**UMATILLA PLANNING COMMISSION MEETING**

**MINUTES**

**COUNCIL CHAMBERS**

**OCTOBER 26, 2021**

**6:30 PM**



1. **CALL TO ORDER & ROLL CALL**

Meeting called to order at 6:30 p.m.

* 1. **Present**: Commissioners; Kelly Nobles, Keith Morgan, Bruce McLane, Jennifer Cooper, Devon Mitchell
  2. **Absent**: Hilda Martinez
  3. **Late arrival:** Heidi Sipe (6:35)
  4. **Staff present:** Senior Planner, Jacob Foutz, Community Development Director, Brandon Seitz.

1. **PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF MINUTES**

3.a [August 24, 2021 Minutes](https://d2kbkoa27fdvtw.cloudfront.net/umatilla-city/58cc407f941aa1fe318685a3a1480ad40.pdf) *Suggested Action: Approval*

Motion to approve by Commissioner Morgan, seconded by Commissioner Nobles. Motion Carries 4-0.

1. **UNFINISHED BUSINESS**
2. **NEW BUSINESS**

|  |  |
| --- | --- |
| 5.a | [Business Center Replat (RP-4-21)](https://d2kbkoa27fdvtw.cloudfront.net/umatilla-city/e0977c4801babd079ca41900fadfef3d0.pdf) *Suggested Action: The applicant, City of Umatilla,* |
|  | *requests approval to replat five existing lots to create one single Tax lot. The properties are* |
|  | *identified as Tax Lots 3700,3800,3900,4100,4200 on Assessors Map 5N2817BD. The intent* |
|  | *of the replat is to create a single lot that meets City standards as well as county assessors’* |
|  | *standards for the expansion of an existing commercial building and park space.*  Chair McLane opened the hearing and read into the record the Public Hearing Opening Statement and asked if there was any challenge to jurisdiction, conflict of interests, or ex-parte contacts.  Chair McLane asked for the staff report  Planner Foutz gave a brief overview of the staff report, recommending approval.  Chair McLane asked for testimony. None  Chair McLane called for a motion to close the hearing of RP-4-21. Motion to close by Commissioner Sipe. Second by Commissioner Cooper. Motion Carried 4-0.  Chair McLane asked for any comments or deliberation.  Commissioner Nobles asked for some clarification on why the alley was shown as part of the replat  Director Seitz clarified it would not be shown on the final plat and was shown on the map due to ease of mapping.  Chair McLane called for a motion to approve RP-4-21. Motion to approve by Commissioner Sipe. Seconded by Commissioner Cooper. Motion Carried 4-0. |
|  |  |

1. **DISCUSSION ITEMS**

Chair McLane welcomed the new commission member Devon Mitchell.

1. **INFORMATIONAL ITEMS**

|  |  |  |
| --- | --- | --- |
| 7.a | [Community Development Quarterly Report](https://d2kbkoa27fdvtw.cloudfront.net/umatilla-city/48d0b8baafcc6030de7154f036e062b90.pdf) | *Suggested Action: Report and discussion - to* |
|  | *view online click* [*HERE*](https://stories.opengov.com/umatillaor/published/Pr9uDRe-n)*.*  Director Seitz went over the quarterly report. |  |
| 7.b | [Community Development Director Check In](https://d2kbkoa27fdvtw.cloudfront.net/umatilla-city/647cfeddfcf9805391d426c4804cfe040.pdf) | *Suggested Action: An update on things* |
|  | *happening within the City of Umatilla* |  |

Director Seitz talked about the upcoming winter fest and ice rink as well as future water park at the marina.

1. **ADJOURNMENT**

Meeting Adjourned 7:03

*This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. Special accommodations to attend or participate in a city meeting or other function can be provided by contacting City Hall at (541) 922-3226 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance.*