Ave to A St Connector (Priority) | | | CTUIR | |
| 15. Switzler Ave to Columbia Harvest Foods Connector | | | CTUIR | |
| 16. 3rd Street to Columbia Harvest Foods Connector | | | CTUIR | |
| 17. Marina and R.V Park to 3rd Street Connector (Priority) | | | CTUIR | |
| Neighborhood: McNary | | | | |
| 18. Cline Ave Connector (Priority) | | | CTUIR | |
| 19. Umatilla Marina and R.V. Park to Downtown Connector (Priority) | | | CTUIR | |
| 20. Umatilla Marina and R.V. Park to Umatilla River Connector | | | | |
| 21. 3rd Street Trail Extension (Priority) | | | CTUIR | |
| 22. Downtown to McNary Connector | | | CTUIR | |
| 23. McNary Heights Elementary School to McNary Manor Connector | | | CTUIR | |
| 24. Lewis and Clark Commemorative Trail to Willamette Ave Connector | | | | |
| 25. Lewis and Clark Commemorative Trail to McNary Beach Park Connector | | | | |

1. Federal government is not required to inform Umatilla County of internal land ownership change. As a result, Umatilla County tax assessor maps may not show updated federal land ownership information.

Project 1. The Bluffs to Riverview Estates Connector

Neighborhood(s)

South Hill

Length

.16 miles or 852 ft, 2.9 (flat)

Elevation range & Slope range

167 ft to 171 ft, 2.11% to 2.72%

Use

Walk and Bike

Anticipated Time of Completion & Cost

Short-term,

Surface

Paved surface

Land Ownership

Private: Te Amo Despacio LLC (Taxlot 5N2820CB00100, 5N2820C800100))

Current Status and Condition

Two private properties totaling 24.57 acres that divides two subdivisions. Pedestrian are forced to walk along the shoulder of Powerline Rd if not willing to walk through tall vegetation. A curb already exists to help separate pedestrian from cars. There is no safe route for pedestrians, especially for disabled persons, to access any pedestrian generators from The Bluffs.

Easements and Right of Ways

The trail would be within the City of Umatilla's 15 ft sewer line easement and within the Umatilla Electric Cooperative's 66 ft electric easement

Proposed Improvements

Paved trail that connects the sidewalks of The Bluff's subdivision to the Riverview Estates subdivision that promotes safer walkability to the parks, residences in South Hills and Downtown, the business in Downtown and the Umatilla and Columbia River. A crosswalk is needed at the corner of Powerline Rd and Eagle Ave. There is ample space for wayfinding signage, benches and information signs.



Figure 1. The Bluffs is landlocked by Powerline Rd and vacant property causing limited walkability anywhere.

Priority



City of Umatilla Trail Plan | Proposed Trail Routes: South Hill "Project 1: The Bluffs to Riverview Estates Connector"



Project 2. The Bluffs to Sunset Hill Cemetery

Priority

Neighborhood(s)

South Hill

Length and Slope

~1 mile or 4724 feet,

Use

Walk and bike

Surface

Paved surface (preferable), gravel (cheaper)

Current Status and Condition

There are many non-paved footpaths and dirt roads trodden in the cheatgrass used to access utilities. The area is within a bowl with small hills and valleys provides a variety of viewshed of the Columbia River and agricultural pivots East of the Umatilla River.

Land Ownership Type

Private: Hayden Enterprises Inc. (5N2820BB09700), Hayden Homes LLC (5N2820BC09100), School District #6 (5N28180000901),

Local Government: City of Umatilla (5N28180002200, 5N28C00001100)

Easements and Right of Ways

Anticipated Time of Completion and Cost

Long term

Proposed Improvements

Develop safe alternative trail to walking along Powerline Rd to access recreational opportunities at parks, trail, Umatilla River and the Downtown neighborhood. The trail would follow within the easement of City of Umatilla' sewer line.

Project 5. South Hill Trail to Monroe St

Priority

Neighborhood(s)

South Hill

Length

.11 miles or 610 ft

Elevation range & Slope range

112 ft to 120 ft, 3.6% to 10.24%

Use

Walk and Bike

Surface

Paved surface

Land Ownership Type

Umatilla County (Note. South Hill Trail within City of Umatilla property)

Anticipated Time of Completion & Cost

Short-term

Current Status and Condition

The intersection of Monroe St and South Hill Trail lacks crosswalk and is heavily littered. Pedestrians tend to walk along the shoulder of Powerline Rd to access downtown. This is likely a result of a lack of signage assuring pedestrians that the trail connects to downtown. The terminus may have to be revised at later date, since the Orchard Terrace Addition subdivision is still undergoing construction.

Easements and Right of Ways

The trail would be within Umatilla County's 60 right of way.

Proposed Improvements

Develop a protected trail that continues along the East side of the South Hill Trail's terminus. A crosswalk that connects the South Hill Trail entrance to Monroe St and pedestrian activated flashing beacon. In addition, the South Hill Trail's highest elevation provides an excellent location and viewshed for an informational sign about the Umatilla River Bridge, invasive vegetation, sagebrush, etc.



Figure 5. Pedestrians entering or exiting South Hill Trail (left side of Powerline Ave) from/to Monroe St (right side of Powerline and drivers speeding on Powerline creates dangerous and potentially fatal conflicts.

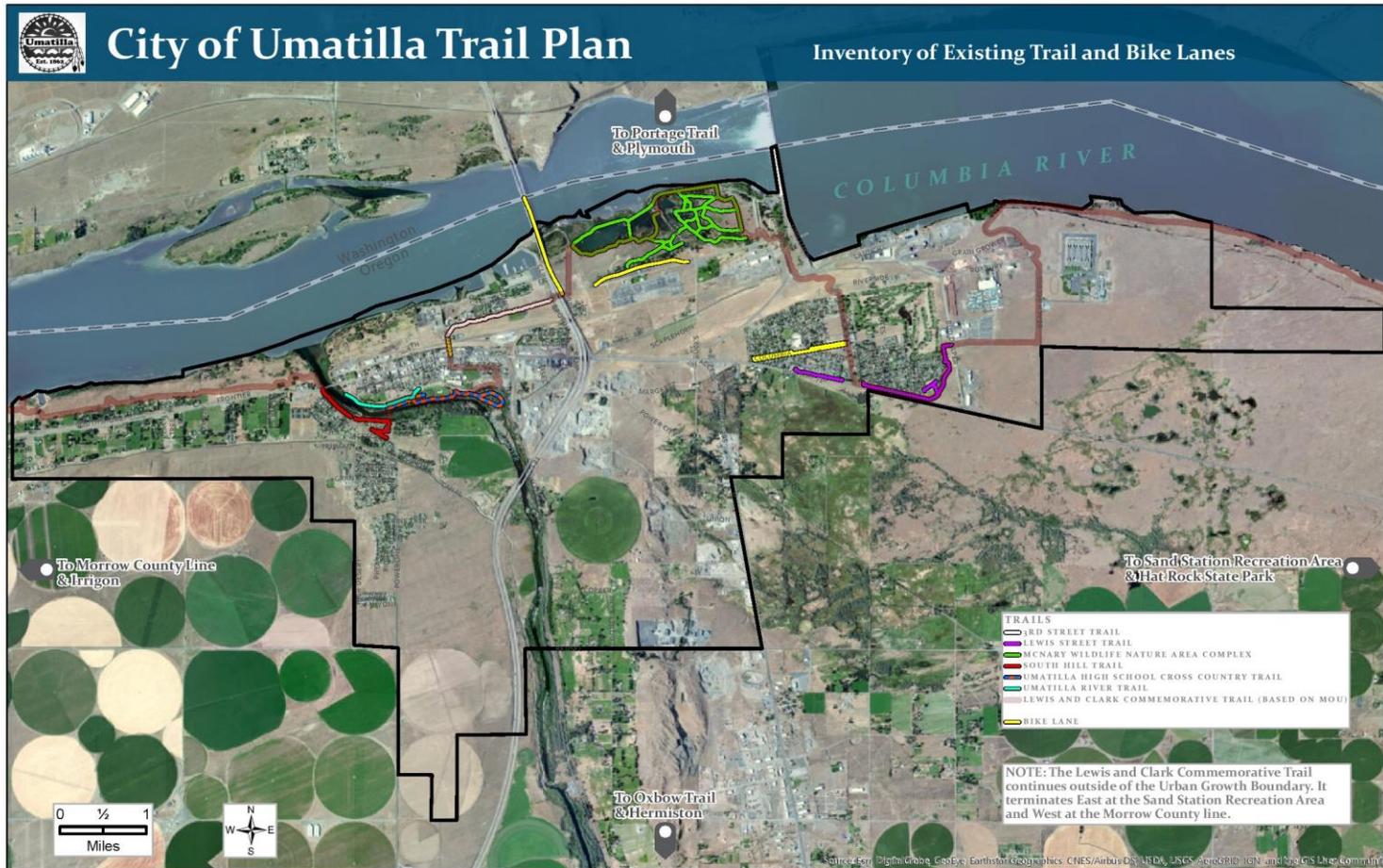


City of Umatilla Trail Plan | Proposed Trail Routes: South Hill "Project 5: South Hill Trail to Monroe St Connector"



Maps, Figures and Tables

Map. Inventory of Existing Trails and Bike Lanes



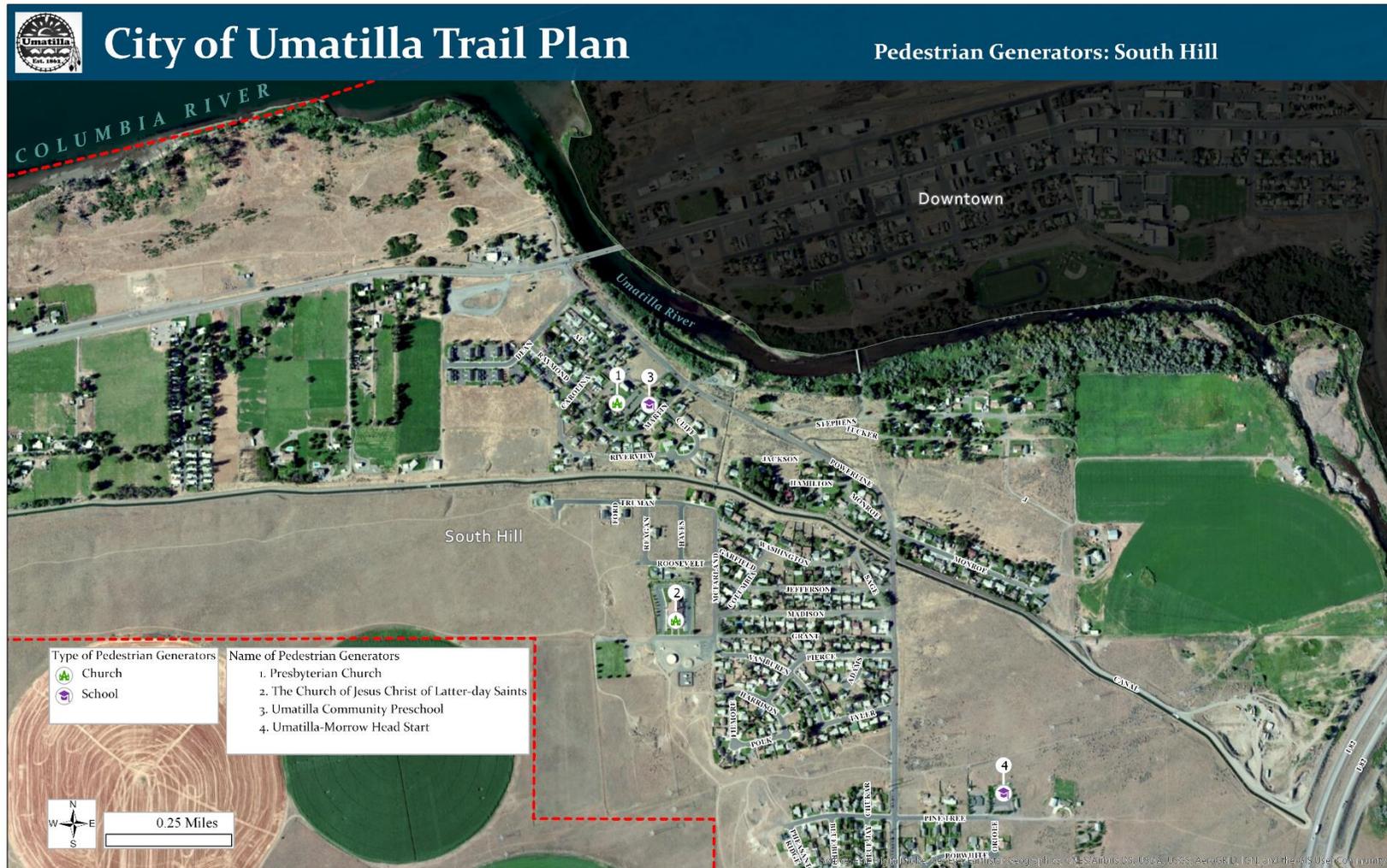
Map. Inventory of Existing Sidewalks: Downtown



Map. Pedestrian Generator: Downtown



Map. Pedestrian Generator: South Hill



Map. Pedestrian Generator: McNary



Map. Proposed Trail Routes: South Hill



